

# Hazel Trembath Elementary School



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## WELCOME STUDENTS AND PARENTS TO THE 2013 / 2014 SCHOOL YEAR!



We hope you have all had a wonderful summer and are ready to begin a new and exciting school year at Hazel Trembath. We look forward to another positive year, full of meaningful learning activities and experiences. To help keep you informed of what is happening, we will send home newsletters, notices and will be updating our school website on a regular basis. Please feel free to call or email me anytime if you have any questions or concerns. [mgordon@sd43.bc.ca](mailto:mgordon@sd43.bc.ca)

We extend a very heartfelt welcome to all new families joining our Hazel Trembath Community. We would also like to welcome Ms. Bonnet who will be teaching a Grade 3 class; Mrs. Kask who will be teaching Kindergarten; Ms. Jaibat who will be teaching a Grade 4/5 class; Ms. Shannon Lowry who will be teaching the Grade 1/2 class until the return of Ms. Laurie; Mr. Alvero who joins us as a Teacher Assistant; and Mr. Wesley, our new morning Custodian.

We will continue to provide a safe and caring learning environment for all students and look forward to our continued focus on social and environmental responsibility. Our school-wide goal is to improve students' skills in writing and students and staff will participate in a number of learning activities throughout the year to improve performance in this area. All students will again have the opportunity to bring their written works to the published stage as we continue with our Publishing House program.

On behalf of the Staff at Hazel Trembath, I wish to welcome all students and parents back to school. Below, please find information that will help ensure a great start-up for everyone. We look forward to a great year!

### First Days of School

Students will meet back in their last year's classrooms **except** for: Ms. Wickham's last year class will go to the Library, Ms. Haselhan's last year class will go to Room # 105 and Ms. Ells' last year class will report to Room # 108. **Class lists will be posted on Thursday morning (Sept. 5<sup>th</sup>) and students will report to their new classroom at this time.** The intentions for this first week are to provide a smooth and comfortable transition for students, parents and staff. Students will have the opportunity to meet together with their last year's teacher and classmates to reflect on their summer adventures and future ambitions. They will then be introduced to their new classrooms, teachers and classmates on Thursday morning to begin developing relationships and learning the routines and expectations of their new classroom environment. On Friday, September 6<sup>th</sup> we will have a "**Litterless**" picnic lunch outside. Students and families are encouraged to bring a lunch that has minimal non-recyclable garbage! **All families are invited and encouraged to join us for lunch!** We hope to see you all there.

### Kindergarten

Kindergarten students will begin their school year gradually. During the gradual entry plan, the Kindergarten teachers will develop relationships with the children in class and will establish home/school communication through welcoming conversations scheduled during this phase-in period. It will also allow the teachers to firmly establish classroom routines. Starting formal schooling is a very exciting time for both students and parents alike and I am sure everyone will adjust to all the newness very quickly.



## Communication

Newsletters will be sent home monthly and will also be available online at [www.sd43.bc.ca/hazeltrembath](http://www.sd43.bc.ca/hazeltrembath). Student's planners will be handed out in homerooms on Thursday. **Please submit \$10.00 to your child's classroom teacher to cover the cost of the planner.** Please carefully read all of the information included in these student books as they are a key part of our communication between home and school.

We will be sending home individual **Data Verification Student Information Sheets** to confirm any changes in our students' contacts or demographics. The **Student Emergency Release Form** which is necessary for our Emergency Preparedness plan is located in your child's planner. The Emergency Release Form is also available on line, however you will need to print it out yourself – it cannot be sent electronically. Please take the time to carefully fill out these forms and return them to the school as soon as possible so we can ensure a smooth transition into the new school year.

We are again participating in a District project for online forms. You will notice that most of the usual September forms are now online rather than in your child's planner.

**NEW**

The following forms can now be completed online at:

[www.sd43.bc.ca/hazeltrembath](http://www.sd43.bc.ca/hazeltrembath)

**Click on Parents, and then Forms**

### School Policy & Permission Form

Read the various policies and guidelines in this online form and discuss them with your child as you complete it. This form is required for **each and every student each school year**.

### Medical Alert Form

Complete this online form **ONLY** if your child suffers from a medical condition the school must be aware of. If you complete this form online, you will have to print it out and deliver it to the school office. Needs to be completed annually.

### Volunteer Form

Complete this online form if you think you may be volunteering at our school (e.g. school field trips or events). This form is required **every 5 years** for all parent volunteers\*\*.

### Volunteer Driver Form

Complete this online form if you think you may be driving for school field trips or events. This form is required **each school year** for all parent drivers\*\*.

**\*\*Please note that in order to volunteer, you must also submit a copy of a Criminal Record Check (every 5 years). An ICBC driver's abstract is required every school year for volunteer drivers.**

Once you have completed the forms click on the **Green** submit button at the bottom of each form. Repeat as necessary. If you have trouble with any of the online forms, please contact the office at 604-941-0517.

The following is a list of the divisions, grade level and teacher names:

| Div. | Grade | Teacher's Name  |
|------|-------|-----------------|
| 1    | 4/5   | Ms. Jaibat      |
| 2    | 4/5   | Mr. Gabiniewicz |
| 3    | 3     | Ms. Bonnet      |
| 4    | 2/3   | Mrs. Hamilton   |
| 5    | 1/2   | Ms. Martindale  |
| 6    | 1/2   | Ms. Lowry       |
| 7    | K     | Mrs. Kask       |
|      |       |                 |

## School Supplies

Pre-ordered school supplies were not sent home in June. If you ordered, your child will receive their supplies on Thursday, Sept. 5<sup>th</sup>. For those families who purchased your own supplies, please send them with your child on Thursday, Sept. 5<sup>th</sup>. Students are expected to bring only a lunch/snack, and comfortable clothing on Wednesday (Sept. 4<sup>th</sup>) and teachers will have class supplies to be used on this day. For those students new to Hazel Trembath, or those who did not order school supplies last year, supply lists are available in the office. Remember all supplies should be labeled before bringing them to school.

## Medical Alert

If your son or daughter has a medical concern that is of a serious or life threatening nature, please go online and complete a **Medical Alert Form**. Also if your child requires that medication be kept in the school, please fill out the **Request for Administration of Medication** at the office as well. These forms must be updated annually.



## Drop Off & Pick-Up, and Transportation to and from School

Please make yourself aware of the parking and drop off restrictions at the school as soon as possible. The lower parking lot is for staff members only and the only parent vehicles that should be venturing down into the lower parking lot are those vehicles transferring students with specific needs. The top parking lot next to the Rainbow Bridge Preschool is large enough to support parents dropping children off at the school. . Cars entering the upper parking lot are asked to take a large sweep to the right as they are entering and stay tight to the right when exiting the parking lot. Parents should not be dropping off their children before 8:30 a.m. as we do not have sufficient supervision in the morning to ensure their safety. **We strongly encourage parents and children to walk or bike to school.**

If you have any questions this week or throughout the year, please do not hesitate to contact myself or anyone on staff. We have an exciting year planned ahead and look forward to working together with our parent community to ensure the success of all students.

Have a fantastic year!

Sincerely,

*Mr. Mike Gordon,*  
Principal

