



“Hardworking, Achieving, Welcoming, Kind, Safe”

SPECIAL GENERAL MEETING MINUTES

Hampton Park Parent Advisory Council (PAC)

“To enrich the educational experience of our children through support of the academics, physical fitness and the arts”

Thursday, June 20, 2024 @ 7:00PM

In-Person Meeting – Hampton Park Elementary Multi-Purpose Room

In Attendance:

- | | | | |
|---------------------|--------------------|-----------------------|------------------------|
| 1. Rebecca Mewhort | 6. Danica Pastro | 11. Laura O’Callaghan | Left Early: |
| 2. Laura Biagioni | 7. Meaghn Moore | 12. Matt Stelck | 16. Colleen Castonguay |
| 3. Samira Kalantari | 8. Cordelia Dailey | 13. Serena Spencer | 17. Leila Nemati |
| 4. Atash Azizzadeh | 9. Ileana Gonzalez | 14. Kate Yoonjin Lee | |
| 5. Darin Wong | 10. Lila Ashgar | 15. Mariela Paradelo | |

1. Welcome & Introductions

- Land acknowledgement from Laura Biagioni.
- Round table introductions of attendees

2. Approval of Minutes – Thursday, June 06, 2024

- **Defer to September meeting for approval.**

3. 2024/25 Hampton Park PAC Elections

- Roundtable discussion on the topic “Gossip, Bullying & Conflict Resolution” to allow a safe space for all members to share their experiences on the PAC this year and to propose change for the upcoming year
 - Recognition of everyone’s ‘Purpose’ for wanting to volunteer their time within the PAC
 - Conflict needs to be addressed earlier with only those involved, avoid gossip and bullying
 - Hampton Park Elementary PAC Constitution & Bylaws (C&B) needs to be thoroughly reviewed by the executive members, Atash proposed to lead an amendment committee next year as the C&B is outdated (from 2006/07)
 - Hot Lunch Coordinator position needs more support from the PAC
 - Grade 5 Committee needs to be more integrated with the PAC, proposal to allocate amount in the budget and include G5 fundraising opportunities earlier when planning in September
- Rebecca put a motion on the floor to appoint two members as “tellers” (Matt Stelck & Darin Wong) to distribute, collect, count the ballots and report the votes to the committee. As per DPAC’s email response to Rebecca, if not indicated in our current C&B, an individual interested in a position that can not attend in-person, can express interest via email, which would then include them in the selection process.
 - **MOTION TO APPROVE** – 1. Samira Kalantari, 2. Lila Ashgar. **Carried.**
 - Darin Wong put a motion on the floor to announce the Chair position results
 - ❖ **MOTION TO APPROVE** – 1. Meaghn Moore, 2. Mariela Paradelo. **Carried.**
 - ✓ 2024/25 Chair: Laura Biagioni
 - Darin Wong put a motion on the floor to announce the Co-Treasurers position results
 - ❖ **MOTION TO APPROVE** – 1. Ileana Gonzalez, 2. Cordelia Dailey. **Carried**
 - ✓ 2024/25 Co-Treasurers: Samira Kalantari & Danica Pastro
 - Darin Wong put a motion on the floor for Atash to provide information on Eva Stanbury as the email provided by the Chair didn’t have much information on the candidate’s suitability. (Response: Legal Assistant, 2 Kids – 1 in G5, 1 in K come Sept)
 - ❖ **MOTION TO APPROVE** – 1. Laura Biagioni, 2. Lila Ashgar. **Carried.**
 - Darin Wong put a motion on the floor to announce the Secretary position results
 - ❖ **MOTION TO APPROVE** – 1. Meaghn Moore, 1. Mariela Paradelo. **Carried.**



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✓ 2024/25 Secretary: Garima Dhiman Kalra

- Meaghn Moore put a motion on the floor to elect Darin Wong as DPAC Rep.
 - ❖ **MOTION TO APPROVE** – 1. Matt Stelck, 2. Lila Ashgar. Carried.
- ✓ 2024/25 DPAC Rep: Darin Wong
- Darin Wong put a motion on the floor to elect Karin Gill as Fundraising Coordinator
 - ❖ **MOTION TO APPROVE** – 1. Serena Spencer, 2. Danica Pastro. Carried.
- ✓ 2024/25 Fundraising Coordinator: Karin Gill
- Atash Azizzadeh put a motion on the floor to elect Michele Van Dolder as Hot Lunch Coordinator
 - ❖ **MOTION TO APPROVE** – 1. Rebecca Mewhort, 2. Samira Kalantari. Carried.
- ✓ 2024/25 Hot Lunch Coordinator: Michele Van Dolder

4. 2024/25 Budget Planning

- Recommendation from members of the PAC to request Colleen to present the school budget to support planning of the PAC Budget and review of enrichment requests
- Recommendation from members to create a template for enrichment requests that will provide more details (ie. Vendor Information, # of Items, Visual of Equipment etc.), specifically when asking for costs greater than \$1,000
 - Enrichment Requests:
 - 2024/25 Planners at ~1,370
 - Discussion around if the cost for planners were for the entire school as there were some teachers that do not use planners. Rebecca clarified that this only includes staff who plan to use the planners in their classrooms.
 - ❖ **MOTION TO APPROVE** – 1. Darin Wong, 2. Karin Gill. Carried
 - 23rd Annual Multi-Cultural Day (Feb 2025) ~\$800-\$900
 - ❖ **MOTION TO APPROVE** – 1. Rebecca Mewhort, 2. Laura O’Callaghan. Carried.
 - Drama Lessons \$3,700
 - ❖ **MOTION TO DEFER TO SEPT’24** – 1. Darin Wong, 2. Atash Azizzadeh. Carried.
 - Hip-Hop Lessons \$4,000
 - ❖ **MOTION TO DEFER TO SEPT’24** – 1. Darin Wong, 2. Meaghn Moore. Carried.
 - Starfall Membership \$500
 - Discussion around if the majority of the school utilizes this app or only a select few and if the school should pay for it.
 - ❖ **MOTION TO DEFER TO SEPT’24** – 1. Laura O’Callaghan, 2. Lila Ashgar. Carried.
 - Tennis Lessons \$4,125
 - ❖ **MOTION TO DEFER TO SEPT’24** – 1. Cordelia Dailey, 2. Meaghn Moore. Carried.
 - Playground Committee – Up to \$5,000 for 2023/24 year and \$5,000 every year after until goal is reached of \$50,000.
 - Proposal from PAC members requesting a presentation from the Playground Committee providing further details (ie. Visual of playground, budget breakdown, community outreach initiatives thus far etc.). Discussion arose around restricted involvement in the committee – Laura Biagioni clarified on behalf of Chantel McKinnon via message anyone is able to join.
 - ❖ **MOTION TO DEFER TO SEPT’24** – 1. Lila Ashgar, 2. Meaghn Moore. Carried.

5. Adjournment at 9:31pm

Next Meeting: Thursday, September 12, 2024 @ 7:00PM – In-Person at Hampton Park Elementary Library

****Free Childcare will be available! ****