**Kilmer Parents Advisory Council (KPAC) Meeting Minutes**

**Monday, February 5, 2018, at 7 p.m. in the Library**

**Attended by:** Andrew Corbould (Principal), Jocelyn Mikolayenko (Chair), Phyllis Chong (VP), Karen Homes (Treasurer), Leanne Cahan (Secretary), Marvin Klassen (DPAC), Carlie Jamieson, Shaley Hoogendoorn, Janine Akselin, Jeremy Bauman, Dipti Panchal, Nipa Bhalla, Angela G., Carol Cahoon

**Called to Order:** 7:10 p.m

**General Business**

Approval of Agenda: Nipa/Janine Motion to approve agenda for meeting of Feb. 5, 2018 **CARRIED**

Approval of Minutes: Jeremy/Marvin Motion to approve minutes meeting of Dec. 4, 2017 **CARRIED**

**Introductions**

**Executive Reports**

Treasurer: Karen Homes

* Is QuickBooks the best format? Welcomes ideas/advice. Something to consider if the next Treasurer does not have bookkeeping experience.
* Discussion re: separate Gr.5 fundraising account. Suggestion of identifying Gr. 5 fundraising by a line or 2 in the budget. To be considered.

DPAC rep: Marvin Klassen

* Superintendent/board members met with DPAC re: SD43 budget (funds for staff, ER prep support, extra mtgs to address parent issues i.e. elevating complaints, channels for dispute resolution 🡪 to be considered).
* Ministry funding results in new schools, seismic upgrades. See parent portal on Ministry website.
* SD43 94.12% completion rate of BC residents in grades 8 to 12.
* Reno Ciolfi reiterates a safe & inclusive learning environment (teachers + principals + parents).
* Distributed Policy 22 questionnaire. Please complete and return to DPAC.
* Report on explorations in new learning methods at Summit Middle with an emphasis on First Nations education/reconciliation, educating new Cdns on First Nations, sister school in NWT.
* DPAC Social Media Night re: Boomerang app February 8 is sold out; get on waiting list.
* DPAC Mental Health info night on May 15.
* StatsCan results on immigration re: diversity in language/culture in the Tricities area (SD43).

**Special Guest**

Carol Cahoon, SD43 School Trustee

* One of 9 school trustees, 1st term, elected in November 2014.
* Discussed her past experience as a parent in SD43 and her volunteer experience.
* Gave overview of roles & responsibilities of the trustee board.
* Feel free to contact her with questions or concerns.

**Committee Reports**

Fundraising: Dipti Panchal & Ilam Muralidaharan

* Mother’s Day hanging baskets with delivery May 10; forms upcoming.

CPF: Marie Delagiraudais

* We require a CPF rep ASAP. Talk to Jocelyn.

Emergency Prep: Phyllis Chong

* Phyllis has ordered items from the Red Cross and is awaiting delivery.

Fruit & Veggie Program: Nipa Bhalla

* Apples were distributed January 30; kiwis February 19.

Carnival: Shaley Hoogendoorn

* June 9. Searching for silent auction donations. Games organized. Looking for 2020 volunteers.

Hot Lunch: Lisa Bertsch, Emily Cipparrone, Tania Gardner

* Pancake lunch in February; sushi & hot dogs in March.

**Administrative Report:** Andrew Corbould, Principal

* Support staff changes 🡪 new morning custodian and new noon hour supervisor as of today
* Aboriginal Youth Worker is in the school all day Tuesdays
* Student-led conferences Tues & Weds this week; early dismissal at 1:50 p.m. both days
* French Immersion Kindergarten intake capped at 30 for 2018-19 due to lack of FI teachers
* CPF movie was held in school gym on February 2
* KHL has started, grade 4/5 teams (55 kids); grade 5 basketball has started; May Day practices upcoming; afterschool grade 4/5 girls’ volleyball will possibly begin soon; Beyond the Bell has started
* Reading Links April 4
* List of items purchased by teachers with the $500 per class KPAC money
* Waiting for remainder of grant money for Stream of Dreams
* English Kindergarten registration (in person at school) is ongoing
* Upcoming Ministry satisfaction survey (grade 4)
* March 7 staff appreciation; March 8 early dismissal; March 14 2nd term reports
* Qs re: parking lot repairs and broken playground slide 🡪 Andrew will resend the work orders to SD43

**Old Business**

* The Executive has created a list of revisions/changes to the 2007 Kilmer Constitution & Bylaws (distributed handout). Please read through and contact the Executive with any recommendations or questions. The revisions/changes will be posted on the Kilmer FB page in advance of voting on the new document at the March 5 KPAC meeting.

**New Business:**

* We require a new Treasurer, DPAC rep, CPF rep, and Fundraising Committee members for the next school year. Elections in May 2018

**Discussion:**

* Tania presents initiative that $ collected for teachers at Xmas/end-of-year go to families in need instead; conclude it is not really a PAC issue; suggest she present the concept to BCTF

**Adjournment:** 9 p.m.

**Next Meeting:** Monday, March 5, 2018