



## HAZEL TREMBATH ELEMENTARY SCHOOL

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Phone: 604-941-0517

Email: [hazeltrembath@sd43.bc.ca](mailto:hazeltrembath@sd43.bc.ca)

Website: [sd43.bc.ca/school/hazeltrembath](http://sd43.bc.ca/school/hazeltrembath)

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### **Emergency Release of Students – 2:00 pm, Thursday May 14<sup>th</sup>.**

Hazel Trembath families, the following information will provide you with details regarding the district wide emergency release of students on Thursday May 14<sup>th</sup> at 2:00 pm. All schools in our district will be participating in this drill.

- Busses WILL NOT be in operation on this afternoon. Parents or designated alternates will be required to pick up students from our designated release area at 2:00 pm (**see the attached map**)
- Ample parking is available for families on Porter Street, Winslow Ave, or Blue Mountain Park (see attached map) for ease of pick up. Please park in one of these areas and walk to our designated release area to pick up students (**see attached map**)
- When parents or alternates arrive at the designated release area, please go directly to your child's classroom teacher. If you are unsure of the child's classroom teacher, please go to our check in table.
- If you have older students at a middle school or high school, pick up your elementary aged children first.
- If you or your designated alternate are NOT ABLE to pick up your child, you can assign another adult to pick up your child on this day. If this is the case, please email the school indicating your child's first and last name and the name of the adult who will be picking them up on May 14.
- Parents DO NOT have to complete additional school forms for this event. Hazel Trembath already has all of this information on file at our office.
- Parents can pick up their child at lunch time (11:45 am – May 14<sup>th</sup>) on this day if they choose. If choosing this option we request that families complete an online absence report (click on this link: [Absence Report](#) ) or email the office ([hazeltrembath@sd43.bc.ca](mailto:hazeltrembath@sd43.bc.ca)). You must come to the office to sign your student out.
- If you have further questions about the emergency release, please email the school ([hazeltrembath@sd43.bc.ca](mailto:hazeltrembath@sd43.bc.ca))

Thank you.