

Heritage Mountain Elementary Parent Advisory Council (HME PAC)

Meeting Minutes: April 9, 2026

Attendance in person: Liz K. (Chair), Maegan L. (Vice Chair), James K. (Treasurer), Kim P. (DPAC Rep), Cortney F. (Communication), Nicole C. (Secretary), Amie J., Rebecca, Gemma C.

School/Admin: Brian Leonard (Principal), Shannon Ogilvie

Regrets: none.

Meeting was called to order by Liz K. at 7:03pm.

Land acknowledgement given by Liz K.

Principals Message:

Articulation:

- Grade 5s to Middle Schools
- New K's Parent Evening: Wednesday May 6 (6:30-7:30pm)
- Planning for 2026/2027

PAC Dates for 2026/2027

- High demand for school gym space, limiting available dates for events

Emergency Release Day – Thursday May 14 at 2pm (District Wide)

Dance Program at HME

- Adding another activity for students in the fall
- Quotes have been obtained - \$3,000 for a 5 day program.
- Parents to cover the cost (estimated at \$10/student). We are looking for options for PAC to subsidize a portion.
- There is a portion of the advisory budget to cover a second activity (in addition to GymSense)

Communication Timelines

- Newsletter at the end of the month – for PAC newsletters to go together with the school newsletter.
- Handouts / Print Outs to go in teacher mailboxes to distribute to parents need to be done a day or two before they are to go out.

Important Dates to Remember:

- April 16 – Como Lake Relays
- April 20 – Class Photos
- April 24 – Indigenous Focus (Pro-D) Day
- April 30 – Early Dismissal for Student-Led Conferences (2-5pm)
- May 14 – Emergency Release at 2pm

April		May	
7	Como Lake Training Continued until April 15	5	Community Time Assembly
7	KM Club Begins Until May 15	6	New K Parent Night: 6:30-7:30
9	PAC Meeting – Library 7pm	7	PAC Meeting – 7pm
14	D 1, 2,3 – Britannia Mines Filed Trip	14	Emergency Release Day – 2pm
15	Parent Photo Night: 4-8 Library	18	Victoria Day
16	Como Lake Relays	22	Dist. & Prim Track Meet
20	Class Photos		
21	Pie Throw / Earth Day Assembly at 2:15		
22	Used Book Sale 3-4:30 – Library		
23	BC Lions Energy Champ Assembly at 1:30		
24	Indigenous Focus ProD Day		
28	Int. Science Fair – 2pm		
29	Int. Science Fair – 2pm		
30	Early Dismissal at 1:50 Student Led conference: 2-5pm		

Fiscal Report

Presented by James K.

- Advisory Budget: \$13,292.00
- Gaming Budget: \$13,000.00
 - Major Expenses have not come out yet (Cultis, Grade 5 Leaving)
 - Art program, we budgeted for 3 performances but have only had one because Art Starts has gone under. We will keep the budget for 3 to keep it open if performances become available for next year.

DPAC Report

Presented by Kim P.

- No Updates

Grade 5 Update

Presented by Rebecca

- Second Hand Book Fair – Wednesday April 22nd
Raffles and Prizes
Coffee / Lemonade / Iced Tea available for
Books will be \$1, \$2 or \$3 (cash only)
- Year book is going to be submitted shortly – 75 to be ordered.
- Grade 5 Meeting Wednesday April 15

April Dance Information

Presented by Maegan L.

Dance will be April 17th (6pm-8:30pm)

DJ Anton is booked and paid

We have enough Volunteers

Items for the Dance

- Glow wands / glow glasses
 - Stars Decorations
 - Lights & Extensions Cords
- Concession / Snacks / Drinks
- Float needed – James K to provide
- Photo Booth accessories
- Table for DJ

Mountain West Photo Night

Presented by: Liz K

15 Families Signed Up

We have volunteers to help with sign-in

Teachers Appreciation Lunch

Presented by: Liz K

Tuesday May 26

Call-out needed for volunteers

Q&A / Wrap-up

Next PAC Meeting: May 7, 2026

Meeting adjournment: Motioned by KP., seconded by Liz.K and Cortney F. All in favour. Meeting adjourned at 8:18pm.