

James Park PAC General Meeting Minutes

November 27th, 2025

6:00 pm at James Park Elementary School

In Attendance: Christine Mackenzie, Donna Ciarniello, Katherine McGill, Daphne Cortes, Henry Loaisiga, Luciana Ferro, Madi Webster, Francesca MacFadyen, Giovanna Olivares, Joe-ann Springolo, Grace Choi, Jessica Biamonte, Linda Gulbe

Non-Voting Attendee: Rob Wright

Minutes: Katherine McGill

	Agenda Item
1	Call to Order: 6:00pm Land Acknowledgement: We would like to respectfully acknowledge the Coast Salish people, specifically the <i>kwikwəłəm</i> (Kwikwetlem First Nation), <i>sqəčiyaʔɬ təməxʷ</i> (Katzie), and <i>S'ólh Téméxw</i> (Stó:lō) Nations, upon whose unceded traditional territory James Park Elementary School resides. We value the opportunity to learn, share, and grow on this traditional territory.
2	MOTION for the approval of the agenda. Motion Donna, 2nd Daphne, CARRIED .
3	MOTION for the approval of the October 28th, 2025, Meeting Minutes. Minutes not yet ready. Postponed until the next PAC meeting.
4	President's Report (Christine Mackenzie) - Passed on report.
5	Principal's Report (Rob Wright) - If you are a parent and want to reach out to the principal (Rob Wright), please email him to book a meeting. If it's an emergency, swing by the office to ask if he's free. - The Scholastic Book Fair was last week. The students enjoyed it. - Salmon Tank - On December 9th, we'll get 55 salmon eggs. Classes can come visit the eggs, and once they become fry, then they are released into Hyde Creek. - Ms. Jorgenson is doing chicks this year. - Kids Holiday Market coming up - thank you to PAC for organizing this event. - Anthony Ciolfitto (assistant superintendent in charge of James Park) is coming to school tomorrow (November 28th) to talk to Rob about the school, see the breakfast program, and check out the classes. - Learning Updates (report cards) are released the day before Winter Break starts.

	<ul style="list-style-type: none"> - Christmas Hampers are organized by Silvia, Rob, and Alex. They are funded through private donors and Boxes of Love. The school also buys Christmas dinners and gift cards to include in the hampers, alongside the other donations. Last year, between 30 and 40 hampers were given to families in our school community.
6	<p>Fundraising</p> <ul style="list-style-type: none"> - Mitchell's Soup <ul style="list-style-type: none"> - Wrapped up on Nov 23rd. Courtney to give update at next meeting. - Photo Magnet Fundraiser (Donna) <ul style="list-style-type: none"> - MagnetifyPics - Ends on Nov 28th, Orders can be picked up on Dec 9th, after school (2:45pm to 3:15pm) by the staff parking lot. - Photos With Santa <ul style="list-style-type: none"> - Andrea Trevino Photography - Happening on Nov 29th - 15% of profits donated to PAC - 'Best Seats in the House' Raffle and 50/50 (Katherine) <ul style="list-style-type: none"> - Launched this week. Sales end Dec.11th, and the draw is on Dec.12th. - All run through Raffle Nexus. Two separate gaming licenses for this fundraiser, one for raffle and one for 50/50. - We have sold 10% of the raffle tickets so far, and the 50/50 jackpot is currently \$176. - Christine will set up the reserved seats for both concerts (move comfy seats into the gym, put signs on seats with winners' names). - Kids Holiday Market (Christine) <ul style="list-style-type: none"> - Student volunteer signup is full. Released to Terry Fox first, and it filled up within a couple of days. - Adult Volunteers shifts are over half full for Dec 12th! We still have many spots to fill on that day, though, and on Dec 11th. - The best way to help out right now is to collect giftable items! - Gift tags - 8 divisions have requested gift tag packages so students can fill out their gift tags in advance. - \$130 in cash donations so far.
7	<p>Hot Lunch (Donna Ciarniello and Luciana Ferro)</p> <ul style="list-style-type: none"> - Timbits were a better choice for Sushi Fu Hot Lunch, as opposed to Hot Dog Day. They take too long to bag; it's better to have on a hot lunch day with less cooking. - Sushi Fu Hot Lunch went better this time with no labels on the sushi items. It was a problem when each item was labelled with the student's name, as they weren't organized by division. PAC can make its own labels for each item. We need more soy sauce next time. - Hot Lunch Profits so far this year: \$5,150.32
8	<p>Grade 5 (Donna Ciarniello)</p> <ul style="list-style-type: none"> - Bottle Drive is still going on. Drop off bottles behind the bike rack at the east entrance on any school day.

	<ul style="list-style-type: none"> - Hoodies were provided free of charge to all Grade 5 students. Kids love them!
9	<p>Treasurer's Report (Katherine McGill)</p> <ul style="list-style-type: none"> - Bank Account Balances <ul style="list-style-type: none"> - General Account <ul style="list-style-type: none"> - PAC: \$8,798.94 - Grade 5: \$3,425.57 - Gaming Account: \$6,774.75 - Savings Account: \$5,014.35 - Transaction of Note: <ul style="list-style-type: none"> - \$2000 of Gaming Grant was used towards the purchase of Hoodies for the Grade 5s, as approved in the 2025/26 Gaming Budget.
10	<p>Old Business</p> <ul style="list-style-type: none"> - Parking at Pick-Up and Drop-Off - Parking issues are still ongoing.
11	<p>New Business</p> <ul style="list-style-type: none"> - Madi to attend the next Coquitlam Montessori Society and report back at the next PAC meeting. - Possible new fundraiser for after winter break: <ul style="list-style-type: none"> - Mabels Labels - Silent Auction - Charlie's Chocolate - events such as Movie Night/Spring Dance/Carnival
12	<p>Next Meeting: Late January 2026, exact date to be determined after winter break.</p>
13	<p>Adjournment: 7:39pm</p>