

James Park PAC ANNUAL GENERAL MEETING
Minutes
Tuesday, May 28, 2024
7:00 pm at James Park Elementary School

Minutes: Cynthia Johnson

In Attendance: Sonja Feichtinger, Katherine McGill, Cynthia Johnson, Christine Mackenzie, Donna Ciarniello, Sarah Kwan, Courtney Eisel, Luciana Ferro ,Francesca MacFadyen

Non-voting Attendees: Rob Wright (Principal)

	Agenda Item	Action Needed
1	Call to Order: 7:04 pm Land Acknowledgement (Katherine McGill)	
2	MOTION for the approval of the agenda. Motion Donna Ciarniello, 2nd Christine Mackenzie, CARRIED.	
3	MOTION for the approval of the April 9, 2024 Meeting Minutes. Motion Katherine McGill, 2nd Christine Mackenzie, CARRIED.	
4	Grade 5 Planning (Sonja Feichtinger) <ul style="list-style-type: none"> • \$3,752 in profit • Paid for swimming \$120 so far. • Not able to get covered area at Lion's park so have arranged for popup tents • Need volunteers on June 25th for the leaving ceremony • Lions Park on June 21st • Melissa is getting books next week • Will be spending some money decorations for leaving ceremony 	
5	Principal's Report (Rob Wright) <ul style="list-style-type: none"> • Suggestions for PAC budget - performing arts \$2000-2500, hip hop, tennis \$2000-2500 • hip hop is \$12 per child. teachers would like to bring back it would drop to \$7 per child • Bell schedule already on the website not changed • Commercial freezer and fridge have arrived as well as PAC fridge working on updated electrical. • Firefighters working on another purchase as well 	
6	Fundraising (Courtney Eisel and Sarah Kwan) <ul style="list-style-type: none"> • Meridian Meats gift cards online only to be started next week 30 % back to James Park, pushing for offline option as well • Garage sale June 22, tables and washrooms open by Rob Wright <ul style="list-style-type: none"> ◦ Open up to businesses, Food trucks, local associations • Reached out to PoCo Sweets 	

	<ul style="list-style-type: none"> Staff appreciation lunch catered they could order and went well and they had trolley of goods and drinks 	
7	Montessori (Courtney Eisel and Sarah Kwan) <ul style="list-style-type: none"> Want more people Had a pub night fundraiser 	
8	Treasurer's Report (Katherine McGill) <ul style="list-style-type: none"> Account Balances: <ul style="list-style-type: none"> General Acct: \$22,677.87 Grade 5 allocation from the above amount: \$3,757.84 Gaming Acct: \$3,584.06 Savings Acct (Playground): \$1,343.02 Transactions of Note: <ul style="list-style-type: none"> Sarah Kwan secured a \$1000 donation from Woodbridge Homes specifically for sports equipment. PAC received the donation and then immediately wrote a cheque to the school, as these funds were given with a specific purpose in mind. <i>Motion to move all funds in the playground savings account to the general account.</i> <p><i>Moved by Katherine McGill, Seconded by Christine Mackenzie, All in Favour, No Opposed, CARRIED.</i></p> <i>Motion to amend the 2023/24 General Budget as follows:</i> <ul style="list-style-type: none"> <i>Remove the line item titled "Laptop Tech Upgrade" (\$5,000 contribution) from the budget.</i> <i>Add a new line item titled "Technology Contribution," which will be a \$9,000 contribution to James Park Elementary School to purchase electronic devices for student use.</i> <i>Add a new line item titled "Music Contribution," which will be a \$3,000 contribution to James Park Elementary School to purchase musical instruments or equipment for the music classroom.</i> <i>Amend the final line of the budget from "Any unallocated profits from the 2023/24 budget will be put into the Playground Savings Account" to "Any unallocated profits from the 2023/24 budget will given to James Park Elementary School as a technology contribution to be used towards the purchase of electronic devices for student use."</i> <p><i>Moved by Katherine McGill, Seconded by Sarah Kwan, All in Favour, No Opposed, CARRIED.</i></p> 	

9	Hot Lunch (Luciana Ferro and Donna Ciarniello) <ul style="list-style-type: none"> • \$8395 profit • \$907 for grade 5 from bottles maybe another \$200 before end of year • Cookie person had emergency Luciana had to find a new person • Lots of supplies to start next year • Reminder emails are working get 20 to 30 more orders after each reminder • People emailing questions to munchalunch email also working 	
10	New Business <ul style="list-style-type: none"> • Parking Issues during pick-up and drop-off - teachers can not park in parking lot, double parking etc. parking is first come first served. • Rob has made an announcement at breakfast club, not a fan of parent patrol. Ongoing problem. Rob Wright to look into labeling each parking stall as "staff only" 	
11	Principal Dismissed (7:39pm)	
12	ELECTIONS: EXECUTIVE POSITIONS <ul style="list-style-type: none"> • President (2 year position) Christine Mackenzie • Vice President: Donna Ciarniello • Treasurer: Katherine McGill • Secretary: Courtney Eisel NON-EXECUTIVE POSITIONS <ul style="list-style-type: none"> • Fundraising Coordinator(s): Sarah Kwan and Courtney Eisel • Hot Lunch Coordinator(s): Luciana Ferro and Donna Ciarniello • Member(s) at Large: Francesca MacFadyen • Parent Volunteer Coordinator: Christine Mackenzie • Grade 5 Coordinator: Cynthia Johnson • Munchalunch Coordinator: Luciana Ferro • Social Media Coordinator: Courtney Eisel • Montessori Rep: Sarah Kwan • Fruit and Veggie Coordinator: Donna Ciarniello UNFILLED POSITIONS <ul style="list-style-type: none"> • DPAC Rep: • Safety and Emergency Preparedness Coordinator: • Health and Wellness Coordinator: 	
13	Next Meeting: General Meeting on June 18 or 25, 2024 at 6:30 pm in person James Park Elementary Room 202	
14	Adjournment: : 7:56pm.	