



"Hardworking, Achieving, Welcoming, Kind, Safe"

# GENERAL MEETING MINUTES

## 2024/25 HAMPTON PARK ELEMENTARY

### PARENT ADVISORY COUNCIL (PAC)

*"To enrich the educational experience of our children, through support in the areas of academics, physical education, and social responsibility."*

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<b>DATE:</b>	<b>TIME:</b>	<b>LOCATION:</b>	<b>FACILITATOR:</b>
12 September 2024	7:00pm	In-Person, Library	Laura Biagioni

#### IN ATTENDANCE

1. Laura Biagioni	6. Atash Azizzadeh	11. Chantel McKinnon	16. Claudia Roca
2. Samira Kalantari	7. Colleen Castonguay	12. Laura O'Callaghan	17. Fernando Meneses
3. Danica Pastro	8. Leila Celani	13. Vera Wong	18. Jennie Liu
4. Darin Wong	9. Yaohui Ni	14. Rebecca Mewhort	19. Saeedeh Ghazuinian
5. Karin Gill	10. Cordelia Dailey	15. Lila Ashgar	20. Joe Anchen

#### 1. WELCOME & INTRODUCTIONS

- Welcomed everyone, basic housekeeping & roundtable introductions
- Land acknowledgement from Laura Biagioni

#### 2. APPROVAL OF MINUTES

- Thursday, June 06, 2024
  - **MOTION TO APPROVE** – 1. Chantel McKinnon, 2. Rebecca Mewhort. Carried.
- Thursday, June 20, 2024
  - **MOTION TO APPROVE** – 1. Samira Kalantari, 2. Lila Ashgar. Carried.

#### 3. CHAIR'S REPORT – LAURA BIAGIONI

- No report at this time.

#### 4. PRINCIPAL'S REPORT – COLLEEN CASTONGUAY

- Update:
  - Opening week, read the book "[I Am Every Good Thing](#)", to entire school
  - Enrolment: This is an important week to finalize numbers to report to SD43. Currently, 268 students, 13 divisions, 4 EAs, 1 P/T Janitor, 3 new staff
    - Laurel Schnee, Counsellor (2 ½ days alternating Fridays)
    - Simran Hundel, G1/2 Neighbourhood
    - Gina Young, K Neighbourhood
  - Technology: Last year we upgraded student laptops, this year will be iPads
  - Action Plan for Learning Goals: Reading, Social/Emotional, Indigenous
  - Patricia Garland, SD43 Superintendent will be retiring December 2024
- Upcoming Events:
  - Sept 20 – Pro-D Day
  - Sept 24 at 5p-6p – Meet the Teacher
  - Sept 26 – Terry Fox Run
  - Sept 27 Fall Fun Fair
  - Link to purchase Hawk Wear will be sent soon

#### 5. CO-TREASURER'S REPORT – SAMIRA KALANTARI & DANICA PASTRO

- General Account (from fundraising): \$17,189 as of Sept 12 (\$1,227 for G5s)



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- Income: nil
- Expenses: nil
- Gaming Account (from BC Gaming Association): \$2,080 as of Sept 12
  - Income: nil – anticipating gaming grant by end of Sept/early Oct
  - Expenses: nil

#### **6. DISTRICT PARENT ADVISORY COUNCIL (DPAC) REP'S REPORT – DARIN WONG**

- Brief introduction on what DPAC is to new parents (liaison between Hampton Park and wider SD43 PACs, and BCCPAC)
- \$100 membership fee due (can use Gaming Grant)- Darin to be reimbursed
  - **MOTION TO APPROVE** – 1. Samira Kalantari, 2. Karin Gill. Carried.

#### **7. FUNDRAISING COORDINATOR'S REPORT – KARIN GILL**

- Passive Fundraisers:
  - Cobbs Bread (Sunwood Square)
  - Mabel's Labels
  - Return-it Depot (funds go to G5)
- Two Neufeld Fundraisers per year. 1<sup>st</sup> fundraiser to go to G5's.
  - **MOTION TO APPROVE** – 1. Cordelia Dailey, 2. Lila Ashgar. Carried (12/19 votes).
- Kona Fundraiser (Sept 16 at 245pm) – 25% proceeds to G5's.
- Scholastic Bookfair (Nov 4-8)
- CreatedbyKids for Pancake Breakfast
  - **MOTION TO APPROVE** – 1. Karin Gill, 2. Darin Wong. Carried (14/19 votes).
- Proposal for excess funds from CreatedbyKids to go to Playground Fundraiser.
  - **MOTION TO APPROVE** – 1. Leila Celani, 2. Danica Pastro. Carried (16/19 votes).
- Pumpkins for all classrooms with approval from teachers – up to ~\$1000 or possibly gifted by Leila's contact
  - **MOTION TO APPROVE** – 1. Cordelia Dailey, 2. Darin Wong. Carried (10/19 votes).

#### **8. GRADE 5 COORDINATOR'S REPORT – LAURA BIAGIONI, LILA ASHGAR, LEILA CELANI & ATASH AZIZZADEH**

- No report at this time.

#### **9. MONTESSORI SOCIETY REP'S REPORT – CHANTEL MCKINNON**

- Welcome Event at SD43 Office (1080 Winslow), Sept 26<sup>th</sup> at 4pm
- Alternating CMS meetings (both AM & PM) at various locations this year

#### **10. HOT LUNCH COORDINATOR'S REPORT – LAURA BIAGIONI**

- Atash Azizzadeh has volunteered as the new Hot Lunch Coordinator.
- Term 1 Hot Lunch is now open for orders. Parent volunteers needed, please sign-up on Munchalunch! Time commitment is Mondays, 1115a-1215p.
- This year no milk will be included unless offered from the vendor. Concerns around missing milk and the coordinator having to pick-up.
- Discussion around increasing Hot Lunch to Mondays & Wednesdays for Term 2 with a portion potentially being allocated to the Playground Fundraiser and seeking new vendors.
- Proposal to purchase new cooler bags as current ones are nearing end-of-life.
  - Rebecca Mewhort to source options and report at next meeting.

#### **10. NEW BUSINESS / UPDATES – LAURA BIAGIONI**

- a) Enrichment Requests
  - Last meeting we approved: Planners \$1370, Multi-Cultural Day \$900.



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- Tennis Lessons up to \$4125  
**MOTION TO APPROVE** – 1. Karin Gill, 2. Lila Ashgar. Carried (12/19 votes).
- Starfall Membership \$500 (defer to October meeting)
  - Need clarification on school-wide usage, if not – school pays?
- Hip-Hop Lessons up to \$4000  
**MOTION TO APPROVE** – 1. Rebecca Mewhort, 2. Karin Gill. Carried (13/19 votes).
- Drama up to \$3705 (defer to October meeting)
- b) Terry Fox PAC Snack Bags: Up to \$650 for Sept 26<sup>th</sup> Terry Fox Run. Darin to purchase snacks, Karin to purchase brown lunch bags. Cordelia, Rebecca, Samira & Yaohui volunteered to prepare bags at 230p, Wed Sept 25<sup>th</sup>.
  - **MOTION TO APPROVE** – 1. Darin Wong, 2. Chantel McKinnon. Carried (14/19 votes).
- c) Square Readers: Currently having trouble connecting to devices.
  - Suggested Chantel & Rebecca to try troubleshooting before exploring alternative options. Report back at next meeting.
- d) PAC Binder for School: We require a physical binder of PAC documentation.
  - Discussed the requirement to have a physical binder to include agendas, minutes, financial records, fundraising & hot lunch coordinating information, PAC position requirements etc. Laura to ask Cindy if there are any extra binders/dividers available to use.
- e) Fall Fun Fair Update (Chantel)
  - Event occurring on Fri, Sept 27<sup>th</sup> at 4PM. Volunteers needed!
- f) Social Media Guidelines (Atash)
  - Encouraged everyone to follow our Hampton Park PAC Facebook page. Discussed the importance of privacy & confidentiality, how we manage members, administrators & moderators etc. Guidelines on posting regulations and welcome emails from Chair for new school years. Suggested including a section in our amended Constitution & Bylaw.
- g) Constitution & Bylaw Amendment Proposal (Atash)
  - As discussed in our last meeting, our C&B is outdated (from 2006/07). Proposal to host committee dedicated to updating C&B by utilizing SD43's, BCCPAC and other recently updated C&B's from schools to make changes and bring forth to the PAC for discussion & approval.
  - Chantel mentioned 2/3 of the entire community is required to be in attendance/vote of any changes to C&B as per SD43s bylaws. Atash suggested moving forward with a committee to make recommended changes and once ready for approval to discuss next steps. Laura encouraged review of our current C&B for direction with amendments. Darin suggested bring forth concerns/consult to DPAC for further recommendations when the time comes. Atash to ask Colleen send email to community for participating volunteers in the C&B Amendment Committee.

## 11. ADJOURNMENT

- Motion to adjourn was made at 9:15 pm and was passed unanimously.

## NEXT MEETING

- 24 October 2024 | 7:00pm via Microsoft Teams