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| Hazel Trembath Elementary School | |
| http://www.sd43.bc.ca/elementary/hazeltrembath/Home%20Page%20Images/HazelBanner1.png | 1100 Winslow Avenue  Coquitlam, BC  V3J 2G3  [hazeltrembath@sd43.bc.ca](mailto:hazeltrembath@sd43.bc.ca)  604-941-0517 |

August 26. 2024

Welcome back!

I hope everyone had a restful and enjoyable summer. Our staff is looking forward to the start of a new school year!

We have been busy getting their classrooms ready for your children. We have an excellent staff at Hazel Trembath and your children are part of a wonderful school environment. We have several new families attending Hazel Trembath next year, and I would like to offer a warm welcome to all of them. We are very happy to have you!

School communication will take place through various channels. Important dates and information on our school can be found at the school website, as well as the newsletters sent via email throughout the year. Additional information regarding school forms will be sent in a separate email. To ensure you receive emails and phone calls, please ensure that all of your contact information (including email addresses and telephone numbers) is accurate in our MYED BC system. MYED BC will be used as a method of communication as well as providing parents their child’s report card. Please call or email me at [hazeltrembath@sd43.bc.ca](mailto:hazeltrembath@sd43.bc.ca) if you have any questions regarding this.

Updates from the district regarding Hazel Trembath can also be found on our website (banner near the top). These will include any updates regarding the possible construction of a new school.

For information regarding our school Parent Advisory Council (PAC) please visit our website and click on the Parents top tab.

Our school goal this year is to improve our students’ literacy skills. We look forward to continued progress and parent support as we move forward in this area.

Listed below is important information regarding school start up. We have 9 divisions for this upcoming our school year. Please read this carefully and contact the school directly if you have any questions.

We are looking forward to a great year!

Sincerely,

Mr. Dave Phelan

Principal

**First Day of School**

The first day of school will be **Tuesday, September 3rd from 8:45-9:10**. Students will meet with their

2023-24 class and teacher. **They will meet at the same bus line as last year.** Please meet at the bus meeting point at Settler’s Park (the gravel pads on Confederation Drive). Teachers will take attendance, walk students over to the new bus pick up and drop off location (the old Hazel Trembath staff parking lot) discuss new bus routine and expectations, and the plan for the first week of classes. Please pick your child up at 9:10.

Students new to Hazel Trembath will meet with Mr. Phelan for temporary class assignments.

For new Kindergarten students, please refer to the Kindergarten information section and email communication for our Kindergarten teachers.

**First Week of Classes**

For the first week of classes students will be with their 2023-24 class and teacher. Tuesday will be a short day from 8:45-9:10 and students will be at the old Hazel Trembath site.

Wednesday to Friday will be full days with their 2023-24 class (please see bell schedule below). There will also be regular bus service to and from the school beginning on Wednesday. We expect to move students into their new classes the week of September 9th.

**New Bus Drop Off and Pick Up Location**

We are going to trial a new bus pick up and drop off location for this year. School buses will pick up and drop off students at the old Hazel Trembath staff parking lot. **Only the buses will be allowed in this area.** We may have to adjust this plan based on winter conditions and if the district needs to access the site for any type of soil testing or preparation work (which would be good news were this to occur).

Parents can park in the gravel lots to the side of entrance. The lower gravel lot is for parking only. Cars entering the upper lot (nearest to the school) can either park on the left-hand side, or if dropping their children off are asked to take a large sweep to the right as they are entering the lot and stay tight to the right when exiting the lot.

There is no parking on the roadway leading to the school. If the gravel lots are full parents should park on Confederation Drive. Please follow all the rules of the road and proceed with extra caution to ensure the safety of our students. If your child is walking to school, please review road-based safety expectations with them.

All school and district codes of conduct apply to students while riding the buses.

**School Bus and Bell Schedule**

* *Buses Depart from Settler's Park 8:45 AM*

School Begins 9:02

Recess Break 10:08-10:22

Lunch (outside time) 11:45-12:15

Afternoon Session 12:15- 2:39

Buses Depart from Winslow at 2:39 PM

* *Buses Arrive at Settler’s Park at 2:56*

**School Supplies**

Please send your child’s school supplies on **Monday, September 9th.** For those students new to Hazel Trembath, or those who did not order school supplies last year, supply lists are available under the **Parents** section of our school website. **Please label all supplies!**

**Meet the Teacher Night**

Our Meet the Teacher Night will take place on Thursday, September 19h from 6 – 7 p.m. Further information will be provided regarding this event.

**Capital Project Updates**

Please check the school website for important information and updates. The banner near the top will have updates regarding the possible construction of a new school.

**Kindergarten**

Kindergarten students begin their school year on a gradual entry plan. During this plan the teacher develops relationships with the children and establishes routines. The Welcome Conversations with parents (scheduled with parents during the gradual entry period) help build home-school connections.

Formal schooling is a very exciting time for both students and parents, and gradual entry helps to ensure it is a smooth and positive transition. A separate email will be sent to Kindergarten parents regarding school start up.

**Upcoming Dates**

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| September 3rd | First day (shortened day from 8:45-9:10 |
| September 4th-6th | Regular schedule, students in last year’s classes |
| September 19th | Meet the Teacher Night |
| September 20th | Professional Development Day- Schools Not in Session |
| September 30th | Truth and Reconciliation Day- Schools Not in Session |

**Staffing Updates**

We would like to welcome new staff members to our school. Mrs. Pham (grade 3/4) Mrs. Battle (grade 2/3) and Mrs. Panwar, (grade 1). We also have Mrs. Peng, Mrs. Wozniak-Cozzarini and Mrs. Yu as new Educational Assistants. Our Head Secretary for this year will be Mrs. Reeves and our Youth Worker is Mrs. Piche.

We are very excited to have them as part of our staff!

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| Ms. Battle | Grade 2/3 |
| Mrs. Bird | ELL/Prep |
| Mrs. Braun | Educational Assistant |
| Mrs. Chiesa | Educational Assistant |
| Mrs. Dawson | Kindergarten/Grade 1 |
| Mrs. Donnelly | Educational Assistant |
| Mrs. Dorman | Student Services |
| Mrs. Gilligan | Grade 4/5 |
| Mrs. Hehar | Student Services |
| Mrs. Jack | Grade 4/5 |
| Mrs. Kask | Kindergarten/Grade 1 |
| Mr. Lindsay | Caretaker |
| Mrs. Lowry | Grade 1 |
| Mrs. Metcalfe | Grade 2 |
| Mrs. Panwar | Grade 1 |
| Mrs. Peng | Educational Assistant |
| Ms. Pham | Grade 3/4 |
| Mr. Phelan | Principal |
| Mrs. Piche | Youth Worker |
| Mrs. Reeves | Head Secretary |
| Mr. Sheikhabbasi | Caretaker |
| Mrs. Sherle | Grade 3/4 |
| Mrs. Silver | Counsellor |
| Mr. Smith | Library/Grade 3/4 |
| Mrs. Wozniak-Cozzarini | Educational Assistant |
| Mrs. Yu | Educational Assistant |