



École Irvine Elementary School

PAC Annotated Agenda

January 11, 2022 (7:05 pm to 8:40 pm)

We respectfully acknowledge that we live, work, and learn on the core unceded traditional territory of the kwikwəłəm First Nation which lies within the shared traditional territories of the Tsleil-Waututh, Katzie, xwməθkwəyəm, Skwxwú7mesh Úxwumixw, and Quay Quayt First Nation

Participants: Janel Casey, Michaela Ross, Kathy Simmonds, Shawna Vincenzi, Paulline, Dennis Shannon, Jennifer Trumpour, Zi Mensah, Janae Walters, Eleanor Tso, Melissa Rahal, Louise Farrell, Reza Hedayat, Briana Peddle, Alison Truelove, Maggie Harder, Melissa Hwang, Jennifer Skelton, Tara Torrell

Adoption of agenda – Melissa Rahal

Motion: Maggie forwards

Motion: Janel seconds

Adoption of November minutes – Melissa Rahal

Motion: Maggie forwards

Motion: Shawna seconds

Principals Report - Dennis Shannon:

- District wants to remind everyone about Kindergarten registration for programs of choice. Every year there are some families with older children in a program of choice that do not register incoming Kindergarten students. All students still need to be registered in the program of choice lottery program.
- Hearing screening coming up tomorrow and next month for grade 2 students, as well as new students to district or any special requests by teachers.
- Hot lunch on January 20th, fruit and veg day is January 25th
- English Kindergarten registration will be January 31st – February 2nd.
- Prior to covid, did student-led conferences. This will be happening on February 7th.
- Donations from the Christmas concert video earned \$400 towards playground.
- Tennis is Fun – started this week. Ms. Trumpour organized the schedules for this.
- In the past PAC has covered ½ cost of tennis and the rest was paid by parents – this year the school can cover the rest, no cost to parents. Four lessons at \$14/student: \$2,702 dollars will be expensed to PAC.
- Suggestion of nets and racquets that could be purchased for the school for future use.
- After school programs – have started, one each day Tuesday to Friday.
- Discussion of after school program on public speaking. Could be added on Mondays.
- Mr. Shannon would like to create a survey for parents to get feedback on which programs families want.
- The after-school programs are popular and filled up immediately.
- School photography – Mr. Shannon has talked to two companies to possibly replace Mountain West for the next school year. The two companies most commonly used in the district are Edge Imaging and Photo Expressions (used by Coast Salish).

Expressions is a Port Coquitlam company and has done the Irvine yearbook for a few years. Edge Imaging also has a good reputation – out of province but Canadian. Both companies said they will send a rep to talk to the PAC.

- Suggestions of another local company to try, will be followed up on.
- The rest of this school year will continue to focus on celebration of literacy. Parent reading in classrooms has started for some classes. The goal is to encourage kids to feel good about reading – focus on enjoyment of it.
- Basketball for grade 5's has started and is going well.
- Playgrounds: Photos for 3 options for purple playground replacements were provided.
 - We may have around \$30,000 so far in donations and money saved.
 - The new playground will go in the same spot as the old purple playground.
 - Option C is by far the most expensive (over \$70,000).
 - Important to remember that this playground is targeting younger children.
 - Feedback from the teachers of the younger grades would be great as well as The Learning Experience.
 - Option A is around \$51,000 and may be better suited for younger children, B is \$56,000 and could accommodate more children overall. The prices are expected to include installation, material underneath etc.
 - Additional fundraising can be done – a Port Coquitlam grant, Walmart, BCAA.

DPAC Debrief – Michaela Ross and Marc Fernandez

- Nothing to report as no one was able to attend the November meeting and there was not a December meeting.
- Marc will attend the January meeting.
- February 23 Sushi Fu is booked for a PAC fundraiser (families can order meals with a portion going towards PAC).
- Traffic – ICBC engineers will visit to review the site. Myrtle St is a problem (blind hill). Recommendations from parents have been passed on, but we will not receive further information until City of Port Coquitlam engineers have visited site and provided recommendations. Hopefully we will have something meaningful in the next few months.
- Myrtle and Wellington have had some problems with U-Turns – signage likely to be an issue for the city.

Budget Update - Shawna

- Expecting to be well within our budget numbers
- E-transfers working well on the CIBC account – and no fees.
- Used e-transfers for the reflector fundraiser – it worked well with no extra fees.
- RBC fees discussion has been started but not completed.
- Question about moving General account to a high interest savings – may be worth looking into a high interest savings account since we are generally carrying money forward every year.
- Suggestion of looking into an online bank – could be difficult with the double-sign-off required and the yearly change to authorizations.
- Interprovincial Spirits – fundraiser still goes until end of January. Advertise again towards end of January.
- General Account:
 - \$36,000 last month; \$44,600 currently with \$2,000 in uncleared cheques. Have \$14,000 in hot lunch income

- Previously had approved \$500 for PAC operations – Zoom and babysitting fees for meetings have already used up most of this.
- The PAC raised just over \$5000 at the Breakfast with Santa – all going towards the playground.
- \$316 raised in the reflector fundraiser.
- Grade 5 funds - \$2620 has been paid.
- \$565 has been spent from classroom funds.
- The Purdy's Christmas fundraiser earned \$1900.
- Gaming Account:
 - Currently at approximately \$32,500, minus some fees in the last 2 months
 - Money approved to go towards Art Starts and Tennis; field trips will be big expenses late in the school year.

Motion to approve increase in the PAC operations budget by \$500

Motion: Eleanor forwards

Motion: Maggie seconds

All voted in favour

Motion approved

Grade 5 Committee Update – Kathy Simmonds

- Still in progress but from PAC donations, Neufeld's and Me and Eds fundraisers, and the 50-50 and chocolates from the Christmas concert, so far over \$5,800 has been raised which almost covers the field trip. There are 60 grade 5 kids now.
- Yearbook and a book from teachers are planned and could cost approximately \$3,700. Upcoming fundraisers: pub night on February 25th (Cat and Fiddle pub), Me and Eds on April 6, Meridian Meats in March, Spirit Bear Coffee in March, a Purdy's fundraiser in April, and another Neufeld Farms order in May.

Carnival Committee Update – Alison Truelove and Eleanor Tso

- A carnival planning committee has been formed – there are 5 or 6 members now and there have been 2 meetings so far.
- Meetings are planned for the first Monday of every month and more parents would be welcome.
- Following discussion of options, a date of May 26th is settled on (4:30-7pm)
- Money is needed up front to book vendors etc. - \$3,000 is requested for this.
- For food, a BBQ is suggested, with pre-ordering/pre-payment through Munchalunch. Renting of grills has been researched. Total BBQ costs estimated at around \$1,700.
- There are volunteers for cotton candy and face painting (\$50 needed for paint).
- Photo booth is in the works – would cost \$500.
- They are asking for \$3000 for payment up front to pay vendors.
- PAC popcorn machine can be used. Freezies could be sold (cost estimated at \$52).
- Will need to apply for gaming licence (raffle baskets).
- Dunk tank cost would be \$364. Mr Shannon is on board.
- \$50 estimated for miscellaneous for upgrades to games (currently stored in the storage bin), \$90 for tickets (paper).

Motion to approve \$3,500 for preparations for the carnival

Motion: Maggie forwards

Motion: Janel seconds

All voted in favour

Motion approved

Roundtable

- We missed the acknowledgement at the start of the meeting that we are on First Nations territory – read by Alison.
- Kathryn Berry-Einarson has resigned as vice-chair of the PAC.
- Janae Walters has volunteered, and with no one else volunteering, Janae is now vice chair of the PAC
- West Coast Seeds fundraiser suggested – Tara and Shawna will follow up on.
- Movie nights – there is a possibility to stream through the district. (Coast Salish had one in the school in November).
 - Will request information from Coast Salish PAC.
 - Need to test the PAC popcorn machine.

Adjourn meeting – Melissa Rahal

Meeting adjourns at 8:40 pm