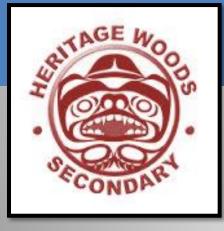
+

Heritage Woods Course Request Information 2023-2024





Grad Program Requirements

Grade 10 Required

- Language Arts (English) 10
- Math 10
- PHE 10
- Career Life
 Education 10
- Science 10
- Social Studies 10

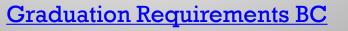
Grade 11 Required

- Language Arts (English) 11
- Math 11
- Science 11 or 12
- Social Studies 11 or 12

Grade 12 Required

- Language Arts (English) 12
- Career Life
 Connections





80 Credits total



- One Applied Design, Skills and Technologies OR Arts Education
- 16 credits at the Grade 12 level (includes English and CLC)
- 28 credits must be elective course credits
- 4 credits must have an Indigenous-focus (see <u>Indigenous-Focused</u> <u>Graduation Requirements - Province of British Columbia (gov.bc.ca)</u> for additional information)

+ Literacy and Numeracy Ministry assessments

+ Language Arts

ENGLISH 10:

- All students CHOOSE ONE (for 2 credits):
 - Literary Studies 10
 - New Media 10
 - Spoken Language 10
- All students enrolled in Composition 10 (2 credits)

<u>ENGLISH 11 (choose at least one)</u>**

- English First Peoples Literary Studies and New Media 11
- English First Peoples Literary Studies and Spoken Language 11
- English First Peoples Literary Studies and Writing 11

** this covers the Indigenous Graduation Requirement; if you take a different Language Arts 11, you responsible for making sure you complete this requirement another way

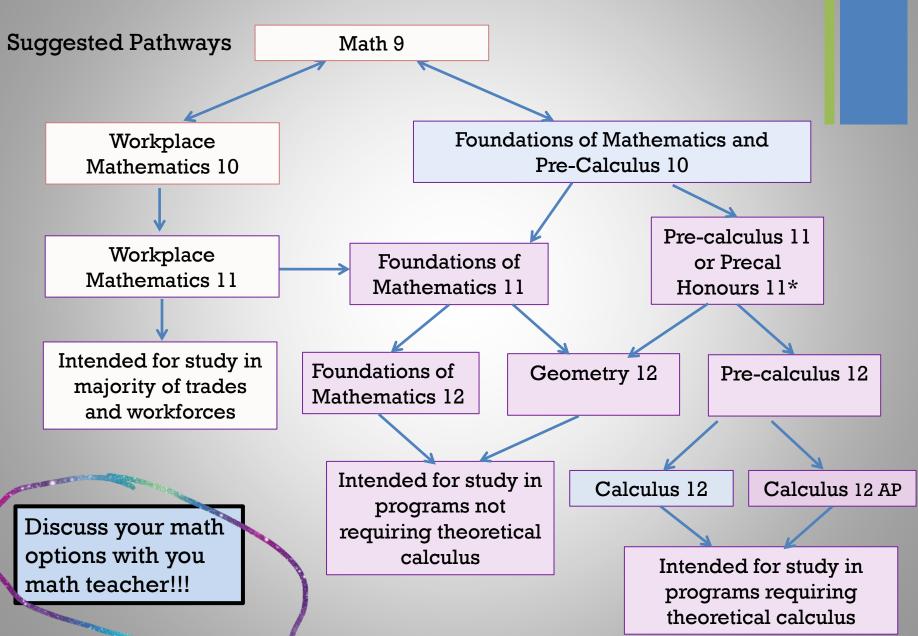


ENGLISH 12:

English Studies 12 or English Studies 12 Honours

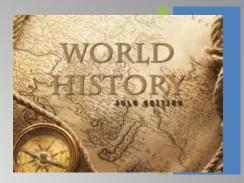
For English Language Learners: the ELL team will assess students for placement in appropriate ELL courses

+ Mathematics

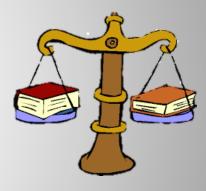




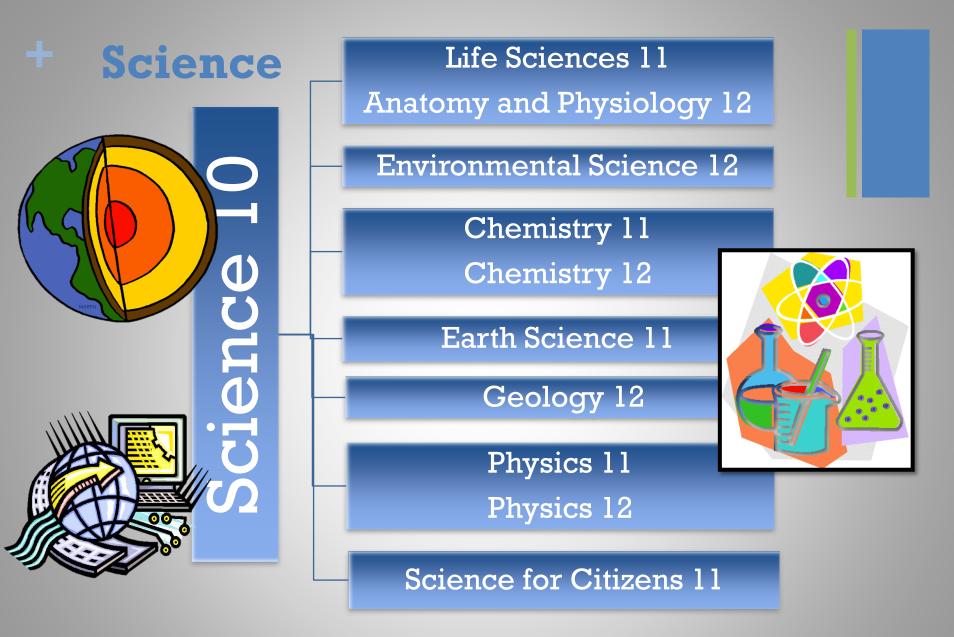




BC First Peoples 12 **Comparative Cultures 12** Human Geography 12 **Physical Geography 12** 20th Century World History 12 **Political Studies 12** Law Studies 12 Philosophy 12 **Social Justice 12**







*Note: If you are planning on going into the Sciences in post secondary, make sure you **<u>carefully check the requirements</u>** of the specific programs at each institution

Science Co-op 11

Science Co-op 11 is a Semester 2 Cohort

- Chemistry 11
- Life Science 11 (Biology)
- Work Experience 12
- Outdoor PE 11

- Leadership 11/12 *new*





Learn more about this exciting opportunity, tailored for grade 11 students who are passionate about Science, the outdoors, and networking.

+

Science Co-op Info Session

There will be a student AND parent presentation to learn more about this exciting opportunity (dates to come!)

This program is only available to grade 11 students (current grade 10's).

Students will be exposed to many exciting opportunities, including university lab work, 3 week work experience in field of choice, camping, canoeing/kayaking, community aid, and more!





Teacher Sponsors

Brooke Wilson bwilson@sd43.bc.ca

Mike Baldus mbaldus@sd43.bc.ca



+





Ministry of Environment





Fill out your requests as if you are <u>**NOT**</u> in co-op!

	Primary req	juests
		Subject area
	🗄 Select	English
The day the	🗄 Select	Mathematics
Under the	🗄 Select	Social Studies
Sciences tab	🔓 Select	Sciences
	🕒 Select	Electives
	👆 Select	EAL courses
	🗄 Select	ST SERV
	👆 Select	Additional Courses
	👆 Select	Alternates

Choose your first choice science, but ALSO choose "Science Co-op" to indicate you wish to apply



Select	CourseNumber	CourseDescription			
	MCH11	CHEMISTRY 11			
	MESC-11	EARTH SCIENCE 11			
	MEVSC12	ENVIRONMENTAL SCIENCE 12			
	MGEOL12	GEOLOGY 12			
	MLFSC11	LIFE SCIENCES 11			
	MPH11	PHYSICS 11			
	MSCCT11	SCIENCE FOR CITIZENS 11			
	MSC10	SCIENCE 10			
v	MCH11A	SCIENCE CO-OP			
🕑 ОК	X Cancel				

+ Ele	ectives	× ·		
	Fine & Performing Arts	Home Economics	Music	
	Languages and English Language Arts	Technology Education	Information Technology	
	Business Education	Fitness, Leadership, Peer Tutoring* *(by application)	Sciences & Math	
	Social Sciences	Film & Multimedia	Youth Train in Trades, Work Experience	
		Course Program	ming Webpage	

+A note about Languages...

We offer French Japanese Spanish

Did you know?

- A language is NOT required for graduation
- Most post-secondary institutions do not require a language
- If you need a language 11, but did not take a language 9 or 10, you can take the <u>accelerated</u> "Intro11" (9 and 10 combined)

STUDENTS AND FAMILIES NEED TO CHECK INDIVIDUAL POST-SECONDARY WEBSITES

LANGUAGE PLACEMENT ASSESSMENT

- You have a skill set superior to our introductory level language courses (<u>Spanish, French, and Japanese</u>)
- Take a Language Level Assessment
- Information regarding assessment process will be made available in April on our website: <u>Course Planning</u>



+ Other ways to earn credits

- Online courses
- External credits (sports, dance, first aid, work safe)
- Concurrent courses at Post Secondary (Emily Carr, Douglas, SFU)
- Language Challenge Exam
- Train in Trades, Work Experience, Apprenticeship



Approved External Credit











NEW PARENT zoom meeting on January 26, 2023 @ 7pm

- The meeting ID and Passcode is listed on the brochure
- Brochure on HWSS course programming website: <u>Course Programming</u>





TRAIN

in **Trades Programs**





Amazing opportunity for any grade 11 or 12 student to take one of 22+ "Train in Trades" programs:

- Tuition Free saves \$1,000s
- Post Secondary level training
- Level 1 Certification
- Dual /Triple Credits:
 - high school
 - post secondary and/or
 - industry

TRAIN in Trades Programs



Aircraft Maintenance Engineer

- **Appliance Service Tech**
- **Auto Collision + Refinishing Tech**
- Automotive Service Tech
- 🗆 Baker
- □ Cabinet Maker (Joiner)
- **Carpenter**
- CNC-Machinist
- Cook
- 🗆 Electrician
- 🗆 Hairstylist
- Heavy Duty Equipment Technician

TRAIN

in **Trades Programs**



Ironworker

- Marine Mechanical Technician
- Image: Metal Fabricator
- Millwright
- Image: Motorcycle Mechanic
- **Painter (commercial)**
- Part and Warehousing Person
- Plumber
- **Refrigeration Mechanic**
- Security Systems Technician
- Sheet Metal Worker
- **Welder**

+

WORK

in **Trades Program**

popular student jobs carpenter cook landscaper mechanic floorlayer

Regardless of your career aspirations...

if you have/get a paying job in a trade you can receive credits toward high school graduation:

- 120 hrs working = 4 credits (up to 16 credits)
- 900+ hrs worked (before age of 20) could qualify student for a \$1,000 award... gave out 30+ scholarships last year
- if you later pursue that trade career, those hours count towards certification

TRAIN contact

Ben King

e: BKing@sd43.bc.ca c: 778-984-1354

WORK contact

Joanna Horvath

e: JHorvath@sd43.bc.ca c: 604-312-7739

More Info www.43Careers.com

Online Parent-Student Info Session

Wed., **Feb. 15** at **6:00pm** Contact Joanna for more information and the Teams meeting link

+ Many pathways ahead...

- Trade Schools
- Apprenticeships
- College
- University
- Institutes

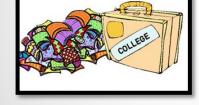




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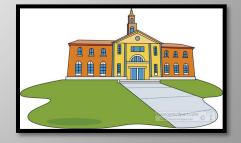




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Workforce







+

Whether it's post secondary schooling, volunteering, work, travel, apprenticeship...



Visit the Career Resource Centre in person or online: Heritage Woods Career Centre

Post Secondary and Career Advisor:

Ms. Darilynn Butler: <u>dbutler@sd43.bc.ca</u>

 Apprenticeship opportunities
 Volunteering
 Work experience





- Finances
- Awards, bursaries, scholarships
- College, university,
 - institutes

Planning Your Courses

Think about:

- What are you good at?
- What do you like to do?
- Challenge yourself to try something new!
- Ideas for after high school?
- What courses will give you the skills you need (communication, leadership, teamwork, creative thinking)?
- What is REALISTIC?
- Talk to people



READ THE COURSE BOOKLET!

Course Programming





"The only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle."





Take your time...these are important decisions

Your choices NOW determine the school timetable

- Many reasons for not getting all requests (conflict, courses not running, courses are full...)
- Not able to make changes based on:
 - Friends
 - Teacher preference
 - Semester
 - Time of Day



Once you know what courses you want, it is time to fill out your planning sheet.

ONLINE COURSE REQUEST PROCESS

- The following slides are meant to guide you through the process
- This will be made available online on the 25th for you to go through more slowly
- There will be assistance for those who need it during FLEX in the library computer lab:
 - Wednesday Feb 1
 - Wednesday Feb 8
 - Wednesday Feb 15



STEP 1: Fill out the Course Planning Sheet the grade you are going into

Found online Course Programming



website: http://www.hentagewoode.ed43.bc.ca/

GRADE 11 COURSE PLANNING 2023-2024 MYED will be open for selection input from WEDNESDAY, Jan. 25th - Feb. 10th, 2023

- This sheet is for <u>planning purposes only</u> for current GRADE 10 students
 Students and families are perpendicularly and families are preserved.
- The effect is to transmitter buildeese vinit," For Carteria Carboa e autoence Studeris and Earlies are responsible for choosing courses that will lead to graduation. If you have questions about the graduation program, refer to the Ministry of Education website: <u>Graduation Program</u>, if you have questions about courses or different streams, refer to the Curse Request Booktet on the website under Course Programming: <u>Course</u> Programming, If you have further questions, context your counsellor, IF YOU want To APPLY TO SERVER CO-PS select studies the Source tab in ADITION to selecting your primary Science 11 course. Select additional science requests under Electives. Chry request HONOURS COURS 81 you have enceded approvid from your current coursework teacher

- EAL COURSES students should speak with their teacher about their rest level or entry to English 10.
 RESOURCE BLOCK ONLY select if you have been approved by a case manager or counsellor This is a REQUEST. Every effort is made to accommodate, however, no request is guaranteed
- Use the NOTES FOR COUNSELLOR section for additional information (see below

ALL STUDENTS MUST SELECT 8 PRIMARY COURSES AND 1 ALTERNATE IN MYED BC Required Courses - pick ONE from each row English First Peoples – Lit Studies and New Media 11 English First Peoples – Literary Studies and Spoken Language 11 English First Peoples – Literary Studies and Writing 11 Pre-Calculus 11 Pre-Calculus 11 Honours Foundations of Math 11 Workplace Mathematics 11 20ⁿ Century World History 12 BC First Peoples 12 Comparative Cultures 12 Law Studies 12 Philosophy 12 Human Geography 12 Physical Geography 12 Political Studies 12 Social Justice 12 Chemistry 11 Physics 11 Earth Science 11 Life Sciences 11 Science for Citizens 11 Environmental Science 12 Geology 12 Science Co-op (if you wish to apply, select this in addition to your Primary Science course) Electives - List the one you want most first #1 #2 #3 #4 #5/6 (if already have credit or will have credit for one or more of the above):

EAL Courses - (if applicable) choose one or more

ELD 10 Beginners 10	English Language Develo	pment 10 🗆 Ir	stroduction to Aca	demic Language 10
Academic Strategies for La	anguage Learners 🛛 Eng	glish Language E	Development 11	EAL Civics 11
Student Services (ST SERV	/) (Resource Block) – tea	acher or counse	ellor approval ne	eded
SIEP1B (if you have an L	EP) OR D XSPB	K0A (if no IEP)		
Additional Courses:				
Agility 11 Basketba	ill Agility 11 🛛 Athleti	c Training 11	Basketball At	hletic Training 11
Musical Theatre 11 or 12	Theatre Produce	ction 11 or 12		
Concert Choir 11	Vocal Jazz 11			
Beginner Band 11	Concert Band 11	Jazz Band	11 🗆 String	0 Orchestra 11
EAL Transitions 11	Philanthropy 11 IDS			
Alternate Request:				

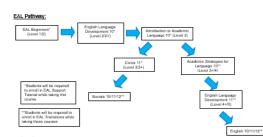
NOTES FOR COUNSELLOR Section

If you have selected a SUPPORT BLOCK: write the name of the school personnel who has approved this and If you have selected a SUPPORT ELOCK, when the name of the school personner who has approved una end with which selecter and with which selecter and with which selecter and with which selecter and which selecters you re during the most.
If you have EAL courses whe your ourner EAL classes for this year (senester 1 and senester 2) in Journey and the place in the best fit in clicate a second SOCOMAL STUDIES 12 causes here in the event you do not get your first choice a second SOCIAL STUDIES 12 causes here in the event you do not get your first choice and the place in the best fit is indicate a second SOCIAL STUDIES 12 causes here in the event you do not get your first choice and the place in If you are taking SUMMER SCHOOL or ONLINE COURSES write which course you are planning on taking (and make sure you haven't chosen it as one of your courses) Indicate your are not been to be on your courses)
 Indicate you are enrolled in, or are enrolled in, any other specialty programs that need special consideration (i.e. Train in Trades, Hockey Academy) Indicate any other special semester or course placement requests and the reason Write anything else you think your counsellor needs to know

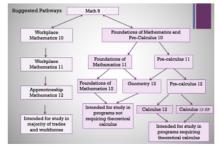
Quick Graduation Checklist

The BC Ministry of Education requires students to complete a MINIMUM of \$9 credits during Grades 10, 11 and 12 in order to graduate (A total of 20 courses at the Grade 10, 11 & 12 level). For specific details go to www.gov.be.go

	Language Arts 10	4	1	Language Arts 11	4		English Studies 12	4
11	Science 10	4	1	 Science 11	4		Social Studios 12	4
11	Math 10	4	1	 Math 11	4		Career-Life Connections 12	4
п	Social Studios 10	4		 Physical & Health Education 10	4	п	A Fine Art / Applied Skill (gr. 10, 11 or 12)	4
	28 Electrup Coordina (7 courses)	- 4	1	 Cerear-Life Education 10	- 4			



Math Pathways



+ READ THE INSTRUCTIONS

Grade 10 going into 11's example:

GRADE 11 COURSE P

MYED will be open for selection inpu

WEDNESDAY, Jan. 25th – Feb. 10th, 2023

- This sheet is for your <u>planning purposes only</u> for current GRADE 10 students
- Students and families are responsible for choosing courses that will lead to graduation. If you have questions about
 the graduation program, refer to the Ministry of Education website: <u>Certificates of Graduation Province of British</u>
 <u>Columbia (gov.bc.ca)</u>. If you have questions about the courses or different streams, please refer to the Course
 Request Booklet on the website under Course Programming: <u>Course Programming Heritage Woods Secondary</u>
 <u>School (sd43.bc.ca)</u>. If you have further questions, please contact your counsellor.
- IF YOU WANT TO APPLY TO THE SCIENCE CO-OP use the drop-down menu to indicate interest
- Only request HONOURS COURSES if you have received approval from your current coursework teacher
- ELL COURSES students should speak with their teacher about their next level or entry to English 10
- RESOURCE BLOCK ONLY select if you have been approved by a case manager or counsellor
- This is a REQUEST. Every effort is made to accommodate; however, no request is guaranteed
- Use the NOTES FOR COUNSELLOR section for additional information (see below)

Grade 11 going into 12's example:

GRADE 12 COURSE PLANNING 2023-2024 MYED will be open for selection input from WEDNESDAY, Jan. 25th – Feb. February 23rd, 2023

- This sheet is for your planning purposes only for current GRADE 11 students
- Students and families are responsible for choosing courses that will lead to graduation. If you have questions about the graduation program, refer to the Ministry of Education website: <u>Certificates of Graduation BC</u> If you have questions about courses or different streams, refer to the Course Request Booklet on the website under Course Programming: <u>Course Programming</u>. <u>If you have further questions</u>, <u>contact your counsellor</u>.
- Only request HONOURS COURSES if you have received approval from your current coursework teacher
- ELL COURSES students consult with their teacher about next EAL level or entry to English 10
- RESOURCE BLOCK ONLY select if you have been approved by a case manager or counsellor
- CLC All students MUST take Career Life Connections for graduation. This course will run outside the timetable and is a 9th course
- STUDY BLOCK applications will be made available in the Spring. You will need to select a full courseload in the meantime.
- EARLY GRAD if you are planning on graduating early, make an appointment with your counsellor
- This is a REQUEST. Every effort is made to accommodate; however, no request is guaranteed.
- Use the NOTES FOR COUNSELLOR section for additional information (see below)

Make sure you read it carefully and add any needed notes at the end

+ Plan your required and elective courses

Grade 10's going into 11 example:

You need 8 or more courses total for a full course load

	ALL STUDENTS MUST SELECT 8 PRIMARY COURSES AND 1 ALTERNATE IN MYED BC.							
	Required Courses – pick ONE from each row							
ſ	English First Peoples – Lit Studies and New Media 11							
	English First Peoples – Literary Studies and Spoken Language 11							
	English First Peoples – Literary Studies and Writing 11							
	Pre-Calculus 11 Pre-Calculus 11 Honours Foundations of Math 11							
Required	Workplace Mathematics 11							
courses	□ 20 th Century World History 12 □ BC First Peoples 12 □ Comparative Cultures 12							
	Human Geography 12 Law Studies 12 Philosophy 12							
	Physical Geography 12 Political Studies 12 Social Justice 12							
	□ Chemistry 11 □ Physics 11 □ Earth Science 11 □ Life Sciences 11							
L	□ Science for Citizens 11 □ Environmental Science 12 □ Geology 12							
	Electives – List the one you want most first							
	#1							
	#2							
Electives	#3							
	#4							
	#5/6 (if already have credit or will have credit for one or more of the above):							

If you are planning on doing summer school or online for any of the above required courses, PLAN for what you would like instead here (i.e. if you are planning on Precal 11 in summer school, you might choose Precal 12)

Grade 11's going into 12 example:

	ALL STUDENTS MUST SELECT 8 PRIMARY REQUESTS AND 1 ALTERNATE IN MYED BC.
	Required Courses – pick ONE
Only two	English Studies 12 English Studies 12 Honours
required grade	CLC – this is a required course outside the timetable
12 courses	Career Life Connections
	Electives – List the one you want most first
	#1
	#2
Freezething	#3
Everything	#4
else is	#5
considered	#6
elective	#7
	#8 (if you have taken English in summer school or online)

**Grade 12's – make sure you have English 12, CLC 12 plus two other grade 12 level courses toward graduation (could have been taken any year)

+ Plan if you are taking ELL, Student Services Support, Additional Courses

	EAL Courses – (if applicable) choose one or more							
	□ ELD 10 Beginners 10 □ English Language Developmen	t 10						
	□ Academic Strategies for Language Learners □ English L	anguage Developme nt 11						
	Student Services (ST SERV) (Resource Block) – teacher or counsellor approval needed							
	□ XSIEP1B (if you have an <u>IEP)</u> OR □ XSPBK0A (i	f no IEP)						
	Additional Courses:							
	□ Agility 11 □ Basketball Agility 11 □ Athletic Train	ning 11						
	□ Musical Theatre 11 or 12 □ Theatre Production 1	1 or 12						
	Concert Choir 11 Vocal Jazz 11							
	□ Beginner Band 11 □ Concert Band 11 □ J	azz Band 11						
_	_ □ EAL Transitions 11 □ Philanthropy 11 IDS							
	Alternate Request:							

Choose your TOP alternate

+

Notes For Counsellor Section

NOTES FOR COUNSELLOR Section

- ▶ If you have selected a **RESOURCE BLOCK**: write the name of the school personnel who has approved this and which semester and with which classes you need this most
- If you have EAL courses: write your current EAL classes for this year (semester 1 and semester 2)
- ► Indicate a SECOND ALTERNATE HERE. If you do not, and we need alternates, you will simply be placed in whatever is the best fit.
- Indicate a second SOCIAL STUDIES 12 course here in the event you do not get your first choice
- ► If you are taking **SUMMER SCHOOL or ONLINE COURSES** write which course you are planning on taking (and make sure you haven't chosen it as one of your courses)
- ► Indicate if you are enrolled in, or are going to be enrolled in, any other specialty programs that need special consideration (<u>i.e.</u> Train in Trades, Hockey Academy)
- Indicate any other special semester or course placement requests and the reason
- Write anything else you think your counsellor needs to know



In MyEd, this section will be blank – use these points on the planning sheet to guide you through this section

Need help knowing if you have your grad requirements?

Quick Graduation Checklist

Quick Graduation Checklist

The BC Ministry of Education requires students to complete a MINIMUM of 80 credits during Grades 10, 11 and 12 in order to graduate (A total of 20 courses at the <u>Grade</u> 10, 11 & 12 level). For specific details go to <u>www.gov.bc.ca/education</u>.

	Language Arts 10	4
	Science 10	4
	Math 10	4
•	Social Studies 10	4
	28 Elective Credits (7 courses)	4

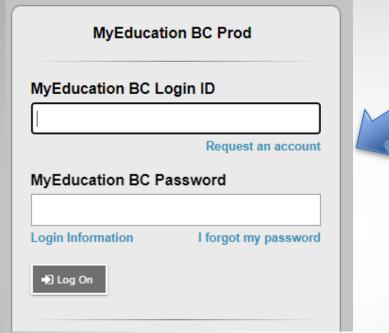
	Language Arts 11	4
	Science 11	4
	Math 11	4
-	Physical & Health	4
	Education 10	4
	Career-Life Education 10	4

English Studies 12	4
Social Studies 12	4
Career-Life Connections 12	4
A Fine Art / Applied Skill (gr. 10, 11 or 12)	4



Certificates of Graduation BC

*** STEP 2: Login to the MyEd Portal**



Go to MYED BC and login with your 7 Digit Student Number (not an email address or PEN number)



Click on "MY INFO" in the top left corner.

+ STEP 3: Click on REQUESTS



apil # Personal Education Number 9

STEP 4: RE-READ all the instructions

Instructions



Heritage Woods Secondary School District No. 43 (Coquitlam)

1300 David Avenue Port Moody Phone: 604.461.8679 Email: heritagewoods@sd43.bc.ca



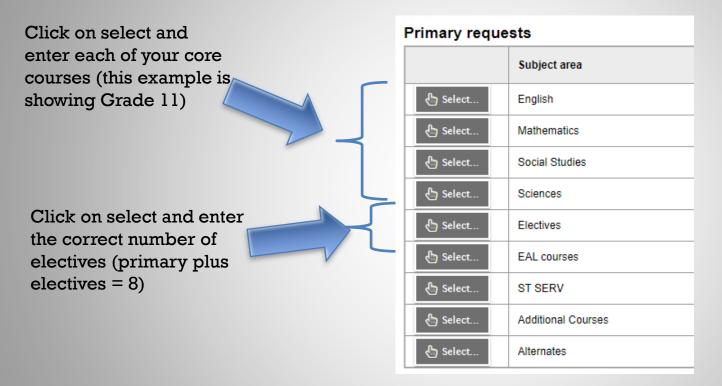
Instructions mirror what is on the planning sheet

GRADE 11 COURSE PLANNING 2023-2024 MYED will be open for selection input from WEDNESDAY, Jan. 25th – Feb. 10th, 2023

• This sheet is for your planning purposes only - for current GRADE 10 students

- Students and families are responsible for choosing courses that will lead to graduation. If you have questions about the graduation program, refer to the Ministry of Education website: <u>Certificate:</u> the courses or different streams, please refer to the Course Request Booklet on the website under Course Programming: <u>Course Programming - Heritage Woods Secondary School (sd43.bc.ca)</u>
- IF YOU WANT TO APPLY TO THE SCIENCE CO-OP use the drop-down menu to indicate interest Only request HONOLIDE COURSES if you have required and the second sec
- Only request HONOURS COURSES if you have received approval from your current coursework teacher
 ELL COURSES students should speak with their teacher about their next level or entry to English 10
- RESOURCE BLOCK ONLY select if you have been approved by a case manager or counsellor
- This is a REQUEST. Every effort is made to accommodate; however, no request is guaranteed
- Use the NOTES FOR COUNSELLOR section for additional information (see below)

STEP 5: Enter Your PRIMARY REQUESTS



+ Each tab has some instructions for the subject area

L	Subject area	English	
	Instructions	You must have one English 11 to graduate. You may select additional English courses as Electives. Students require a First Peoples' course as a graduation requirment and the school is offering 3 kinds of English 11 courses to fulfill this requirement.	
		English First Peoples' Literary Studies and New Media 11	
		English First Peoples' Literary Studies and Spoken Language 11	-
		4	Fill

You may need to scroll down (look on the right to see if there is a scroll bar so that you don't miss something important)

Choose your course and click "OK"

Select	CourseNumber	CourseDescription
	MELNM11	EFP LITERARY STUDIES AND NEW MEDIA 11
	MELSL11	EFP LITERARY STUDIES AND SPOKEN LANGUAGE 11
0	MEFLS11	EFP LITERARY STUDIES AND WRITING 11
	MLTST10	LITERARY STUDIES 10
	MNMD-10	NEW MEDIA 10
🗹 ОК	X Cancel	

When entering electives...

▼ >

When entering electives use the < > arrows to scroll through to each page of electives

Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status
	MAC11	ACCOUNTING 11	Regular	4.0		
	MACLV11	ACTIVE LIVING 11	Regular	4.0		
	MACLV12	ACTIVE LIVING 12	Regular	4.0		
	MATPH12	ANATOMY AND PHYSIOLOGY 12	Regular	4.0		
	MTAMJ12	ART METAL AND JEWELLERY 12	Regular	4.0		
	MVAST11	ART STUDIO 11	Regular	4.0		
	MTAUT11	AUTOMOTIVE TECHNOLOGY 11	Regular	4.0		
	MBCFP12	BC FIRST PEOPLES 12		4.0		
	YBMO-1B	BUSINESS COMMUNICATIONS 11	Regular	4.0		
	MCALC12	CALCULUS 12	Regular	4.0		

Click okay

Electives are in alphabetical order

🗹 ОК

🗙 Cancel

1:10 |MAC--11

STEP 6: Enter any ELL, Student Support Services, Co-op, and Additional Courses Requests

Primary requests

Follow same procedure: hit select, click on course choice(s), click "OK"

	Subject area	SchoolCourse > CrsNo		
🗄 Select	English			
👆 Select	Mathematics			
👆 Select	Social Studies			
👆 Select	Sciences			
👆 Select	Electives			
👆 Select	EAL courses			
👆 Select	Learning Services			
👆 Select	Outside Timetable			

+ STEP 7: Enter ONE alternate

Alternate requests

	Subject area	SchoolCourse > CrsNo
👌 Select	Alternate	

STEP 8: Notes for Counsellor

Notes For Counsellor: Use the bullet points on the planning sheet to guide you in writing anything important we need to know for your course planning





When you have finished selecting your courses, please click on



+

"Choose to pursue something you love and you will never have to work a day in your life"



STUDENT ASSEMBLIES FOR COURSE REQUEST PROCESS Grade 9's: January 23 @ 10:00 Grade 10's: January 24 @ 10:00 Grade 11's January 24 @ 1:00pm **ALL PPT AND DOCUMENTS WILL BE ON COURSE PROGRAMMING WEBSITE BY JANUARY 25**

Course Request Portal Dates:

For 9's going into 10: **WEDNESDAY, Jan. 25**th – Feb. 3rd, 2023

For 10's going into 11: **WEDNESDAY, Jan. 25**th – Feb. 10th, 2023

For 11's going into 12: **WEDNESDAY, Jan. 25**th – Feb. 23rd, 2023

FLEX HELP IN THE LIBRARY COMPUTER LAB

There will be assistance for those who need it during FLEX in the library computer lab:
Wednesday Feb 1
Wednesday Feb 8
Wednesday Feb 15



FOR PASSWORD RESET SUPPORT:

Please see the support document on the course planning mainpage

YOUR COUNSELLOR CONTACT INFO:

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