

Hillcrest Middle School

PAC Meeting Minutes

September 28, 2020

Via Zoom

Attendees

Annika Mountain, Rob McFaul, Dawn Jette, Judy Yang, Joanne Gaska, Melissa Niska, Naomi Andrusiw, Luba Shaferman, Lisa Schmidt, Carrie Hightower, Eleni Kondylenios, Wayne Tsang, Pamela PH, Elaine Hope, Jeenal Chauhan, Jayme Nelson, Penny Lehoux, Julia Zado, Lynn Truong, Yi Zhou, Maria Howell, Wendy Griffiths, Robyn Eivemark, Christina Logue, Lori Tanaka

Agenda

- Approval of agenda
- Approval of minutes of February 18, 2020 meeting
- Executive Reports
- Principal's Report
- Fundraising Report
- New Business

Approval of Prior Minutes and Current Night's Agenda

Welcome by chair Annika, and all 27 participants introduced themselves.

Motion to approve agenda made by Jennifer; seconded by Judy.

Motion to approve minutes of meeting of April 21, 2020, made by Annika; seconded by Joanne.

Annika reported that this would be her last meeting as Chair and that an election would be held later in the meeting for a new PAC Chair, Vice Chair and DPAC Rep. Normally this election would be held in May, but there were no candidates at that time. One candidate has come forward for PAC Chair and DPAC Rep but still no one for Vice Chair. Annika asked parents to consider taking on this position as it wasn't too late to put names forward.

Treasurer's Report – Judy Yang

Judy gave a report on finances and reviewed the PAC's year-end. Due to the school shutting down in March because of COVID all fundraising was put on hold and previous sales for hot lunches were cancelled and refunds were given. Normally the hot lunches provide a substantial amount of our fundraising dollars. Minimum expenditures for the Gaming Account were utilized and Gaming Reports were filed prior to the deadline

Administrator's Report – Rob McFaul/Dawn Jette

Rob McFaul gave an overview of the school organization status and confirmed there were 448 students and 34 teachers and 6 EA staff with 9 new staff members.

The A.P.L. Goal this year is to pair social responsibility (last year's focus) with improving digital citizenship skills.

BYOD: Dawn Jette explained that a laptop is the preferred device and that phones and tablets are not ideal. She explained that they will be working towards bringing one class on board at a time and will only expand to other classes when every child in that class is set up with access to a computer. They are focusing on Yellow and Orange teams to start (Grade 8's). Ideally computers will be at least 8 gigabytes with a built-in keyboard and screen size approximately 11" to 13".

Rob: Strict Health and Safety protocols are in place and were explained. New teachers have read and understand all protocols.

There are no activity fees this year so parent donations will be very much appreciated. A letter from the PAC would be helpful.

Photos: Individual photos will take place at end of October and consent forms will be required. Social distancing will be maintained.

Dawn: There have been some broken windows at the school caused by vandals. More deterrents have been added including extra monitoring.

Fundraising Report – Joanne Gaska

SPC Cards are going digital. Purdy's Christmas will be happening.

New Business

1. Elections:
Melissa Niska was voted in as PAC Chair by a show of hands. Approved by all, no one opposed.
Naomi Andrusiw was voted in as DPAC rep by a show of hands. Approved by all, no one opposed
(Note: Melissa and Naomi removed themselves from the virtual room while the voting took place).
No one stepped up to be Vice Chair, so it's still open.
2. Signing Authority: Motion was made to remove Annika Mountain as signing authority and add Melissa Niska. Moved by Joanne; seconded by Judy. (Jennifer will need to be removed next meeting and a replacement should be added).

Next Meeting

The next PAC meeting is tentatively set for Monday, October 19th, at 7:00 p.m. via Zoom. Future meetings will be set at the October meeting, and will likely move from Tuesdays to Mondays for the balance of the school year.

Annika motioned to adjourn; seconded by Joanne.