



**PAC ANNUAL GENERAL MEETING**

**TUESDAY, May 19, 2026 – 7:00 PM**

**Library, Citadel Middle School**

**MEETING MINUTES**

**Members In Attendance:** Megan MacDonald, David MacDonald, Anand Kanna, Alaina Millicevic, Andrea Rodriguez, Andrea Anthong, Kelsey Fligg, Josephine Chan and Taryn Day.

**1. Meeting called to order @ 7:02 PM**

By Anand Kanna

**2. Agenda and Approval of Previous Minutes**

Anand Kanna

- a. Tonight's agenda, previously posted online, was left at each attendees' seat.
- b. April's PAC Meeting Minutes were posted online on the Hazel Trembath school district website and there was no feedback or requested amendments.

i. Motion to approve minutes & agenda as presented:

Megan MacDonald

ii. Seconded

David MacDonald

iii. Call for Vote

Unanimous (Y)

\*Motion Passed\*

**3. Chair's Report**

Alaina Millicevic

- The new school build Open House was a success. It was noted that there were widespread concerns regarding lack of air conditioning and security. The answers are thoroughly answered in the Weekly Hazel Happenings sent from Jason.
- All the dates are approved and scheduled for next year: Sep. 15<sup>th</sup>, Oct. 13<sup>th</sup>, Nov. 17<sup>th</sup>, Jan. 12<sup>th</sup>, Feb 16<sup>th</sup>, Apr.6<sup>th</sup>, May 18<sup>th</sup>, and Jun. 22<sup>nd</sup>

**4. Principal's Report**

Jason Hewlitt

What has happened?

- April 15<sup>th</sup> - 24 students participated in the Como Lake Relays. Thanks to Mrs. Gilligan and Mrs. Jack
- April 22 – Photo Day
- April 24 – Indigenous Focus Professional Development Day
- Student-led Conferences occurred; Jason shared that this is great timing in the year as students are more prepared to confidently share and speak to their learning.
- Staff Appreciation Day was on May 5<sup>th</sup>. The entire staff felt appreciated and spoiled. Thank you to our planning committee!
- May 8 – Panorama Photo taken by a drone
- May 14 – District-wide Emergency Release – By 2:15 pm only 3 students were awaiting a pick up!



**HAZEL TREMBATH ELEMENTARY SCHOOL**

- 2014 was the last time the school district participated in an emergency release.

What is coming up?

- May 22<sup>nd</sup> – District Track meet – Hazel will be sending 55 students from Gr. 3-5 to participate. Thanks to Mrs. Dorman, Mrs. Jack and Mrs. Gilligan
- May 25<sup>th</sup> – Gr. 4/5: Leadership Summit: High School are visiting the school and leading them through leadership activities.
- May 26 - Recognition Assembly
- May 29 – Stripe & Polka Day: Parent Appreciation Day/ Fun Run and Early Arrival off at Settlers.
- June 3<sup>rd</sup> – Welcome to Kindergarten
- June 4<sup>th</sup> – Gr. 6 for a Day at Citadel
- June 5<sup>th</sup> – Last Pro-d of the Year
- June 12 – Gr. 5 Leaving Ceremony
- June 16 – Gr. 5 Playland
- June 25<sup>th</sup> – Last Day – early dismissal

\*\*\*See this past week’s Hazel Happenings for detailed information regarding Air Conditioning and Security.

**5. Treasurer’s Report**

Megan MacDonald

- The below report was read aloud to the members present:

**Hazel Trembath - Monthly Treasurer's Report - APRIL 2026**

Budget Line Item	Description	Expense (Out)	Budget Remaining	
Hot lunch	April Hot Lunch (Taco Del Mar) + Purchases	\$466.07	\$212.26	
	<i>*Budget remaining is for purchases only; any overage will then be deducted from Hot Lunch Revenue</i>			
Classroom Consumables	Div 5 Reimbursement Request	\$99.44	\$1,400.56	
Supporting Classroom Cons.	Student Services Reimbursement Request	\$54.59	\$195.41	
Child Minding	Child Minding for April PAC Meeting	\$50.00	\$200.00	
PAC Meetings & Functions	Snacks for April PAC Meeting	\$5.49	\$440.71	
Spring Family Event	Fun Fair - Gaming License Fees	\$20.00	\$3,530.00	
Fundraising Revenue		Revenue (In)	Less Expenses	Total Revenue to PAC/Committee
Hot Lunch	March Hot Lunch (Noodlebox)	\$605.92	-\$466.07	\$139.85
Gr 5 Graduation	Un-Fundraiser Total	\$1,009.00	\$0.00	\$1,009.00
Spring Portraits	Total Raised for Sitting Fee	\$600.00	\$0.00	\$600.00
Misc Revenue	Sale of past-date potato chip inventory	\$36.00	\$0.00	\$36.00
Gaming Account Budget Line Item	Description	Expense (Out)	Budget Remaining	



\*\* The Quarterly Report for Q3 (February to April) was also briefly reviewed. It is available upon request

\*\* The 2026-2027 PAC budget will be presented at the next General Meeting in June for review and feedback before being put to a vote at the September meeting.

Looking into how we can utilize our remaining funds from the Gaming Grant and use towards the STEAM supplies the school is ordering.

## **6. Committee/Fundraising Volunteers & Events**

Multiple

- \$1717.17 is our current Hot Lunch Revenue. 2 more hot lunch days for the year:
- June 12th – Pasta Polo (ordering closes June 4th) 3)
- June 19th – TCBY Frozen Yogurt Treat Day (ordering closes June 11th) To be served at recess
- Year End Fun Fair Coming Soon!!! Tons of details coming together. We need many hands to make this possible!
- **Adult Volunteer Requests!** We need lots of help to run this amazing event. The timeslots have been shortened to allow you to enjoy the Fun Fair too!  
<https://www.signupgenius.com/go/10C044AAAA62DA1F5C61-63974662-hazel#/>
- Grade 5 Committee: They have been able to cover their Playland costs with buses being paid by the PAC.

## **7. School Board Update**

Megan MacDonald

- Megan attended the public meeting on May 5<sup>th</sup>.
- Superintendent Nadine Tambellini spoke briefly in her report about the open house for Hazel Trembath's rebuild and acknowledged that security and heating/cooling were the two main concerns received from the attendee feedback and that they hope to address those concerns.
- The third quarter financial report was presented as well as multiple presentations regarding robotics and the district's environmental goals moving forward.
- Multiple Notices of Motion were listed for debate and passage at the June meeting; motions that are related to this year's upcoming municipal elections. They we will be voting to suspend question period.
- Next meeting on June 16<sup>th</sup>.

## **8. District 43 PAC Representative Report**

Dave MacDonald / Andrea Rodriguez

- April 29<sup>th</sup>, 3.5 hours.
- Gaming Grant is now open
- The Superintendent was happy they budget passed and there were no layoffs or recalls occurred this year.
- Directions 2030 is complete and will be presented to leadership teams within the next coming weeks. The physical roll-out will occur in June, goals have not changes but shifts roll-out logistics have.



- New District Website is soft launching over the summer. Their approach is for it be a holistic, district wide, and school specific, as well as mobile friendly.
- The district is exploring an app, looking for parent communication and feedback [communication@sd42.ca](mailto:communication@sd42.ca)
- The district wide survey on Communication was found to be overall positive, but it was shared that information is stratified over too many locations – this had led to the app
- Tech in school – PACs may need to call upon to support tech purchases.
- District is still in search for French Immersion teachers.
- BC Federation PAC AGM – direct representative on Provincial PAC – Derek Wong
- Resolution to discuss lack of clarity about grading – lack of letter grades
- DPAC Meeting mid-September 2026.

**9. Election for all PAC Executive Positions**

Anand Kanna

<b>2026/2027 PAC Executive</b>
Chair – Alaina Milicevic
Vice-Chair: Andrea Rodrigues
Treasurer: Megan MacDonald
Secretary: Andrea Anthony
D-PAC: Taryn Day (David MacDonald alternate)

**10. Open Floor Discussion**

Multiple

- Incoming Executive will run the next meeting alongside the current PAC.
- Rebuild Hazel Website: we will continue to pay \$50 for one year extension and relook at the next steps in September.

**11. Call to Conclude Meeting @ 8:15 PM**

- Motion to end meeting
- Seconded
- Call for Vote

Megan MacDonald  
Anand Kanna  
Unanimous (Y)  
\*Motion passed\*

**\* NEXT MEETING TO BE HELD: 7:00PM June 23rd, 2026 at Citadel Middle School**