**Kilmer Parents Advisory Council (KPAC) Meeting Minutes**

**Monday, September 11, 2017 at 7 p.m. in the Library**

**Attended by:** Andrew Corbould (Principal), Jocelyn Mikolayenko (Chair), Phyllis Chong (Vice-Chair), Karen Homes (Treasurer), Leanne Cahan (Secretary), Marvin Klassen (DPAC), Dipti Panchal (Fundraising), Ilam Muralidharan (Fundraising), Veronica Olsen, Pam McEwin, Nipa Bhalla, Tracy Playfair, Janine Akselin, Lianne MacKinlay, Marie Delagiraudais, Shaley Hoogendoorn, Jeremy Bauman, Kim Downey, Emily Cipparrone

**Called to Order:** 7:06 p.m

**General Business:**

Approval of Agenda: Nipa/Veronica

* Motion to approve agenda for the September 11, 2017 meeting **CARRIED**

Approval of Minutes: Nipa/Veronica

* Motion to approve minutes for the June 5, 2017 meeting **CARRIED**

**Executive Reports:**

Chair: Jocelyn Mikolayenko

* Introductions; welcome package to be sent out this week (fundraising, volunteer, and Munchalunch forms); call for classroom representatives

Vice-Chair: Phyllis Chong

* No report

Treasurer: Karen Homes

* Discussion re: gaming funds; see Karen for copies of finances

DPAC rep: Marvin Klassen

* Wednesday, October 4, 2017: PAC 101, for more info see dpac43.ca
* Friday, October 27, 2017: Meeting regarding new standardized reports

**Committee Reports:**

Fundraising: Dipti Panchal & Ilam Muralidaharan

* PAC Donation letter sent to school community; Hallowe’en dance October 27; Movie night November 17 (Emoji movie?); Mother’s Day hanging baskets planned for May; pre-planning for Carnival 2018 – Shaley & Nipa are looking for shadows in preparation for future carnivals; See Dipti or Ilam with any fundraising ideas for Jan/Feb/March (paint night?)

CPF: Marie Delagiraudais

* Marie’s last year as CPF rep, looking for volunteer for 2018-2019 school year. CPF meets every 3rd Monday (no childcare available, no French required)

Emergency Prep: Lori Christie

* No report. Phyllis has volunteered for the 2017/2018 school year

Fruit & Veggie: Nipa Bhalla

* Plums on September 18

Garden Club: Rhiannon McMillan

* No report

Hot Lunch: Emily Cipparrone, Tania Gardner, Lisa Bertsch

* September 29: Hot dogs/veggie dogs, payable by Munchalunch (no manual ordering)

Lego/Chess Club: Lisa Bertsch, Lori Christie

* No report

Social Media: Nipa Bhalla

* See Nipa with any events/info for the KPAC Facebook account; subscribe to Kilmer calendar on school website

Parent Library: Jen Juane

* No report (dissolution of parent library?)

Popcorn Day: Emily Cipparrone

* Popcorn day moved to Wednesdays for the 2017-2018 school year, 1st one October 4
* Freezie Friday, September 15 & September 21 (due to September 22 being a ProD)

SFSPE: Rishi Bhalla

* No report

Technology: Lisa & Cole Bertsch

* No report

**Administrative Report:** Andrew Corbould, Principal

* Finalization of classes (grades 1-5) last Friday, September 8
* New staff members
* Rock Anthem Day with Speed Control today (September 11), enjoyed by staff and students
* Parent eForms on website: School Policies, Volunteer, Driver’s Application, Absence Report
* Summer school feedback: 280 students attended
* Future afterschool programs: Lunchbox Theatre (Newsies) for grades 2-5; Beyond the Bell (beginning end of September and running until December)
* Star Student Assembly: Friday, October 13, Leanne Cahan has volunteered to do callouts; confirming class performances for the year
* Welcome Assembly: Friday, September 15. K students and new students will receive their star
* Tuesday, September 19 morning: Individual photo day; evening: Family BBQ at 5:30, proceeds to benefit PA-MOJA; Meet the Teacher 6:30 to 7:30
* PA-MOJA: Four girls will be coming to Canada through the program
* Grade 5 camp and grad wear e-mail forthcoming
* Terry Fox Run September 28: Looking for volunteers to spot students on the course; October 6 hair donations
* Christmas concert: Evening performance location TBD
* Breakfast with Santa: December 16, 2017
* Teacher projects: Mrs. James has suggested the Spuds in Tubs Program
* October 10, 6:30 p.m.: Saleema Noon parent presentation; October 18 & 19 student sessions

**Old Business:**

* The vote on extra money from previous years to go towards field trips (in or out of school) for the 2017-2018 school year has been tabled. Mr. Corbould will speak to teachers regarding what they would like to do for field trips and how much funding they would need.
* Veronica presents motion for KPAC to pay for the Young Actors program for the 2017-2018 school year in full up to a total of $4000, seconded by Emily **PASSED**

**New Business:**

* Most classroom rep positions have been filled; see Jocelyn if you would like to volunteer
* Ilam moves that Nipa Bhalla and Mark George be removed from the Kilmer Parent Advisory Council bank signing authority, seconded by Veronica **PASSED**
* Ilam moves that the following members of the Kilmer Parent Advisory Council shall be the signing authorities on the Kilmer Parent Advisory Council bank account: Karen Homes and Jocelyn Mikolayenko, seconded by Veronica **PASSED**

**Adjournment:** 8:59 p.m.

**Next Meeting:** October 2, 2017