



"Hardworking, Achieving, Welcoming, Kind, Safe"

GENERAL MEETING MINUTES

2024/25 HAMPTON PARK ELEMENTARY PARENT ADVISORY COUNCIL (PAC)

"To enrich the educational experience of our children, through support in the areas of academics, physical education, and social responsibility."

DATE: 20 February 2025	TIME: 7:00pm	LOCATION: Virtual, MS Teams	FACILITATOR: Laura Biagioni
IN ATTENDANCE:			
1. Laura Biagioni	4. Danica Pastro	7. Colleen Castonguay	10. Atash Azizzadeh
2. Samira Kalantari	5. Darin Wong	8. Karin Gill	11. Rebecca Mewhort
3. Garima Kalra	6. Cordelia Dailey	9. Vera Wong	

1. WELCOME & INTRODUCTIONS

- Land acknowledgement from Laura Biagioni

2. APPROVAL OF MINUTES

- Thursday, January 16, 2025
 - **MOTION TO APPROVE** – 1. Samira Kalantari, 2. Laura Biagioni. Carried.

3. CHAIR'S REPORT – LAURA BIAGIONI

- Updates:
 - Tennis lessons (funded by the PAC) have started
 - Grade 5 Valentines Treat Day & MySafeLife fundraisers completed for T2
 - First snowfall of the season
 - T2 hot lunch is underway, coordinator figuring out logistics for T3
 - A few fundraisers left for term 2, then moving into term 3 planning

4. PRINCIPAL'S REPORT – COLLEEN CASTONGUAY

- Updates:
 - Tennis is highly enjoyed by kindergarteners.
 - Multicultural Day was a success.
 - Staff received training/certification for Non-violent Crisis Intervention
 - Kindergarten & Cross catchment registrations closed. Final numbers should be available by the next meeting. Couple of new students have joined as well.
 - Grade 4 students completed the MDI (Middle Years Development Instrument) which was done by UBC. The survey gives the trends around mental health & well-being.
 - Last year's key findings included students not getting sound sleep regularly. As a result, the school spent time educating and spreading awareness around the importance of sleep. This year's results will come in a few months. Visit discovermdi.ca for more details
 - Newly elected [Jeremy Clarke, Assistant Superintendent](#) will be visiting in 2 wks
 - Track & Field Day preparations are underway.
 - No accidents during snow days - safety measures were followed by everyone.
- Upcoming Events:
 - Feb 26 | Pink Shirt Day
 - Feb 28 | Pro-D Day
 - Mar 4-6 | Bookfair
 - Mar 6-11 | Grade 5 Silent Basket Spring Auction
 - Mar 17-28 | Spring break



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5. CO-TREASURER'S REPORT – SAMIRA KALANTARI & DANICA PASTRO

- General Account (from fundraising): \$24,737.83 as of February 20, 2025
 - Income
 - Term 2 Hot Lunch - \$429.74 ((January 27 & Feb 10)
 - Grade 5 Valentine's Treat Sale - \$160.48
 - MySafeLife Course - \$16.25
 - Playground Fundraiser Hot Lunch Wednesdays - \$1519.24
 - This is revenue received from PAC account via Munchalunch. A cheque will be issued to the school where they will manage expenses spent on their own.
 - Expenses
 - Hot Lunch (SushiFu) labels - \$22.28
 - Enrichment requests (total general/gaming \$16,189.86)
 - Paid approved enrichment requests (\$5,334.86)
 - Drama \$3705, StarFall \$500, Planners \$1,129.86
 - Outstanding approved enrichment requests (\$5,830)
 - Hip-Hop \$4,000, Teacher Discretionary \$1,830)
- Gaming Account (from BC Gaming Association): \$6,180.07 as of February 20, 2025
 - Income: nil
 - Expenses
 - Multicultural Day: \$900
 - Outstanding approved enrichment requests
 - Tennis \$4125
- Total Fundraised for Sub-Committees: (funds through PAC account only)
 - Grade 5 - \$3,723.78
 - Playground - \$2,992.79 (CreatedByKids + Wednesday Hot Lunches)

6. DISTRICT PARENT ADVISORY COUNCIL (DPAC) REP'S REPORT – DARIN WONG



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- January 29, 2025 Update:
 - SAVE THE DATE: 2025 Conference & AGM (Mar 23-25, 2025)
 - Hybrid: In-Person in Prince George & Online
 - Special Resolution Submissions due Mar 15, 2025
 - Ordinary Resolution Submissions due Apr 30, 2025
 - Board Nominations due Mar 31, 2025
 - Ombudsperson investigating exclusion of student from BC public schools
 - Experienced exclusion from schools? Complete the questionnaire by April 21 to support the investigation.
 - DPAC AI Presentation by Stephen Whiffin, Asst. Superintendent/CIO & David Sands, Principal of Technology
 - Why Copilot? Preferred AI tool in SD43 as the data is protected. Opportunity to teach AI safety to students/teachers and provide teaching/learning opportunities.
 - PAC required to sign-up for a free BCEID to apply for Gaming Grant next year.
 - Darin is coordinating a guest speaker (Wendy Yu, District Principal, Diversity and Anti-Racism). Will connect with Wendy on availability.
 - Proposal to hold a Special Meeting for Wendy's presentation to the Hampton Park Community/PAC.
 - **MOTION TO APPROVE: 1. Atash Azizzadeh. 2. Karin Gill. (Carried 10/10 votes)**
 - City of Coquitlam By-Election on Feb 22, 2025
- Next Meeting: February 26, 2025

7. FUNDRAISING COORDINATOR'S REPORT – KARIN GILL

- Bookfair Mar 4-6, 2025 Volunteers needed - sign-up here!
- Hampton Park Family Dance (more info to follow soon)
- Samosa Sale (more info to follow soon)
- Neufeld May 2025

8. GRADE 5 COORDINATOR'S REPORT – LAURA BIAGIONI, LILA ASHGAR, & ATASH AZIZZADEH

- Updates:
 - Feb 13 Valentine's Treat Sale was a success in sales. The committee debriefed and observed opportunities for improvement for future events.
- Upcoming Events:
 - Mar 6-11 Spring Basket Silent Auction
 - May & June Freezie Fridays (discussed offering some of these dates/sales to the PAC for next year's enrichment requests)

9. HOT LUNCH COORDINATOR'S REPORT – ATASH AZIZZADEH

- Survey sent for new vendor LozTacos - 23/120 order responses were received.
 - Quality of food: 43% rates poor, 30% rates fair
 - 50% were dissatisfied with the portion size
 - ~50% unlikely to place an order again
 - Based on the feedback, we will not move forward for T3.
- New vendors for T3
 - Cazba (Persian Cuisine)
 - Indias Most Wanted (Indian Cuisine)
 - A&W for 2 Fridays (on the weeks where a Monday is a holiday)
- As the Playground Committee will not continue Hot Dog Days on Wednesdays for term 3, we will include for Term 3 with funds allocated to the PAC for next year's enrichment requests.



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10. MONTESSORI SOCIETY REP'S REPORT – LAURA BIAGIONI ON BEHALF OF CHANTEL MCKINNON

- Next Meeting: Friday, February 21, 2025 at 930AM

11. NEW BUSINESS / UPDATES

- Playground Committee
 - Silent Auction Fundraiser raised \$1540
 - Spring Music & Arts Fundraiser event will be held on Apr 23 after school
- Staff Appreciation
 - Brainstormed ideas on what to do for staff appreciation
 - Karin to connect with Cobbs Bread for baked goods
 - Atash to connect with Waves/Tim Hortons/Starbucks for coffee
 - Atash to connect with Subway or Freshslice for lunch
 - Proposal to allocate a max. of \$300 to Staff Appreciation
 - **MOTION TO APPROVE:** 1. Atash Azizzadeh. 2. Darin Wong.
(Carried 10/10 votes.)
- Hampton Park PAC Bylaw & Constitution Amendment Committee
 - B&C Amendment Committee has made amendments to following sections and made proposed changes to:
 - Section IX: Election of Executive Officers
 - Section X: Duties of Officers
 - Section XII: Executive Terms of Office
 - Discussion around how we share PAC documents electronically to the public as we transition towards a digital world. Physical documents should be available in the dedicated PAC binder in the office, but an online Public, Read-Only system should be available.
 - Atash is working with Cindy to update our SD43 Hampton Park Elementary School PAC webpage to provide information to the public with contact information and links to important documents.

12. ADJOURNMENT

- Motion to adjourn was made at 8:46 pm and was passed unanimously.

NEXT MEETING

- 13 March 2025 | 7:00pm In-Person, Library