



“Hardworking, Achieving, Welcoming, Kind, Safe”

GENERAL MEETING MINUTES

Hampton Park Parent Advisory Council (PAC)

“To enrich the educational experience of our children through support of the academics, physical fitness and the arts”

Thursday, November 30, 2023 @ 7:00PM

Virtual Meeting via [Microsoft Teams](#)

In Attendance:

- | | | |
|-----------------------|----------------------|------------------------|
| 1. Rebecca Mewhort | 5. Darin Wong | 9. Michelle Van Dolder |
| 2. Laura Biagioni | 6. Samira Kalantari | 10. Teddy P. |
| 3. Colleen Castonguay | 7. Karin Gill | 11. Lila Ashgar |
| 4. Atash Azzadeh | 8. Laura O’Callaghan | |

1. Welcome & Introductions

- Land acknowledgement from Laura Biagioni

2. Approval of Minutes – Thursday, October 26, 2023

- **MOTION TO APPROVE** – 1st: Darin Wong, 2nd: Laura Biagioni. Carried.

3. Chair Report – Rebecca Mewhort

- Thank you to the volunteers who helped with the Bookfair! It was extremely successful.

4. Principal’s Report – Colleen Castonguay

- **UPDATE:**
 - Remembrance Day Assembly was impressive – great job from students and teachers.
 - Supported classes as an “Arts Teacher” for CreatedbyKids artwork.
- **UPCOMING EVENTS:**
 - Winter Concerts #1 Tues, Dec 12 at 1:15p, #2 Wed, Dec 13 at 1:15p
 - 2 tickets will be sent home for every family.

5. Treasurer’s Report – Samira Kalantari

- **MOTION TO APPROVE** – 1st: Rebecca Mewhort, 2nd: Laura Biagioni. Carried.
- Audit questionnaire received – Samira to connect with Cordelia/Rebecca to review before submission
- General Account (from fundraising): ~\$15k as of Nov 30, 2023.
 - **Income:** (2023/2024)
 - Neufeld
 - **Expenses:** (2023/2024)
 - Completed Expenses: Terry Fox, Planners, Teacher’s Discretionary
- Gaming Account (from BC Gaming Association): ~7.3k as of Oct 26, 2023
 - **Income:** 4.8k grant received on Sept 28, 2023
 - **Expenses Budget:** (2023/2024)
 - Outstanding Expenses: StarFall Membership, Multi-Cultural Day, Hip-Hop, BCCPAC Membership



“Hardworking, Achieving, Welcoming, Kind, Safe”

6. Fundraising Updates – Karin Gill

- Fundraisers – **Parent Volunteers Needed!** Email hamptonparkpac@gmail.com
 - Raised \$535 for Neufeld – delivery is Mon, Dec 4th at 230p-330p in the parking lot
 - CreatedbyKids was a huge hit!
 - Bookfair was very successful. The gym space was helpful and the before/lunch/after school times were great. Raised \$1200 in books for the school.
 - Carnival (May 31, 2024) – Colleen will let Panaroma know. A separate sub-committee will be created to allow parents to volunteer outside the PAC.
 - Christmas Concert Auction will be set-up for next week
- Grade 5
 - Neufeld Fundraiser for Spring date to be arranged in Jan 2024
 - Sasimat has been booked
 - G5 committee is figuring out the school activity and ceremony
 - Bus is booked and awaiting quotes for the rest

7. District PAC (DPAC) Report – Darin Wong

- DPAC Meeting – Wednesday, November 29, 2023
 - Report Update from Nadine, Asst. Superintendent:
 - Asst. Superintendents are making visits around their school district, increase in racist behavioural incidents in which a new role created (Windy Yu) to support, survey will be sent to parents for feedback, intention is to provide education on preventing racism and how to respond.
 - Student leadership council is composed of student reps within the district, discussion around including G4 & G5s. Student council is active in various SD43 committees
 - Jan 11-17 registration date for Programs of Choice
 - PACs are covered by School Protection Program and is governed outside of SD43
 - Guest Speaker [Krista Parr, Nutritionist](#): Re-enforced healthy nutrition and tips & tricks for parents in supporting their children with making healthier choices. Healthy fats in moderation are important!
 - Next Meeting: January 31, 2024

8. Montessori Society Report – Rebecca Mewhort on behalf of Chantel McKinnon

- All furniture has been ordered and being distributed to schools
- Annual Donation Drive is open and letters will be sent to families soon

9. New Business / Updates – Roundtable

- Pancake Breakfast – December 22nd
 - Volunteer sign-up will be posted early next week (4-5 set-up/takedown, 4 cooks, 6 serving). Serve at 9AM, Volunteers required at 8AM
 - Tables aren't available this year so we're pivoting and doing picnic style by placing paper rolls on the floor for kids to sit and enjoy



“Hardworking, Achieving, Welcoming, Kind, Safe”

- School has purchased 3 new grills, Rebecca to bring 1 grill, school has warming trays
- Needs to purchase: plates, napkins, forks/knives, syrup, pancake mix, juice boxes (aim for 265 qty)
- Sunshine Fund
 - Provincial government has included funds for families who have financial stressors as of last year.
 - PAC to keep the Sunshine Fund to show support to the community with \$250 added to the budget.
 - **MOTION TO APPROVE** – 1st: Darin Wong, 2nd: Karin Gill. Carried.
- Tax Receipt Option
 - Colleen to connect with the district to find out the process.
 - Option to utilize SchoolCashOnline as it aligns with supporting the school with issuing donation receipts. Are there fees on SchoolCashOnline? Rebecca to include in next agenda.
- Bottle Return – Allocate Funds
 - School Emergency Supply bottles were returned ~\$80.60. Allocated to G5's.
 - **MOTION TO APPROVE** – 1st: Laura Biagioni, 2nd: Karin Gill. Carried.

10. Adjournment at 8:24pm

Next Meeting: Thursday, January 25, 2023 @ 7:00PM via Microsoft Teams