

# École Irvine Elementary PAC Meeting Agenda

Tuesday, September 19, 2017

Attendance: Colleen Morel, Geneve McNally, Siobhan Gatchalian, Zara Scott, Letah Addison, Shawn Lam, Shannon Law, Janel Casey, Micheal Chand, Tara Tait, Natalie Mulcahy, Mare Fernandez, Alicia Shea, Angelina Bryant, Leanne Mac Gregor, Ray Cerentola, Siarun Asmundsdottir, Brenda Hynes, Lisa Smith, Gabrielle Czach.

*IPAC Executive: Colleen Morel (Co-chair), Geneve McNally (Co-chair), Siobhan Gatchalian (Treasurer), Zara Scott (Secretary)*

6:45pm Welcome and Sign-in

6:50pm Budget Report

1. RBC \$360.00 (gaming funds account- will be receiving gov grant in the next month or so)
2. CIBC \$ 12, 111.00 (this is the in and out account used by the PAC)

6:55pm Principal's Report

- up 1 division to 20 Divisions this year
- staff adjustments were still occurring Thursday afternoon of the first week of school so classroom placement happened as soon as possible after that-can't rush the process
- welcoming 6 new teachers. In French: K- Mme. Cosma, 1/2-Mme. Birnbaum, 3/4- Mme. Daoud-Hebert. In English: 1/2- Mrs. Jette 1/2- Mr.Proctor, 3-Mrs. Hynes
- library has been reconfigured to allow space for a quiet area and conference room
- Ms. Birnie may be back as early as October, will be re-instituting coffee with the Principle around this time to discuss various and/or targeted topics
- please email PAC chairs a week before the meeting if you have a topic that needs to be discussed (broad not individual issues)
- most current information regarding school happenings are on the school webpage, the calendar is now front and center, feel free to send an email if you feel something is missing
- parents are reminded there are many forms to be filled out on the website-please check in there. (reminder that *emergency contacts* and *emergency release alternates* are different)
- we have a beautiful new flag outside the school

-the district is investigating why our fire alarm occasionally goes off with no obvious cause

7:10pm

New Business (max 5 minutes per item)

➤ Family Donation Program

-motion to continue with program (\$30 per student or \$50 per family)-passed  
unanimously

➤ PAC Volunteer Positions

- volunteers needed for sports day, hot lunch, movie nights, breakfast with Santa,  
carnival, and many more!

➤ Seismic Upgrades (hand out provided)

- Irvine is an H1 school

-Irvine has been waiting over 5 years for an upgrade

-while the district has been moving forward with plans for replacement it is still an  
important time for parents to push for continued progress-contact the PAC (027-  
PAC@sd43.bc.ca) for more information on what you can do to help

-must be mindful that parents' worries can become children's worries so be aware of  
when you are discussing this important issue

➤ Staff Appreciation

-discussion of potluck versus catered lunch, volunteers needed

➤ Hot Lunch

-will happen once per month (except December and March)

➤ Sports Day – September 29<sup>th</sup>

-early in year so parents can make connections and less busy time in the school year

-if weather issues occur will have indoor activities

-all children will get a hotdog and a juice

-sports day in the am followed by Terry Fox run in the afternoon

- School Equipment
  - teachers to take inventory of class room equipment (soccer balls, frisbees etc) and PAC will look at allocating funds to replace missing items
  - may look at purchasing outdoor soccer nets as well
- Treat Days:
  - looking into healthy options, TBD
- Fruit/Veggie/Milk Program
  - 13 times per year, form to come home in case of allergies etc.
- Movie Nights
  - all children must be accompanied by an adult, no drop offs
- Carnival 2018
  - last Friday in May, many volunteers will be needed
- Classroom and Bus Funds
  - motion for PAC to provide \$200 per teacher for consumable supplies-passed
  - motion for PAC to provide \$150 per division for busses-passed
  - (may need to revisit this amount depending on possible increases in bus rental costs)

Other Business (not on agenda)

- Parking Issues
  - a parent brought up parking issues-no stopping on Renton-what is being done about it?
  - the issue is it is difficult to control adult behaviour, has to be about education and stressing that child safety is more important than convenience. Any helpful ideas are welcome!
  - it was suggested that we provide signage around some of the problem areas, looking into making a map highlighting areas where it is ok to park-tabled for now
- Class Liasons

-still looking for volunteers for some Divisions ( 2,7,9,10), please check your email and let the school liason know if you can help

➤ New emergency bin

-we now have a new bin to hold our emergency items, in much better shape inside than the previous one

-various emergency items area on hold at Canadian Tire and will be picked up and placed inside the bin soon

➤ Replacement of emergency fund

-money from the emergency fund was used to purchase granola bars and water for the emergency bin but will have to be topped backup

-possible idea for this is to charge a one-time emergency prep fee to incoming kindergarteners-TBD

➤ KM club

-teachers may take over supervision of this during school hours-TBD

8:05pm

Meeting Adjourned

**Tabled Items**

- staff appreciation luncheon
- parking issues
- treat day
- emergency prep fund
- outdoor soccer nets
- KM club

**NEXT PAC MEETING: TUESDAY, OCTOBER 17<sup>TH</sup> @ 6:45PM**

**If you would like to add a topic for discussion to the next meeting's agenda please email [027-PAC@sd43.bc.ca](mailto:027-PAC@sd43.bc.ca).**

**Thank You / Merci!**