

# James Park PAC General Meeting Minutes

## April 18th, 2023

**6:30 pm at James Park Elementary School**

Minutes: Katherine McGill

In Attendance: Sonja Feichtinger, Lyndsay Krause, Katherine McGill, Rosalie Wells, Donna Ciarniello, Christine Mackenzie, Crystal Craig, Luciana Ferro, Non-Voting Attendees: Rob Wright, Cori Kehler

Observers (via Zoom): Juan, Hitesh

	<b>Agenda Item</b>
1	<b>Call to Order/Land Acknowledgement:</b> 6:31 pm.
2	<b>MOTION for the approval of the agenda.</b> Motion Lyndsay, 2nd Christine, <b>CARRIED.</b>
3	<b>MOTION for the approval of the March 7th, 2023, Meeting Minutes.</b> Motion Luciana, 2nd Rosalie, <b>CARRIED.</b>
4	<p><b>MOTION to change the agenda to the following order:</b></p> <ul style="list-style-type: none"> <li>1) <b>Call to Order/Land Acknowledgment</b></li> <li>2) <b>Approval of Agenda</b></li> <li>3) <b>Approval of March 7th, 2023 Meeting Minutes</b></li> <li>4) <b>Teacher’s Report</b></li> <li>5) <b>Grade 5</b></li> <li>6) <b>Community Day</b></li> <li>7) <b>Principal’s Report</b></li> <li>8) <b>New Business</b></li> <li>9) <b>DPAC</b></li> <li>10) <b>Hot Lunch</b></li> <li>11) <b>Fundraising</b></li> <li>12) <b>Playground</b></li> <li>13) <b>Next Meeting</b></li> <li>14) <b>Adjournment</b></li> </ul> <p>Motion Katherine, 2nd Lyndsay. <b>CARRIED.</b></p>
5	<p><b>Teacher’s Report</b> (Cori Kehler)</p> <ul style="list-style-type: none"> <li>- We have brought back Track Attack. Intermediate classes (Grade 4/5, 3/4 and 3/4/5 classes) will do Track Attack for 3 weeks, 3 afternoons each week. A committee of teachers has taken on Track. They are looking for a track meet for students to participate in. The type of track activities that a student competes in depends on their grade.</li> </ul>

6	<p><b>Grade 5</b> (Lyndsay Krause, Rosalie Wells, Cori Kehler)</p> <ul style="list-style-type: none"> <li>- Freezie Sales <ul style="list-style-type: none"> <li>- Cori - The Grade 5 teachers met this past week and looked at our participation in Freezie sales, dates starting April 28th. All Fridays after that should work until June 23rd. Each class will cover 2 of those dates. Parents are to meet at 2:30 to help set up. We always have lots of grade 5s that like to help out.</li> <li>- Freezies can't stay in a box in the freezer, they won't freeze. They need to be taken out of boxes.</li> <li>- Grade 5s to advertise Freezie sale during school announcements.</li> <li>- Cori to set up some Grade 5s to make posters to post around the school.</li> <li>- Lyndsay to send a home flyer to show dates that Freezie sales will take place. She will also set up emails to advertise freezie sales.</li> </ul> </li> <li>- Grade 5 Activity Day - June 19th <ul style="list-style-type: none"> <li>- 930-1030 - Bowling (\$6/student)</li> <li>- 10:45-12:15 - Lions Park (\$75 to book)</li> <li>- 1:00-2:00 - Swimming (\$3.42/student)</li> <li>- Cori - The only thing we paid for so far is the Lions Park reservation fee.</li> <li>- The total cost for Bowling, Lions Park, and Swimming is \$611.</li> <li>- PAC will pay for lunch. Last year was pizza for students, teachers, and EAs.</li> <li>- Lyndsay - Kona Ice is booked and paid for. PAC has ordered for 58 students. They arrive at 11 am. Students only.</li> <li>- Also, they'll come to school at the end of the day. PAC to set up preorders for this on munchalunch..</li> </ul> </li> <li>- Leaving Ceremony, June 27th or 28th <ul style="list-style-type: none"> <li>- Need to close off the gym the day before for decorating.</li> <li>- The hope is that the fundraising from the freezies will cover the majority of this event.</li> <li>- Grade 4 parents to run the Leaving Ceremony so Grade 5 parents can watch their kids..</li> <li>- Stick to the same theme as last year.</li> </ul> </li> <li>- Krispie Kreme <ul style="list-style-type: none"> <li>- We can do preorders on munchalunch.</li> <li>- Rosalie has emailed Krispie Kreme.</li> <li>- May would be a good time, potentially May 17th.</li> <li>- Someone needs to pick up donuts from Delta.</li> </ul> </li> </ul>
7	<p><b>Community Day</b> (Lyndsay Krause)</p> <ul style="list-style-type: none"> <li>- Grade 5s <ul style="list-style-type: none"> <li>- Bottle Drive and Book Sale to be run by Grade 5s.</li> <li>- Need parent and student volunteers for both of these. Flyer to be sent home to recruit. Can split into morning and afternoon shifts.</li> </ul> </li> <li>- Volunteer Signup <ul style="list-style-type: none"> <li>- Lyndsay to create two signups. One for parents and one for our middle/high school volunteers. Paper flyer to be sent home to parents to recruit volunteers.</li> </ul> </li> <li>- Christine made mini flyers! Thank you. She is also working on a colour full-sized flyer.</li> </ul>

	<ul style="list-style-type: none"> <li>- Three inflatables booked. We will have jousting, an obstacle course, and slide/basketball inflatables. These can not be in the rain or get wet. We can change the booking date if needed.</li> <li>- Katherine to send out meeting minutes for Community Day to James Park families.</li> <li>- Working on booking Mini Donuts and Poutine food trucks.</li> <li>- We will have hotdogs and a concession.</li> <li>- We have put out a request to firefighters to bring a firetruck and bbq hotdogs.</li> <li>- POCO Children Services to have a booth.</li> <li>- RBC to have a booth.</li> <li>- We are going to recruit student volunteers to run the games.</li> <li>- We have a few people interested in giving cash donations.</li> <li>- One thing we still need to arrange is music.</li> <li>- Garage sale piece is huge. Rob is working to secure tables. Rob has 27 from the district so far. The school has 23.</li> <li>- We need more silent auction items. When collecting items make sure to get keep a record of the donator, the value of the item, and a photo.</li> <li>- Need to test glowsticks in PAC storage.</li> </ul>
8	<p><b>Principal's Report (Rob Wright)</b></p> <ul style="list-style-type: none"> <li>- Enrollment for the next school year is 390, this will be plus/minus by September depending on new registrations and families that move. There is a portable being installed at the back of the school. We will likely be up by one division next year.</li> <li>- Students-led conferences next week.</li> </ul>
9	<p><b>New Business (James Park Executive)</b></p> <ul style="list-style-type: none"> <li>- Election at AGM <ul style="list-style-type: none"> <li>- Our next meeting will be the Annual General Meeting (AGM). Elections will take place. Information on elections will be sent home to James Park families soon. PAC is always looking for new volunteers. We need more parents/caregivers to step up so we can maintain the level of services we are providing. Joining PAC is an excellent way to contribute to your child's school.</li> <li>- <b>MOTION to appoint Donna Ciarniello as Elections Chairperson at the 2023 James Park PAC AGM.</b> Motion Donna, 2nd Lyndsay, all in favour, <b>CARRIED.</b></li> <li>- PAC table at the Community Day to promote PAC. We can put the PAC table at the event headquarters.</li> </ul> </li> <li>- Clean Up and Reorganization of PAC Storage Spaces <ul style="list-style-type: none"> <li>- PAC has storage spaces in both the PAC office in the school and in the Annex. These areas need to be completely cleaned out and reorganized. This will help us once we start collecting more items for Community Day.</li> <li>- PAC Storage Clean Up will be held on April 28th after drop-off.</li> <li>- Volunteers: Lyndsay, Katherine, Christine, Crystal, Donna.</li> </ul> </li> <li>- Staff Appreciation Day <ul style="list-style-type: none"> <li>- Scheduled for May 10th. Staff members total 55, but we will be purchasing for 60 people just in case.</li> <li>- PAC to ask for donations from James Park families. Katherine to ask</li> </ul> </li> </ul>

	<p>Sarah to put Staff Appreciation donation option on SchoolCash.</p> <ul style="list-style-type: none"> <li>- Huge thank you to Sarah and Sandra and in the office for all of your help with emails, printing, and everything else!</li> </ul>
10	<p><b>DPAC</b> (Katherine McGill)</p> <ul style="list-style-type: none"> <li>- Gaming Grant applications are now open and close on June 30th.</li> <li>- DPAC is hosting a Parent Education Presentation titled “Cybersafe From Exploitation” on May 3rd at 7 pm in Winslow Centre. Registration is required for this event and can be done at:  <a href="https://www.eventbrite.ca/e/dpac43-parent-education-presentation-tickets-620075240737">https://www.eventbrite.ca/e/dpac43-parent-education-presentation-tickets-620075240737</a></li> <li>- The most recent DPAC meeting was on March 29th, 2023. Assistant Superintendent Rob Zambrano was in attendance and talked about the physical and health education curriculum. <ul style="list-style-type: none"> <li>- At the elementary level, the curriculum focuses on Body Science, Sexual Health, and Child Abuse Prevention.</li> <li>- The district has an Alternative Delivery Policy for reproductive and sexual health education. This is not an opt-out policy. If a family chooses an alternative delivery, they will be offered resources that the student can review at home. The student still needs to demonstrate knowledge as this information is a part of the curriculum. One example Rob Zambrano gave for a demonstration of knowledge is a parent having a conversation with the principal to talk about how things went when the material was reviewed at home.</li> <li>- SD43 acknowledges the diversity of understanding on this topic but wants to focus on having discussions on the one goal we can all agree on, keeping kids safe.</li> </ul> </li> </ul>
11	<p><b>Hot Lunch</b> (Sonja Feichtinger)</p> <ul style="list-style-type: none"> <li>- Donna and Luciana have taken over hot lunch! Thank you!</li> <li>- We need to order small containers.</li> <li>- Next Friday is hot dog day. Need to order Timbits.</li> <li>- Spring Cookie sales, for treat day, were extremely low. Only 75 orders, usually have 130.</li> </ul>
12	<p><b>Fundraising</b> (Lyndsay Krause and Katherine McGill)</p> <ul style="list-style-type: none"> <li>- Spring Cookie Kits <ul style="list-style-type: none"> <li>- Twenty-one boxes were sold, and we had \$140 in profit.</li> </ul> </li> <li>- Movie Night - April 20th <ul style="list-style-type: none"> <li>- Our preorder numbers are less this time.</li> <li>- Thank you to all the volunteers who have agreed to help out with this event.</li> <li>- The gym will have ushers this time, to direct people where to sit. Concessions will be set up differently as well.</li> </ul> </li> <li>- No more sales like Neufelds/Growing Smiles/Purdys this year. We are focussing</li> </ul>

	on fun events.
13	<b>Playground Committee</b> (Lyndsay Krause) <ul style="list-style-type: none"><li>- Things are moving. Rob has been phenomenal with orchestrating everything. Thank you!</li><li>- We have a donation package ready to send out to local businesses.</li></ul>
14	<b>Next Meeting:</b> Annual General Meeting - Tuesday, May 16th at 6:30 pm.
15	<b>Adjournment:</b> 8:29 pm.