

James Park PAC Meeting Minutes

March 7th, 2023

6:30 pm at James Park Elementary School

Minutes: Katherine McGill

In Attendance: Sonja Feichtinger, Lyndsay Krause, Joe Chirkoff (left at 6:50 pm), Katherine McGill, Donna Carniello, Lucianna Ferro, Cynthia Johnson, Rob Wright (left at 7:30 pm).

Observers (via Zoom): none.

	Agenda Item	Action Needed
1	Call to Order: 6:36 pm. Land Acknowledgement Zoom Instructions	
2	MOTION for the approval of the agenda. Motion Lyndsay, 2nd Lucianna, CARRIED.	
3	MOTION for the approval of the January 31st, 2023 Meeting Minutes. Motion Donna, 2nd Cindy, CARRIED.	
4	MOTION to present the Treasurer's Report at the beginning of the meeting. Motion Sonja, 2nd Donna, CARRIED.	
5	<p>Treasurer's Report (Joe Chirkoff)</p> <ul style="list-style-type: none"> - Year End 2021-22 <ul style="list-style-type: none"> - Net Cash increase of \$5,000. - Contributed \$30,000 to the playground savings account. - Grade 5 had a surplus of \$600, but this pretty much nets out to zero after some additional expenses. - Decrease of Gaming account of \$6,400, but this is due to a cheque that didn't clear from the year before. - Recently moved our banking from Vancity to RBC. Should be getting bank cards sometime soon. Unfortunately, they froze our accounts because we deposited too much money all at once. The accounts will be unfrozen in the next couple of days. - Bookkeeping for July 1st, 2022 to January 31st, 2023 <ul style="list-style-type: none"> - Increase of total cash across all accounts of \$21,000. This is from the following: <ul style="list-style-type: none"> - \$10,000 grant from the City of PoCo - \$6,640 Gaming Grant - The rest is from fundraising, mostly the hot lunch program. - Grade 5s <ul style="list-style-type: none"> - Spent \$1,600 on hoodies. - Short \$260 for year-end. 	

	- \$200 contribution to the school.	
6	<p>Principal's Report (Rob Wright)</p> <ul style="list-style-type: none"> - We have 389 students as of today. - Our Kindergarten registration for 2023/24 is down compared to last year, but it's fairly typical in this school that there will be a lot of registrations in the summer and September. - It was a pleasure to be at Movie Night. Great to see the school community come together. People were patient, the kids were well-behaved, and clean-up was done quickly. - We had a great turnout for the Hip Hop performance. - The Vancouver Warriors were at the school last week. - This week, we have Lacrosse. - Salmon are being released this week. Two or three of the Grade 4/5 classes are coming to watch the release. - Hannah (Community Development Facilitator) has Spring Break Camps coming up. She's also doing Basketball Drop In over Spring Break. Thanks, Hannah, for all your hard work! 	
7	<p>New Business (Katherine McGill)</p> <p>Potential Bylaw Amendment</p> <ul style="list-style-type: none"> - Our PAC has a Constitution and Bylaws. This document is highly detailed and outlines things such as why our organization exists, how an election should be run, and what the roles and responsibilities of elected positions are. - Due to a consistent lack of volunteers, the current executive would like to make a bylaw amendment to make it easier to fill executive positions in the future. This potential amendment would be in removing term length (how long a person can serve) for all executive positions. - Section XI Executive Terms of Office states that "Any elected member of the PAC may serve on the Executive for as many years as he or she is elected but may not hold any one position for more than two consecutive years." This bylaw is often seen as a best practice for non-profit organizations. It ensures that people don't stagnate in their positions, and it brings in new people with new ideas. Unfortunately, this best practice doesn't work if there aren't any people to fill the positions. - Our proposal: <ul style="list-style-type: none"> - Repeal the bylaw with term length restrictions. - Amend the bylaw concerning a President's term. Amend bylaw to state that if the President wishes to run again after their initial two-year term, then each subsequent term is to only be one year (if elected). - This bylaw amendment will be presented as a motion at the next PAC meeting. 	<p>Katherine to give notice to James Park families of bylaw amendments.</p> <p>Katherine to prepare a motion for the next PAC meeting with the proposed bylaw amendments.</p>
8	DPAC (Katherine McGill)	

	<ul style="list-style-type: none"> - The most recent DPAC meeting was held on February 22nd, 2023. - New Assistant Superintendent - Nadine Tambellini - Technology in SD 43 <ul style="list-style-type: none"> - Presented by Stephen Whiffen (Director of Instruction and CIO) and Dave Sands (Principal of Technology Implementation). - District Stats <ul style="list-style-type: none"> - 40,000 active network users (students and staff). - 9,500 PCs deployed (owned by District and used by staff/students). - 4,500 ipads deployed. - 2,100 Wireless Access Points. - Cyber Security - The district is doing everything possible to keep students' data safe and secure. <ul style="list-style-type: none"> - Strong standards on cyber security. - Updated devices and infrastructure. - New security measures (multi-factor authentication). - Huge training initiatives. - Technology in Schools <ul style="list-style-type: none"> - At the elementary level, the district does not promote BYOD (bring your own device). The base provisioning levels are to provide one laptop for every 2 students at the grade 4/5 level, plus 6 ipads for every two divisions. Some schools opt to buy more devices. - If a PAC decides to purchase devices for their school, the district offers subsidized prices. Rob can facilitate this. 	
9	<p>Fundraising (Lyndsay Krause and Katherine McGill)</p> <ul style="list-style-type: none"> - Movie Night <ul style="list-style-type: none"> - Approximately 373 people attended! - Profits totalled \$1,725.78. This is a huge increase from previous movie nights. - Suggestions for next Movie Night: <ul style="list-style-type: none"> - We need designated aisles in the gym to allow free movement. Also, we need more chairs/benches. - We need more volunteers at the beginning of the night. Designated people in the gym to direct people where to sit. - Use Signup.com to organize volunteers. - We need a couple of designated people in the gym to make sure kids don't run around. These volunteers should be equipped with flashlights and glow stick necklaces.. 	<p>Katherine, Lyndsay, and Sonja to set the next Movie Night date.</p> <p>Sonja to contact Bianca (Baking Bee) about cookie kit fundraiser. Katherine to organize</p>

	<ul style="list-style-type: none"> - Front Door - Have someone stamp hands outside prior to the front doors opening. - Open doors 15 mins earlier. So if the movie starts at 6:30 pm, open doors at 5:45 pm. - Concession to use the alphabetized list next time. - Three or four tables in front of concession, people walk down and collect their items. Can bring warming station outside of kitchen OR hot stuff in kitchen and other stuff outside of the kitchen. Cindy has coolers to keep stuff cold. - We need another option for warming food. Need a couple extra chafing dishes. Cindy has some. - Separate cash-only area for concession area, away from main concession/kitchen area. Need two people to run this table. - Movie was hard to hear - needs to be louder. - Purdy's Easter fundraiser has been cancelled. - Potential Easter Cookie Kit Fundraiser. - Upcoming Fundraisers: Neufelds, Movie Night in late April or early May, Community Day. - Potential Movie Night Fundraiser with Galactic in June. They would set up an outdoor movie theatre. 	<p>this fundraiser.</p> <p>Lyndsay to contact Galactic to see if we can book an outdoor movie night in June.</p>
10	<p>Community Day (Lyndsay Krause)</p> <ul style="list-style-type: none"> - First Meeting was on February 15th. Thank you to those who attended. - Community Day will take place on the James Park school grounds on June 3rd, 2023. The inside of the school will not be accessible. - Theme: Sunshine and Rainbows - Garage Sale <ul style="list-style-type: none"> - Tables will be available for purchase at \$25/each. - Local Businesses can purchase tables as well. - Games/Activities <ul style="list-style-type: none"> - Three inflatable structures have been reserved. - Our goal is to get other activities, such as face painting, sponsored by local businesses. - Community Organizations <ul style="list-style-type: none"> - Police, Firefighters, and other Community Organizations will receive a table for free. - Food <ul style="list-style-type: none"> - Hot dog stand - Food Trucks that provide a bit of kickback from their profits. - Grade 5s <ul style="list-style-type: none"> - Freezie Sale - Selling Books (leftover from Kids Shopping Event in December) - Bottle Drive - Raffle and Silent Auction <ul style="list-style-type: none"> - Gym will be used to display items for the Silent Auction. 	

	<ul style="list-style-type: none"> - We have already started reaching out to local businesses for raffle donations. - Volunteers <ul style="list-style-type: none"> - We will be using signup.com again. - Volunteer time slots will be shorter so our volunteers can enjoy Community Day as well. - Highschool and middle school students will be recruited to help us out. - Next Meeting: March 28th, 6:00 pm, in room 202 at James Park 	
11	<p>Playground Committee (Lyndsay Krause)</p> <ul style="list-style-type: none"> - Playground Meeting on March 8th, 6:00pm on Zoom - We need to focus on Community donations. - The quotes have increased, but we do have enough in the bank to cover Habitats Phase 1. 	
12	<p>Next Meetings:</p> <ul style="list-style-type: none"> - General Meeting - Tuesday, April 18th at 6:30 pm - AGM - Tuesday, May 16th at 6:30 pm 	
13	<p>Adjournment: 8:20 pm.</p>	