

Important Information – Please Translate

這是一份重要資訊 — 請找人為您翻譯 這是一份重要信息 — 請找人為您翻譯

Mahalagang Impormasyon - Paki salin sa sariling wika

Thông tin quan trọng - Xin tìm phiên dịch

ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ-ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਅਨੁਵਾਦ ਕਰੋ/ਕਰਵਾਓ

महत्वपूर्ण जानकारी - कृपया अनुवाद करें

중요한 정보 - 번역 부탁드립니다

Información importante - Por favor traducir

معلومات مهمة - الرجاء الترجمة

重要な情報-翻訳してください

اطلاعات مهم - لطفا ترجمه کنید

August 28, 2020

Dear Parents,

Our school is getting ready to welcome students back to school in a safe and controlled manner. The Ministry of Education announced that BC schools will open in Stage 2 where students are encouraged to attend daily as schools will not be able to provide the remote learning options that we did in June. The first day of school for students is Thursday, September 10th. You can read more here: <https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-education-restart-plan.pdf>. On Tuesday, September 8th and Wednesday, September 9th staff will be reviewing and implementing safety procedures within the school.

The Ministry also has a site with information for parents:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-return-to-school>

We have worked under the guidance of public health authorities and the Ministry of Education to develop a plan so that students and staff can learn and work together safely. We are ready to welcome your child back to school. We will strive to keep learning as the focus, but school *will* look different as health and safety are critical factors in our planning. Below is a brief summary of some of the actions taken to safely restart school this September.

Health and Safety

- Daily health screening check for students (by parents) and staff before arriving at school.
- Students who are ill (cold, flu or [showing Covid-19 symptoms](#)) must stay home. If a child becomes ill during the school day, they will be isolated from their Learning Group/class and the parents contacted to come and pick up as soon as possible.
- Families arriving from outside of Canada must self-isolate for 14 days before entering school.
- There will be enhanced cleaning protocols especially focused on high touch points (doorknobs, faucets, etc.)
- Teachers will be encouraged to take their class outside more frequently.
- A staggered schedule has been adopted to promote physical distancing at drop off/pick up; and recess and lunch times (please see below for details)
- There will be no large gatherings (assemblies, special events, open house) at this time.
- Elementary students are welcome to wear a mask, but it is not mandatory at this time.
- No sharing of food or drink.

- Parents and visitors must make an appointment to meet with staff. There will be limited access to the building by parents and visitors. All visitors must sign in for the purpose of contact tracing. Virtual meetings will be an option for staff and parents.
- We also ask parents to also practice physical distancing (staying apart 2m) when on school grounds. This is for your safety and good modeling for our students.

Learning Groups

- A [Learning Group](#) is defined as a group of students and staff who remain together for an extended period of time and who interact primarily with each other.
 - In the Coquitlam School District, the Learning Group will include your child's classmates and any staff assigned to work with the students on a regular basis, like your child's teacher.
 - Within the learning group, while there will be less opportunities to physically distance, physical contact will be discouraged.
 - The learning group will stay together. Students will learn, eat, and play together.
 - Class size limits have not changed; therefore, a kindergarten class will have no more than 22 students along with the staff who work regularly with the classroom; a primary class with no more than 24; and an intermediate class with no more than 30 students in the group.
 - The Ministry of Education has stated that Learning Groups cannot exceed 60 students at elementary school. Therefore, our Learning Group sizes are well under the provincial limits outlined in Stage 2. In most cases our Learning Groups will be kept well below 60.
- Morning, recess, lunch and afterschool schedules and routines will be adjusted to keep Learning Groups apart as much as possible.
- If children interact with students or staff from other learning groups, they will be expected to practice physical distancing wherever possible and not engage in physical contact. In some cases, specialist teachers who work with children from different learning groups (ie. learning assistance or English as a Second Language) will wear a mask if physical distancing is challenging.
- Parents and students will learn who their child's teacher and Learning Group/class is before school begins on Monday, September 14th. We expect Learning Groups to be finalized and students attending full days beginning September 14th.

Educational Programming

- Our school will be focused on in-class instruction during stage 2.
- Students will spend most of their educational time in their classroom, as there will be reduced movement of students between learning spaces.
- Student well-being will be guiding educators in planning and supporting the successful return of students to school.
- Students with disabilities/diverse abilities will continue to be supported by the goals outlined in their IEP.
- Regular health and safety practices (frequent hand washing) will take up some instructional time.

- There will be an adjusted Welcome to Kindergarten schedule. Further information will be communicated soon.
- Students will continue to receive report cards.
- Parents of children who are medically diagnosed as immunocompromised by a physician should contact me by Tuesday, September 1st. The following links are provided for your reference:

<http://www.bccdc.ca/Health-Info-Site/Documents/COVID-19-IS-Children-FAQ-BCCH.pdf>

<http://www.bccdc.ca/Health-Professionals-Site/Documents/COVID19-easing-social-distrancing-IS-children.pdf>

Below please find the staggered start times. The numbers next to the start times are divisions. This schedule is currently for your reference only and will commence in the second week of school when students' division are known.

Attached to this email is also the schedule for the first week back (the 10th and 11th) when students attend for 15 minutes on Thursday and one hour on Friday (in staggered times).

		Division
Start Time A	8:42 am	3, 4, 5, 6, 7, 8, 9
Start Time B	8:57 am	1, 2
Recess Start/End Times A	10:15 /10:27 am	9, 8, 7, 3
Recess Start/End Times B	10:30/10:47 am	1, 2, 4, 5, 6
Lunch (Eating) Start/End Times A	11:55 to 12:15 pm	9, 8, 7, 3
Lunch (Eating) Start/End Times B	12:22 to 12:42 pm	1, 2, 4, 5, 6
Lunch (Play) Start/End Times A	12:15 to 12:42 pm	9, 8, 7, 3
Lunch (Play) Start/End Times B	11:55 to 12:22 pm	1, 2, 4, 5, 6
Dismissal Time A	2:45 pm	3, 4, 5, 6, 7, 8, 9
Dismissal Time B	3:00 pm	1, 2

Please note, if you must come into the building, you will check in at the office where you will follow a screening protocol; however, the preference is telephoning the school with questions or to request/provide information. We want to minimize traffic within the school.

Please respect our parking drop off protocol. Parents do drop off in the upper lot, using the right side to drive along and drop off. You will keep right to exit the lot. If you want to park, use the left side of the lot only, or the lot adjacent to the skate park. Please be mindful of maintaining a 2 meter distance when exiting and entering your car and when waiting on the grounds.

We look forward to welcoming students back to school on Thursday, September 10th. Following is the district plan for elementary students on Thursday, September 10th and Friday, September 11th:

- Thursday, September 10th: Students attend school for a welcome and enrolment count. Duration: 10-15 minutes (***please see separate attachment for schedule***).
- Friday, September 11th: Students will attend safety orientation sessions. Duration: 60 minutes. (***please see separate attachment for schedule***).
- Timelines will be communicated separately based on the gradual entry plan for Kindergarten students

On Thursday, September 10th and Friday, September 11th, we will be reconnecting with children and completing an important health and safety orientation with them (once again, please refer to the info attached to this email).

We need to know how many students are returning to school or what your plans are if you are choosing an alternative educational plan. There is important information in the survey. ***It is critical that you complete the survey to provide us this information.*** If you are choosing an alternate educational program, such as distributed learning or homeschooling, we cannot guarantee that your child can return to our school if you re-evaluate your plans later in the year. Please contact me if you are undecided.

I have included the link for the survey:

<https://forms.office.com/Pages/ResponsePage.aspx?id=74xI2ZICUkKZJWRC3iSkS6-LhJlq9Y9AkQZehZJVIRNUOU9BNjZUVUplIQOZON1owOVVFRjIvM0ZBNC4u>

If you know someone who has school aged children and has moved into our neighbourhood, please encourage them to contact (phone or email) the school as soon as possible to arrange registration.

Please note that the Provincial Health Officer and the Ministry of Education may decide to move to different stages in response to Covid-19 situation in British Columbia and we will inform you should this occur, advising next steps.

In addition, please also find attached a document for your review titled 'Stage 2 Health and Safety Protocols: K-12 – Parents. It provides clarifying information and protocols for Stage 2 schooling.

I will be following up with more information early next week.

I look forward to working with your family this year.

Sincerely,

Janine

Ms. Janine Close

Principal

Hazel Trembath Elementary School

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