**Kilmer Parents Advisory Council (KPAC) Minutes**

**Monday, June 1, 2020, Zoom**

**Attended by:**

|  |  |  |
| --- | --- | --- |
| Amber Davis (President)Marvin Klassen (Vice President)Lynn Bradshaw (Co-Treasurer)Krista Ramirez (Co-Treasurer) | Kim Downey (Secretary)Jeremy Bauman (DPAC Rep)Phyllis Chan Chong | Laurie Birnie (Principal)Nipa Bhalla |

**Called to Order:** 7:05pm. (Amber)

Approval of Agenda: Krista/Marvin – **Motion Carried**

Approval of Minutes: Lynn/Krista – **Motion Carried**

**Administrative Report: Ms. Laurie Birnie (Principal)**

* On June 1, Kilmer welcomed back 57 students (in addition to the vulnerable and children of essential workers who were already there) for a total of approx. 100 children in the building
* Children with surnames from A – L Mon/Tue; from M – Z Thu-Fri
* Good preparation for September
* The Welcome to Kindergarten program will be slightly altered this year as the school is still under regulations around visitors and gatherings. Invitation will go out soon, there will be a drive-by; new K students will get their bags and meet the K teachers; pictures in front of Kilmer sign. People will be timed coming in.
* 60 incoming Ks are expected.
* Grade 5s working on a goodbye plan that will look similar to the Kindergarten hello (maybe balloons and a photo; this will happen closer to end of June)
* The goodbye may be a good opportunity to give grade 5s their gifts. Maybe a PAC rep can be there for that.
* Postings for next year have come out. Mme Underwood is expecting a baby – she’ll be on mat leave.
* The computer lab has been decommissioned. Computers are now accessible in classrooms (under teacher supervision). The potential for a “bring your own device” initiative is under discussion for Kilmer – focus on gr. 4 and 5; focus on how to use a computer for learning, etiquette and safety. Grade 2s and 3s would use the laptops from the lab. K -1s using iPads as entry into it. District will let school keep old computers for students who don’t have their own if the school has a bring-your-own program.
* Lots of cleaning has been done. Any volunteer parents to clean out storage room? We can get rid of stuff right now. (Area would be closed for the day).
* Ms. Birnie extends a warm thank you to PAC President Amber Davies and the parents of the PAC for all their hard work this year.

**Executive Reports**

Treasurer – Lynn Bradshaw

* We have applied for gaming grant. Are we still spending money in the account?
* There is $20 000 in the operating account right now
* We probably won’t use any more gaming money for this year.
* The money for grade 5 gifts will come from regular account.

President – Amber Davies

1. Motion to approve the budget for September 2020-June 2021
* Possible to add to the budget – iRide: program to teach kids how to ride bikes safely in the city; if we commit to 3 years, we get a discount
* Approval of Budget – Marvin/Kim **Motion Carried**
1. Yearbooks - purchasing a few so all grade 5s receive one
* Nipa will confirm how many grade 5s did not get them; waiting for order to close out
* PAC can purchase for any grade 5s as necessary (probably within discretionary amount that PAC can approve)
1. Grade 5 year end gift
* $25/kid – Indigo? Does Kilmer have an account with Indigo?
* (gift card fundraiser – a possibility for next year? – Nipa will forward the info she has – 5% back for Chapters)
* Amber has fundraising binder
1. New Executive Voted In:
* **Vice President: Krista Ramirez (Lynn will be sole treasurer)**
* **President; Amber Davies**
* **Treasurer: Lynn Bradshaw**
* **Secretary: Kim Downey**
* **DPAC Rep: Jeremy**
* Roles to be filled in September:

a) Fundraising Chair

b) Social Media Co-ordinator

Meeting Adjourned: 8:01pm

Next Meeting: September 2020