**KPAC Meeting Minutes**

**Monday, May 3rd, 2021 - 7 pm via ZOOM**

**Attendance:**

Krista Ramirez (President) Kim Downey (Secretary) Fatima Kassamali

Lynn Bradshaw (Treasurer) Laurie Birnie (Principal) Caren Grande

Jeremy Bauman (DPAC Rep) Deana McLean Rachel Klages

Chantelle Coss Phyllis Chong Cathy Willis

Tiffany Douglas

**Call to Order:** 7:05pm Krista

**Approval of Agenda:** Jeremy/Lynn

**Approval of April 2021 minutes:** Lynn/Cathy

**Executive Reports:**

President - Krista Ramirez

* (Items discussed below)

Treasurer - Lynn Bradshaw

* At the end of April, there was $24 549.78 in the general account
* The Neufeld Farms deposit (approx. $900) has been made

DPAC Representative - Jeremy Bauman

* At the April 28th meeting, the Parent Ed focus was on what’s available in the trades right now. A presentation was given by Doug MacLean)
* This is something to think about more for middle school kids
* The trades are not just for “people who can’t do math” – lots of careers available for good pay
* There is a new focus on encouraging people to take applied math and physics, which can be used in trades careers
* Many apprenticeships are now available in school. High school course credits can be given for working in trades in grades 10, 11, 12
* Physics 11 is a good pre-requisite for trades
* As the population ages, there are more job openings in skilled trades
* In literacy, they are finding that people are quite deficient – additional communications classes are recommended in some cases. In general, literacy is lower in the workforce than what used to be considered normal.
* Questions for students considering the trades to ask themselves: Are you going to be a fixer? (e .g auto collision services, other auto services, heavy duty mechanics, fridge mechanic, etc.). Are you a maker? (e.g. baker, machinist, hair stylist, cook)
* There are now many different programs starting at the high school level to encourage women into the trades, as well as specific incentives for First Nations and Indigenous to facilitate entry into the trades

**Committee Reports**

* Neufeld Farms: Neufeld delivery will be on Wednesday, May 5th from 2:30pm – 3:00 in the pm undercover area.
* We are looking for more volunteers to assist with fundraising 2021/22 school year, as there are some large fundraising projects on the horizon for next year and we will need many volunteers.

**Administration Report - Principal, Laurie Birnie**

* Staffing: The school will be down a division in September, as numbers have gone down. We will go from 13 to 12 divisions. The decline in enrollment may be due to cyclical numbers, or possibly to Covid.
* Ms. Birnie is putting together an organization with teachers assigned to classes. More to report in June.
* A draft calendar has been prepared; the final version will be ready before the end of May for parents to review.
* The bell schedule will be looked at, with a possible change to start time (although parent feedback at this meeting supports the current bell schedule)
* Parent requests for student placement will come out in the following week or so; it is important for parents to know that this is an opportunity to for Ms. Birnie to get input, but she cannot meet everyone’s request. Requests are considered by the team building the classes, with a focus on attributes (and not individual teachers’ names).
* Ms. Birnie sent Artist in Residence video to the PAC for viewing (for the mural project)
* Parents with registered K students are now on the school mailing list; Ms. Birnie will ask if they can be put on PAC mailing list as well.
* Staff has decided that there will be no Mother’s Day or Father’s Day class projects this year, due to some families’ circumstances that have changed over the year.

**New Business**

* Grade 5 Grad event:
  + The deposit has been paid for Rocky Point ice cream and the truck will come on June 22nd 1 at 2:45pm).
  + The water bottles are in and will be personalized
  + Kim will email the grade 5 teachers about organizing the grad event
* Budget meeting: We will have this meeting at the end of May or beginning of June with the outgoing and incoming Executive).The new Executive will present at the first meeting of the new calendar year.
* IRide program:
  + The IRide team will come into school
  + This is booked on a yearly basis; there is no need to have it every single year. It gets booked quickly.
  + The program is for grade 4/5/6s for a three-day in-school event (max. 6 classes, 3 x 45min training sessions over three days)
  + The cost is $900 total for three days.
  + As we want to be sure that every gr 4/5 can do it if they want to, it will be confirmed that they provide bikes (Ms. Birnie believes that bikes are provided).
  + We will revisit for June meeting (Krista will get more info this week)
  + Ms. Birnie will also contact the district about moving the bike racks
* ArtStarts
* This is a booking company that books performances for schools; they vet performances (theatre, etc.). All programs are vetted by the organization as suitable for grade levels indicated on booking pamphlets
* This is a good opportunity to kids to see theatre in the school.
* There is money in the budget for this ($1000 for a fall performance and $1100 for a spring performance from gaming grant)
* Tiffany has a contact at Arts Umbrella and will apply to be put Kilmer on a wait list for various workshops.
* Parkour quote:
  + The Parkour installation can be done in three different phases to break up cost.
  + There are two design options (Design A and Design B)
  + The initial cost is the biggest (first year) – to prep site, $16000 - $21 000; followed by phase 1 (possibly the tree climber). It will be added to each year.
  + More fundraising will be required.
  + The school can apply for a grant for March 2022 (The Vancouver Foundation and Coquitlam Foundation also give grants – the fundraising team can look into this).
  + It will be essential to have parents help with fundraising. The first part can be done by August if a vote passes
  + A special meeting voting meeting can be scheduled
  + The site would be on the northeast corner of the grass field (facing Ms. Pharon, Ms. Wong, and Ms. Hyatt’s doors)
  + There is currently almost $30 000 in the account; at the voting meeting , parents can vote on spending a portion of this to get it set up for now.
  + The minimum for site prep may be more than we can afford right now (the company cannot give an exact cost for the first phase).
  + There is a discount if the school goes with this company for all three phases.
  + Concerns about expense, the order in which pieces should be installed, how much space it will take up, customizing pieces, etc. can be discussed at the meeting. Krista will invite Danielle from RecTec to the meeting to answer any questions; Ms. Birnie can also invite the district supervisor in case approval is needed.
* Voting on expenditures:

1. Allow the PAC to spend up to $1500 towards an end of year treat for all students/teachers in the school (the PAC is still looking into options for what this will be).
   * **MOTION** **(Krista): To spend $1500 for end of year treat for students/teachers (Approved: Jeremy/Kim)**
   * **MOTION: PASSED**
2. Allow the PAC to spend up to $600 on good quality frisbees (100 frisbees; possibly in different colours)

* **MOTION: To spend up to $600 on 100 good quality Frisbees (Approved: Jeremy/Kim)**
* **MOTION: PASSED**

1. Allow PAC to spend an extra $250 for the teacher appreciation event/gift

* **MOTION: For PAC to spend $250 for teacher appreciation (Approved: Cathy/Tiffany)**
* **MOTION: PASSED**

**Vote for PAC Executive Members for 2021/2022 School Year (By Secret Poll Over Zoom)**

Position of Secretary:

* Phyllis Chong is nominated by Jeremy Bauman for Position of Secretary (three calls, no opponents)
* **RESULT: Phyllis Chong is acclaimed to the position of secretary**

Position of President:

* Krista Ramirez is nominated by Jeremy Bauman for Position of President (three calls, no opponents)
* **RESULT: Krista Ramirez is acclaimed to the position of President**

Position of Vice President:

* Lynn Bradshaw submits her name (three calls, no opponents)
* **RESULT: Lynn Bradshaw is acclaimed to the position of Vice President**

Position of Treasurer

The position remains vacant for now.

Position of DPAC Representative

* **MOTION (Krista): To allow Jeremy Bauman to continue for a fourth year as DPAC rep for Kilmer (Approved: Lynn/Kim)**
* **MOTION: PASSED.**

**Meeting Adjournment**: **9:21pm**

**Next meeting Monday June 7th, 2021 via ZOOM**