



## Hillcrest Middle School

2161 Regan Avenue, Coquitlam, B.C., V3J 3C5 • Phone 604-936-4237  
Ross Jacobsen, Principal • Jeff Hart, Vice Principal

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2024-2025

This form is for Coquitlam/Port Coquitlam Residents only  
Port Moody residents must apply online and pay a fee:

<https://portmoodypolice.ca/public-info/police-information-checks/>

### **Re: Volunteer Work at Hillcrest Middle School**

Volunteer Name: \_\_\_\_\_

This is to verify that this individual has applied to volunteer within SD43 (Coquitlam).  
The applicant is requesting a Criminal Record Check to accompany their volunteer application.

Please waive the fee associated with this procedure at our request

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Coquitlam, B.C. V3J 3C5  
604-936-4237

Sincerely,

Ross Jacobsen  
Principal  
Hillcrest Middle School