



**PAC GENERAL MEETING**

**TUESDAY, September 16, 2025 – 7:00 PM**

**Citadel Middle School**

**Meeting Minutes**

**1) Call to Order at 7:01 pm by Alaina**

**2) Agenda and Approval of Previous Minutes- no comments and no additions. Motion approved by Megan and Anand. Motion Passes.**

**3) Chair's Report**

- a) Successful First Day with Coffee and Timbits, lots of questions and engagement with the parent community
- b) Tons of work going on in the background for the upcoming BBQ this Thursday for Meet-the-Teacher
- c) Big thanks to Jason for all the communication to start the school year.
- d) On behalf of the PAC, Anand has reached out to our MLA, Mike Farnsworth, requesting a meeting around the next steps of the rebuild. Justin, his assistant, called and gave the lip service, with the possibility of a meeting early October, hopefully before the 2<sup>nd</sup> year anniversary of the fire. There continues to be a multi-prong effort to get a timeline for the rebuild of the school.

**4) Principal's Report**

- a) Each Principals report will include:
  - i.) What has happened
  - ii.) What is upcoming in the school community
  - iii.) Financial supports that are being requested.
- b) Christmas concert will be on Dec. 9 and 10<sup>th</sup> with help from Place des Arts as they provide the school with a music program. A big thanks to Ms. Panwar who was instrumental in setting this up. This school-wide activity is paid for by the Foundation.
- c) \$72,000 is still in the Foundation account and Jason will continue to request funds for school wide events.
- d) Staff Request – \$1273.16 for the PAC to pay for planners (this was pushed for a vote in our October meeting)
- e) Gr.5's have set aside June 17 for the Leaving Ceremony. Teachers have confirmed they would like to continue the tradition of the field trip to Playland, but Playland cannot be booked until January. Additionally, a 4/5 Field Trip to Activate is in the works.



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- f) PAC Request to pay for the Bus to Playland
- g) Is there a PAC rep for Fresh Fruit and Veg Program? – not at this time
- h) Clarification of \$600 for each Division for field trips. Historically, this comes from the gaming account.
- i) \$250 per class for Class Funds. These receipts will be collected at the end of the year.
- j) Smooth Start up with new staff, Mr. C (CCW) will be at the buses at drop off and pick up. 3 EAs are voluntarily riding buses! They will be alternating between buses.
- k) Gr. 4/5 Intermural Soccer has begun
- l) School wide assemblies each month – to recognize students and share important information
- m) Bus BUDDY System – this information was taught at an assembly and shared with families to review, as well as being reviewed regularly at school.
- n) Upcoming: Meet the Teacher Night on Sept. 18 – Causal/BBQ, meet and greet and a casual way to meet the teachers. A great opportunity to take advantage of connecting with the school community.
- o) Pro D Day – Staff will spend part of the day learning more about PDA (pathological demand avoidance).
- p) Truth and Reconciliation Day- September 30<sup>th</sup> – school wide activities are being ironed out to bring attention to this day.
- q) Oct. 8<sup>th</sup> – Terry Fox Run – return bus early for a run at the old site. Families are invited to join!
- r) Tues, Oct. 14 – Student Photo Day
- s) Happenings – Communications from Jason Hewlett - sent out Friday mornings

### 5) Treasurer's Report

- a) No August activity
- b) 2 cheque withdrawals from last year

### 6) Committee/Fundraising Volunteers & Events

- a) Welcome BBQ
  - i) All items have been purchased
  - ii) Confirmed with 250 buns to be picked up (not 250 dozen)
  - iii) BBQ is unpackaged and assembled, thank you!
  - iv) PAC and parent volunteers are ready!
  - v) Tables will be set up in the gym, and 3 tables on the wall for set-up. Garbage /recycling bins will be relocated.
  - vi) 5:00-6:00 BBQ time and then families are encouraged to visit classrooms
  - vii) BBQ is by donations (%50 of items have been donated) and no pressure to pay
  - viii) Conversation about a no-judgement box – Megan and Winry to make one!



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- b) New fundraising suggestions for discussion
  - i) Created by Kids – Launch date would be Oct. 14, sent home by Oct.27, back to school by Nov.4<sup>th</sup>, with final products scheduled to be delivered the week of Nov. 24-28<sup>th</sup>.
  - ii) Bright Raiser – online store of Canadian family snack and seasonal gifts. No set-up costs, no minimum, the more you sell the more percentage increases.  
<https://brightraiser.com/catalog>
  - iii) Neufeld Representative – not sure if anyone is willing to take this on.
  - iv) Meridian Meats – hands off – we just sell the gift cards. Maybe we choose a small window to focus our fundraising efforts and push more advertisement. Let's give it a shot! Megan will be taking on this on.
  - v) Moving forward DPAC is attempting to get schools to coordinate on fundraising. This is in hopes of minimizing the overlap and adding slightly larger cliental. Potential to share with Citadel?
  - vi) Gabi and Jules – Pies (keep an eye closer to Christmas).  
[https://gabiandjules.com/pages/fundraising?srsId=AfmBOooepIMJqNcbYIKZWhXjWG65uxNirUb0cFhQ\\_AsoFHEP2ogE2S3D](https://gabiandjules.com/pages/fundraising?srsId=AfmBOooepIMJqNcbYIKZWhXjWG65uxNirUb0cFhQ_AsoFHEP2ogE2S3D)
  - vii) Angie is taking on the Grade 5 Committee – Suggested Snack dates are September 26, Thurs Oct. 23<sup>rd</sup>. Relook at this date due to it being parent-Teacher Night. Megan has snack bags for Angie to use in storage at Winslow.
  - viii) There was a wonder about 50/50 sales, but this would require a Gaming License and would have to go towards the entire school, not a specific population of a school.
  - ix) Potential of a Pub Night – more information to come.
  - x) Year End Event – Megan and Shawna – are we doing a Fun Fair? Castle Park? Or at Winslow Site. Let's go through protocol and work through ideas in a committee. Conversations were strongly leaning towards using the Winslow site.
  - xi) Confirm with Shawna regarding Santa Breakfast to get dates and book Citadel.

7) **School Board Update** – Megan is looking forward to the upcoming meeting new week!

8) **District PAC Representative Report** – First Meeting DPAC 101 is early October. Jeremy Clark Directions 2030 – sharing the 5 year plan, this is open to all parents of SD43.

9) **Vote to Approve 2025/2026 PAC Budget** – We are fundraising what we are spending.

- Important conversations around Gaming Accounting Purchases – Jason is going to attempt to have Skating and Drumming Approved by for the Foundation later in the year.
- Much of our costs have been covered by the Foundations, but that money is dwindling.
- We are attempting to not pass on all the costs to parents – finding the balance
- Is there a way to go on a school-wide field trip?
- No concerns about the General Budget
- Contentions around the Gaming Account, questions and wonders about removing Bus Transportation from our budget in order to pay for other events.



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- Many factors at play: like what items can come from Foundation money, is the school supporting Saleema Noon coming this year?
- Megan proposes to approve the General and Fundraising Budgets to keep it separate from Gaming discussions. Dave firsts, Alaina seconded. Unanimous.
- Megan called for a vote on the proposed Gaming Budget vs. Alternate Gaming Budget. Vote 7-1 in favour of original Gaming Budget where field trips are funded instead of wish list items.
- We have passed the Gaming Account. Budget
- Amendment – Planner – motion to push the planner vote until October Meeting. We will wait to hear from staff feedback on Saleema Noon, as we could not fund both.
- Budgets are passed with Option 1 for Gaming Account

### 10) Open Floor Discussion

- Anu – what is the plan for advocacy for the Rebuild of Hazel?
- The Ministry is in possession of the updated business plan
- Megan may hear something at the Board Meeting
- For the first Anniversary we thanked the Fire Fighters with a visit.
- 2<sup>nd</sup> Anniversary Ideas for Thanksgiving?
- Anand will prepare a Save-the-Date for the Anniversary of the Fire.
- Snack Sale Advertisement coming soon

**Motion to end the meeting at 8:05 pm, Anand firsts, Megan seconds. All in favour.**

**NEXT MEETING TO BE HELD:** October 14<sup>th</sup>, 2025 at Citadel Middle School (Library)