



ÉCOLE IRVINE ELEMENTARY PARENT ADVISORY COUNCIL

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3862 Wellington St., Port Coquitlam, BC

Parent Advisory Council (PAC) Annotated Agenda

May 10, 2023 (7:06 pm to 8:54 pm)

We respectfully acknowledge that we live, work, and learn on the traditional, ancestral and unceded traditional territory of the kwikwəłəm (Kwkwetlem First Nation). We thank the kwikwəłəm who continue to live on these lands and care for them, along with the waters and all that is above and below.

Participants: Shawna Vincenzi, Dennis Shannon, Janae Walters, Eleanor Tso, Michaela Ross, Jennifer Trumpour, Jessica Wang, Louise Farrell, Kathy Simmonds, Nosheen, Rama Bagga, Sorabh Kapoor, Zi Menzah, Reza Hessami, Marie-Eve, Adi, Pauline Hwang, Alison Truelove, Kweku Mensah, Pooja, Jennifer, Reza Hedayat

Adoption of agenda – Janae Walters

Motion: Michaela forwards

Motion: Kathy seconds

Adoption of April minutes – Janae Walters

Motion: Kathy forwards

Motion: Shawna seconds

Principals Report - Dennis Shannon:

- Calendar :
 - *May 11, 2023* Fruit & vegetable day
 - *May 11, 2023* Artstarts performance
 - *May 12, 2023* Hot lunch – Taco Del Mar
 - *Next week:* Verbathon
 - *May 23, 2023* TCBY
 - *May 24, 2023* District Track meet
 - *May 26, 2023* Irvine Carnival!
 - *May 31, 2023* Fruit & vegetable day
 - *May 31, 2023* Virtual meeting incoming Kindergarten kids
 - *June 7, 2023* Connecting to Kindergarten Day, Early dismissal for existing kindergarten
 - *June 7, 2023* Hot lunch – Fresh Slice pizza

- *June 13, 2023* Gr 5 trip to Sasamat
- *June 15, 2023* Parent Tea – typically gr 5 serves the parents tea/coffee/treats
- *June 20, 2023* Possibly a flag ceremony with indigenous community member
- *June 23, 2023* Sports Day
- *June 26, 2023* Year End Assembly
- *June 28, 2023* Gr 5 Leaving ceremony
- *June 29, 2023* Last Day of school, dismissal at lunch, Staff Appreciation Lunch
- RCMP Article about two sexual assaults that happened in the Burke Mountain community, more information to come to the community
- Congratulations to all participants that did the speeches and one of our Gr 3 FI won first place
- A few retirements: Ms. Bryson, Mr. Escueta, Mrs. Flood
- Working on the overall organization next year due to the above
- Track Attack – kids know who is in what events, practicing is ongoing
- Priced out to have one of our indigenous workers to come and make drums with our grade 5 classes and then we would keep those drums here, aiming for next September around Orange Shirt Day, a total of 32 drums \$2924, paid for it this June and then we can move forward in September
 - Possibly trying to make bannock
- Sports Day
 - Volunteers needed
 - Ask PAC for hot dogs/drink/bag of chips
- Received box from Build-A-Biz
 - Kidpreneur
 - Online Business
 - Public Speaking
 - New options: digital literacy & leadership development and invention and innovation
 - Program suggested ages 9-12
 - For next school year
- Give this Book Away
 - \$2300 was approved last meeting
 - Submitted for an order and the final price will be coming
- Playground
 - 3 companies put forward proposals, CRS and Habitat were the two contenders
 - Facilities is still looking into this,
 - One step closer!
- Coast Salish
 - No updates on their move , before the end of the year
- Parking Lot changes

- Minor changes, they're getting closer to paving so they'll have to change the parking lot, the exit of the parking lot may shut down but the exit will be changed
- Sensory Paths
 - Teachers want to order them, \$2780 USD approx. \$3600 CDN, District will pay for \$500 of it

DPAC Debrief – Michaela Ross

- Traffic
 - 1 person deals with updates, they have decided on curve bumps, 2 going in January 2024 installation , They're going at Myrtle and Renton
- Lights
 - Once we decide that we want lights for school, then we can likely push for it in 2025
 - They're saying they're not going to put in flashing lights
- ICBC is supposed to put in Speed Watch Monitor Screens

Budget Update - Shawna

- General \$43,778.55
 - Uncleared Cheques: \$7843.235
 - So total \$35,935.30
- Gaming \$30,447.51
 - Proposal for next year
 - does not include playground funds & outdoor classroom, if not spent, this will be presented as spent already
 - \$5000 music room equipment
 - Computers in dire need, so we can revisit the budget next year
 - Saleema Noon planned for next year - the district is saying not to have her in as they prefer classroom teachers to take on the role/health education component. If PAC would like to push for this, it would likely happen after school hours
- Extra-curricular split between Gaming and General Account
- This year, we have spent about \$3500, \$780 is still needing to come out for Professor Wow
- Proposed to keep it at \$6000 across both Gaming and General Account
 - Indigenous programming \$3000
 - Classroom Funds: \$6000
 - Wishlist Items: \$2000
 - Staff Appreciation Lunch: \$500
 - PAC Operation: \$600
 - Fundraising : \$336 munchalunch
 - Proposal for Increasing Classroom Funds from \$200 to \$250 or \$300 per full time staff
- Discussion ensued between attendees about \$250 vs \$300
- Additional Items brought up from parents:
 - branded tents for school events
 - new crosswalk signs

- mason bee homes
- beautify school space
- friendship benches

Motion to increase Classroom Funds from \$200 to \$250 per full time staff

Motion: Michaela forwards

**Motion: Shawna seconds
12 in favour, Motion Passed**

Grade 5 Committee Update – Kathy Simmonds

- Year End Party : Cotton Candy, party, photos, air hockey
- Cards: Not as much made with cards as thought
- Last 2 cheques to be paid for Sasamat and will be dropped off
- Nosheen : air hockey tables rentals are absurdly expensive, air hockey table purchased and can this be stored? No

Carnival Committee Update – Alison Truelove and Eleanor Tso

- Last meeting was May 1
- MAY 26 430 PM TO 7 PM CARNIVAL DATE
- BBQ, bouncy castles, dunk tank, Mr. Shannon in Dunk Tank, cake walk, balloon animals, face painter
- THANK YOU for the donations for raffle baskets and BIG THANK YOU to ‘From: Us’ who makes baskets and she came forward and she’s building the baskets for us
- Prizes welcome as donations
- Volunteers NEEDED on the signup link, sent from Tammy, also on Facebook page, also going out in the planners
- Cake Walk – cakes or cupcakes , storebought or homemade (NO NUTS!) can be dropped off at the school only on May 26 during school hours to the office and give it to Tammy
- Vendors Tables still available – application form available at the office or email, \$25/booth, once paid, you are confirmed, no repeats, first come first serve, they need their own rain plan
- Ticket sales and meals are live on MUNCHALUNCH Fundraising! – pay for them ahead of time and just show up at the carnival, tickets and meal coupons are going to be sent home in planners with students.

Roundtable Discussion

- Staff Appreciation Lunch
 - Last year was Taco Del Mar
 - Volunteers needed to arrange and order it
 - Michaela, Alison and Janae will organize and arrange

- Green Storage Bin is now up for sale again
 - \$500 to have it moved but there is an interested party
 - What will happen to the existing items and the carnival items? Storage is needed.
 - Discussion regarding the carnival items and emergency bin items needing to be moved very quickly for the storage bin to be sold
- Current Fundraising: Nicelife, Mabels Labels, Cobs, Western Skybooks
- 3 retirement gifts – gift card to Fishing for Mr. Escueta, tea and dark chocolate for Mrs. Flood, Scotch for Mrs. Bryson

Motion for temporary rental expenses for 4 months for storage locker \$1000 – Janae Walters

Motion: Eleanor forwards

Motion: Michaela seconds

9 in favour, 1 abstaining, Motion Passed

- PAC Vacancies
 - *President:* **Janae Walters**, no one else would like to move forward, approved
 - *Vice President:* **Shawna Vincenzi**, no one else would like to move forward, approved
 - *Secretary:* the role is checking the emails, taking the minutes, sending out the agenda **Nosheen Raisi**, no one else would like to move forward, approved, Maggie Harder will be helping out
 - *Treasurer:* **Sorabh Kapoor**, no one else would like to move forward, approved
 - *DPAC:* **Michaela Ross** needs a second person to shadow and attend the DPAC meetings and attend and alternate meetings, meetings are every last Wednesday of the month, **Alison Truelove** is the second, no one else would like to move forward, approved
- *Carnival* needs help: **Rama Bagga** and to help Alison Truelove
- *Hot lunch:* **Eleanor Tso** and to help Louise Farrell and Pauline Hwang

Adjourn meeting – Janae Walters

Motion: Janae forwards

Motion: Eleanor seconds

Meeting adjourns at 8:54 pm