digital media 9

Keys To Success

• All assignments have due dates. Given the timely nature of the course, late assignments will lose 10% for each day to a maximum of 50% of the overall mark. Students may ALWAYS turn in any work that is late, yet it must be completed to the prescribed standard to be eligible for partial marks. If a due date is impossible to meet it is the student's responsibility to discuss it with the instructor **prior** to the due date.

• Prompt attendance is mandatory. Late students will often miss important parts of the daily lesson. Missed time by the late student is to be made up, generally after school.

• If a student is unable to attend class the office must be notified and a note brought with the student when he or she returns.

Students who are absent from class must make up time in the computer lab until outstanding assignments have been completed. All missed assignments are due on the student's return to school and all tests must be completed on that same day.

Objectives

Digital Media (ICT) 9 is an introduction to the use of computer applications, and is designed with the beginner in mind. This "hands on "course will teach students to use current software and hardware to develop skills in graphics, digital audio, word processing, digital video, spreadsheets, animation and web site design.

Assessment

The general marking breakdown for the course is as follows:

Digital Images 15%   Word Processing 12.5%
Digital Audio 12.5%   Digital Video 12.5%
Spreadsheets 12.5%   Animation 15%
Websites 20%

Grading for the course is *roughly* based on 45% for term 1, 55% for term 2, as more material is covered in the second half of the course.

Excetera

Don't forget to check the **Classroom Website** on a daily basis for assignments, links to important sites, misc documents and general updates:
https://my43.sd43.bc.ca/schools/Gleneagle/Classes/dmd9/default.aspx