



"Hardworking, Achieving, Welcoming, Kind, Safe"

GENERAL MEETING MINUTES

2024/25 HAMPTON PARK ELEMENTARY PARENT ADVISORY COUNCIL (PAC)

"To enrich the educational experience of our children, through support in the areas of academics, physical education, and social responsibility."

DATE: 13 March 2025	TIME: 7:00pm	LOCATION: In person, Library	FACILITATOR: Laura Biagioni
IN ATTENDANCE:			
1. Laura Biagioni	4. Danica Pastro	7. Colleen Castonguay	10. Samantha Lalonde
2. Samira Kalantari	5. Darin Wong	8. Karin Gill	11. Rebecca Mewhort
3. Garima Kalra	6. Cordelia Dailey	9. Atash Azizzadeh	12. Christina Christabella
			13. Meaghn Moore

1. WELCOME & INTRODUCTIONS

- Land acknowledgement from Laura Biagioni

2. APPROVAL OF MINUTES

- Thursday, February 20, 2025
 - **MOTION TO APPROVE** – 1. Rebecca Mewhort, 2. Laura Biagioni. Carried.

3. CHAIR'S REPORT – LAURA BIAGIONI

- Updates:
 - Tennis lessons (funded by the PAC) have started
 - Our [SD43 Hampton Park Elementary School PAC webpage](#) to provide information to the public on all PAC related information is updated

4. PRINCIPAL'S REPORT – COLLEEN CASTONGUAY

- Updates:
 - Tennis is highly enjoyed by kindergarteners.
 - Book fair was a success.
 - Family math is coming soon. More details to follow.
 - In September 2025, the school will have a new sensory walk on the hallway floors, courtesy of the variety grant that school applied for and has been approved for students with needs.
 - Newly elected [Jeremy Clarke, Assistant Superintendent](#) visited the school.
 - Learning updates have been posted online.
- Upcoming Events:
 - Mar 17-28 | Spring Break

5. CO-TREASURER'S REPORT – SAMIRA KALANTARI & DANICA PASTRO

- General Account (from fundraising): \$27163.22 as of March 13, 2025
 - Income
 - Term 2 Hot Lunch - \$784.30 (Feb 24, Mar 3, Mar 10)
 - Book Fair - \$1317.12
 - Grade 5 Spring Basket Silent Auction - \$715
 - Wednesday Hot Lunch (Playground Fundraiser) - \$646.68 (Mar 12)
 - Expenses
 - Hot Lunch Vendors - \$657.22 (Feb 24)



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- Enrichment requests (total general/gaming \$16,189.86)
 - Paid approved enrichment requests (\$5,334.86)
 - Drama \$3705, StarFall \$500, Planners \$1,129.86
 - Outstanding approved enrichment requests (\$5,830)
 - Hip-Hop \$4,000
- Gaming Account (from BC Gaming Association): \$2325.07 as of March 13, 2025
 - Income: nil
 - Expenses
 - Tennis \$3855
- Total Fundraised for Sub-Committees: (funds through PAC account only)
 - Grade 5 - \$4438.78
 - Playground - \$3003.04 (CreatedByKids + Wednesday Hot Lunches)
- Teachers required to submit the receipts for eligible Teacher Discretionary expenses by April 30)

6. DISTRICT PARENT ADVISORY COUNCIL (DPAC) REP'S REPORT – DARIN WONG

- BCCPAC Update:
 - Budget did not provide any funding for new education. It remains the same ie. no reduction in budget.
 - The Ministry of infrastructure is now responsible for capital investments for schools instead of the Ministry of Education in an attempt to centralize all capital investments.
 - Community Gaming Grants [Webinar](#) is online March 20, 2025, 7PM-830PM
- [DPAC Update \(Feb 26, 2025\)](#):
 - Open Forum Discussions:
 - How to build relationship between PAC & school Administrators
 - Successful strategies for dangerous driver behaviour:
 - Standing police officer cut-outs
 - Schools working with bylaw & police officers
 - Parent representatives managing traffic during peak hours
 - Retention & Recruitment for PACs
 - PAC required to sign-up for a free BCEID to apply for Gaming Grant next year.
 - Rosey Manhas, the current president of SD43 DPAC has won the byelection for Coquitlam school trustee.
 - DPAC seeking new president along with other executive positions that will be turning over in May. Elections in AGM in May.
- Darin is coordinating a guest speaker (Wendy Yu, District Principal, Diversity and Anti-Racism). Separate hybrid session from monthly PAC meeting.
 - Awaiting confirmation from Wendy on her availability from following 2 dates: on April 22, 2025 or April 29, 2025.
- Next Meeting: April 2, 2025

7. FUNDRAISING COORDINATOR'S REPORT – KARIN GILL

- Bookfair Mar 4-6, 2025 was a huge success. Some suggested improvements for future:
 - The Before/After School care staff needs to be informed about the start time of the bookfair so students come after 8:15AM.
 - Volunteer parents to ensure they sign-in at the office.
- Hampton Park Family Dance in May (more info to follow soon)
- Samosa Sale (more info to follow soon)
- Neufeld May 2025

8. GRADE 5 COORDINATOR'S REPORT – LAURA BIAGIONI, LILA ASHGAR, & ATASH AZIZZADEH

- Updates:



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- Spring auction concluded and made \$715.
- All grade 5 students have received their hoodies including new student.
- The year book has not yet started but Laura B is taking the lead on it.
- Based on projected fundraising profits, G5 families will need to pay ~\$40 each for year-end activity.
- Upcoming Events:
 - 2 Freezie Fridays in May/June

9. HOT LUNCH COORDINATOR'S REPORT – ATASH AZIZZADEH

- Survey sent for new vendor NoodleBox:
 - ~67% positive feedback was positive, suggests including for future terms. Not included for Term 3 as feedback hadn't been received yet.
- New vendors for T3
 - Cazba (Persian Cuisine)
 - Indias Most Wanted (Indian Cuisine)
 - A&W for 2 Fridays (on the weeks where a Monday is a holiday)
- As the Playground Committee will not continue Hot Dog Days on Wednesdays for term 3, will include 5 Wednesdays with funds allocated to the PAC for next year's enrichment requests.
- SushiFu vendor provides 70% utensils of total orders, PAC may need to buy a box of a box of forks for students.

10. MONTESSORI SOCIETY REP'S REPORT – MEAGHN MOORE ON BEHALF OF CHANTEL MCKINNON

- Next Meeting: Tuesday, March 18, 2025
- Online auction will be organized soon to supplement the donations this year in May. More details to follow soon.
- The orders will go out in May and purchasing will be done in June.

11. NEW BUSINESS / UPDATES

- Playground Committee
 - No new updates
- Staff Appreciation
 - Confirmed Monday, June 2, 2025 (Pro-D Day) is Staff Appreciation Day
 - Generous donations by vendors:
 - Cobs Bread will provide some baked goods
 - Freshslice is donating 8 large classic pizzas
 - Subway is donating 4 dozen cookies and 34 drinks
 - Atash to stop by in-person to Waves/Tim Hortons/Starbucks for coffee. If no donation issued received, approx \$60 budgeted for the coffee procurement.
 - Karin to look into purchasing some basic decoration like red fabric tablecloth (8-10 pcs) that can be reused every year for other events like bookfair too.
 - Gifts: there are 34 staff members and PAC had concerns on whether we could afford additional individual gifts to staff, considering the budget. More gifting ideas to be looked into by Samantha for next meeting.
 - Proposal to allocate funds of upto \$300 raised by one of the ice cream days in May/June to Staff Appreciation Day.
- **MOTION TO APPROVE: 1. Darin Wong 2. Samira Kalantari. Carried (10/10 votes).**
- Hampton Park PAC Bylaw & Constitution Amendment Committee
 - B&C Amendment Committee has made amendments to following sections and made proposed changes to:
 - Section XII: Code of Conduct
 - Section XIII: Committees
 - Section XIV: Finances



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- Request to PAC Executive Officers to review and recommend any edits to Appendix A: Duties of Positions by next meeting.
- The current proposed draft will be available on the SD43 Hampton Park Elementary School PAC webpage for review.
- The final draft copy of changes will be presented next meeting for a vote of approval to implement in June's AGM.
- Samantha Lalonde has requested and will be included on the B&C Amendment Committee.

12. ADJOURNMENT

- Motion to adjourn was made at 8:31 pm and was passed unanimously.

NEXT MEETING

- 17 April 2025 | 7:00PM via Microsoft Teams