**Kilmer Parents Advisory Council (KPAC) Minutes**

**Monday, December 2, 2019, at 7 p.m. in the Library**

**Attended by:**

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| Derek HowellKim Downey (Secretary)Amber Davies (President)Christie Beerens | Marvin Klassen (Vice President)Lynn Bradshaw (Co-Treasurer)Todd MurieJeremy Bauman (DPAC Rep)Rachel Klages | Laurie Birnie (Principal) |
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**Called to Order:** 7:07pm.

Approval of Agenda: Marvin/Kim – **Motion Carried**

Approval of Minutes: Lynn/Jeremy – **Motion Carried**

**Executive Reports**

President: Amber Davies

* Amber now has the email list of parents who have agreed to be contacted by KPAC. She will send a summary of meeting minutes/information to class reps
* Class reps can add any information that is pertinent to their classes to the meeting information and send that to parents

Vice President: Marvin Klassen

 Nothing to report

Co-Treasurer: Lynn Bradshaw

* Gaming funds have been deposited
* We are at a loss of about $100 for the month
* Money can be transferred between accounts if/as needed
* We made $175 on popcorn day (side note: all kindergartners should be getting popcorn, even if they have forgotten their loonie)
* The Treasurers will now provide bank statements at KPAC meetings. Lynn can also email copies of bank statements to the President and Vice President if needed

DPAC: Jeremy Bauman

* Changes are being made to how budgets are being prepared. The district will try to get input in advance of budget preparation starting in January
* Speakers from the Youth Employment Initiative spoke about their mandate to have each high school student graduate with “dignity, purpose, and options.” More hours will be dedicated to providing services for designated/vulnerable kids; parents would like to see more services for all kids regardless of designation
* There will be increased funding for services for transitions (i.e. from elementary to middle school, middle school to high school, and high school into the post-secondary or into the work force).
* Students with certain designations are being helped with “backwards planning” – i.e. working backwards to achieve a goal. Once again, parents would like to see this for all students.
* Speakers from Kinsight were present to discuss services available to help anyone in need
* Kilmer has battery and marker recycling. Bins for these are in the trophy case by the office
* There is an app called “FlipGive” which kicks back a certain percentage of parents’ online purchases to their schools’ PACs.

**Administrative Report: Ms. Laurie Birnie (Principal)**

Kinsight

* Jill Creighton from Kinsight was at today’s staff meeting to help decipher a student’s learning profile in order to facilitate the process of this student getting a designation
* Jill will continue to work with Kilmer in the new year

Visits to Middle Schools

* Kilmer students who are especially anxious about the transition to middle school can visit their future schools several times before beginning there.
* Ms. Birnie would like to see more emphasis on helping students practice getting from home to school, as this is an important transition for families.

More Sports Port Coquitlam

* Thanks to the City of Port Coquitlam and the support of Mr. Jeff Stromgern, Kilmer will be part of a district pilot program for intramural sports. KHL will continue in January!

Cement Blocks

* Mr. Stromgren has also helped the school get in touch with a graphic artist to beautify the cement blocks in the playground.
* A PAC contribution of $2500 – 3000 has been proposed.
* Mr. Stromberg believes he can also get a community donor.
* The plan is for students to get started with the project in January.

Starfish Pack Program

* The Rotary Club has agreed to include Kilmer in the Starfish Pack Program. Each Friday, children from certain families will go home with a backpack of food.
* There is a possibility of receiving leftovers from COBs and Starbucks to bump up donations for this purpose, or perhaps these leftovers can be made available at the office for universal access.
* The bottomless fruit bowl has been a success.

Report Cards

* There is a new format for report cards this winter. They are computer-generated and may not have the same personal feel as previous report cards.
* Proficiency scales only indicate a student’s proficiency at grade level, not necessarily a lifelong proficiency in any given area.
* Conversations surrounding report cards will continue.

Christmas Concert

* An explanation of how to secure Christmas concert tickets will be included on this week’s “Week Ahead.’
* Tickets will be made available through Eventbrite. Parents will receive an email when they are available.
* Each email address can secure two tickets.
* Tickets are free. Children who are performing do not need tickets.
* The dress rehearsal will be on Monday, December 16th. Families with younger siblings are encouraged to attend the dress rehearsal (in lieu of the actual performance). There will be room for about 60 guests. Parents wanting to attend the dress rehearsal should let their teachers know.
* The official performances will take place on Wednesday, December 18th at 9:15am and 6:30pm.

**Committee Reports**

Fundraising: Todd Murie

* Carnival: This will be on Saturday, June 6th, 2020. Planning is underway.
* Direct donations: We have received $500 in direct donations to KPAC. Brittany will remind parents about this option in her “Week Ahead.”
* Purdy’s: The Purdy’s fundraiser brought in $909.83.

**Old Business**

* We still do not have a Carnival chair; however, several parents have offered to help. We will work as a committee.
* Line painting: Laurie will place a requisition to have the schoolyard games’ lines painted only for the ones that need it (including the tetherball court lines).

**New Business**

Christmas Hampers

* Laurie has started the ball rolling on preparation of Christmas hampers for certain Kilmer families. Donations for this purpose will be accepted at the Christmas concert. Jen McClarty, the school counsellor, is taking the lead on the hamper project.
* Amber will email Jen to clarify what exactly is needed for the hampers.

**Motion:** KPAC will donate $1200 to top up the Christmas hampers as needed.

**Motion Approved:** Jeremy/Lynn; **motion carried.**

Hot Lunch

* This month’s hot lunch is McDonald’s. Order deadline is December 6th. Hot lunch day is December 19th.
* The school calendar on the Kilmer home page should have hot lunch dates on it.

Recycling Depot

* Lynn is going to look into the possibility of a recycling program for electronics, candy wrappers, etc. Pick-up would be once a month. This could be a fundraiser.
* If a grade 5 parent committee is established, they can bring in the returnables in the courtyard for fundraising for grade 5 events.

Blanket/Coat Drive

* Will there be a coat drive in January as in previous years? Kim will look into it.

**Adjournment: 8:24pm**

**Next meeting: February 3rd, 2020 at 7pm.**

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