

HME PAC Annual General Meeting Minutes

June 13th, 2024, 7:00pm- 8:00 pm at HME

Attendees: Marcela (chair), Marco M. (treasurer), Eric L, Ladawne S. (communications), Sharon L, Annie T, James K, Robyn L, Jen C (DPAC rep), Carol Coulson (principal), Shannon Ogilvie (teacher rep), Tanya K, Liz K, Sunny R, Kirsten R (secretary)

Online: Wanda M

Meeting started at 7:04

Description	
Land acknowledgement	Done by Marcela
Agenda Approval Minutes Approval from las General Meeting, May 2, 2024	Motion by James, seconded by Annie. No additions made. Agenda approved. Minutes are posted online. Motion to approve as posted by Marco, seconded by Tanya, all approved.
Principal's message	<ul style="list-style-type: none">• Principals took on a massive clean out of the school basement storage area. Contained many accumulated things such as old documents and textbooks from the 1990s, desks, chairs, tables etc. A dumpster was ordered, and the storage area was purged with help from teachers and custodian. They recycled as much as possible.• Recap given of recent events:<ul style="list-style-type: none">○ An indigenous oriented walk with EMM students○ Pride ceremony, celebrating who you are and accepting others, with a dance party at the end.○ Terry Fox run tomorrow, June 14th, outside after lunch, donations accepted online – see emails.• Field- stairs replacement -small set done, waiting on railings, started on big set stairs.• Mr. Leuvekamp is retiring! Staff held a retirement event, and the students will get to say goodbye on the last assembly.• We will be welcoming a new-to-us teacher, Mrs. Bodnar, from Vancouver from Vancouver district. She reported that she liked HME from when she did a TOC shift. We are happy that she picked our school among many opportunities.• One EA increase for next year• Mr. Sclater moving on to Moody Middle

	<ul style="list-style-type: none"> • Mr. Leonard, an experienced principal, and former president of BC Principals and Vice Principals Association is coming in next year. • Upcoming events briefly overviewed: <ul style="list-style-type: none"> ○ Flag ceremony- Monday afternoon, ○ Grade 5 events ○ Last day of school is June 27th. • Appreciation given for teachers, and they work elementary does all the way to the end of the year. • Looking forward to retirement and very grateful for their time at HME
<p>Financial Report: Budget presentation</p>	<p>Advisory and gaming accounts reviewed.</p> <p>We raised approximately \$17 000 but spent almost \$50 000. This was a planned deficit to not over fundraise from the community without an intention to spend, we still have \$12 000 cash on hand.</p> <p>Motion to spend budgeted amount for Mr. L. by Marcela, second by Tanya. All in favour. Motion carried.</p> <p>Request received from grade 5 committee. There is a potential unexpected expenditure related to installation of the legacy gift. We were to split revenue from the freezie sales. The request is to pre-approve the grade five committee taking all the sales if the expenditure for installation is needed.</p> <p>Motion: Hold \$380 from freezie sales for installation expenses related to legacy gift. If money is not required, money goes back to advisory account. Motion by Marcela, seconded by Marco, all approved.</p>
<p>PAC – elections</p>	<p>Marcela clearly announced each position and gave opportunity for nominations from the floor. She called for nominations three times for each position.</p> <p>No positions required secret ballot as only one nomination/volunteer received for each. Positions filled as follows:</p> <p>Chair – Sharon Lo</p> <p>Vice chair – Liz Kim</p> <p>Treasurer -James Kerwin</p> <p>Secretary- Robyn Letts</p> <p>DPAC rep- Eric Lau</p>

	<p>Communications – Ladawne Shelstad & Wanda McClean</p> <p>Thank you to our incoming PAC executive!</p>
PAC Event Planning	<p>Potential for PAC to support an event at school open house in September. Sept 18th – date to be confirmed with school, would need a champion, there is a pre-approved budget. Next PAC can make motions to change the budget as needed.</p> <p>First PAC meeting date held for sept 12th, followed by first Wednesday of the month (only need 4-5 meetings per year). This can be changed by new executive.</p> <p>DPAC hosts PAC 101 each year, focus is on treasurer position, constitution, and bylaws, how to run good meetings. New executive is encouraged to attend if interested.</p>
Adjournment	<p>Motion to adjourn by Marcela, second by Annie. Meeting adjourned at 7:59</p>

Next Meeting: September 12, 2024 in the HME Library (at incoming executive discretion).