

SCHOLARSHIP PROGRAM GUIDELINES 2024/25

Acknowledgement

The BC Arts Council acknowledges it carries out its work on the land of Indigenous nations throughout British Columbia. We pay our respects to the Elders and Knowledge Keepers, past and present, descendants and custodians of these lands and waters. We are grateful for the continuing relationships with Indigenous people that develop through our work together. We acknowledge and raise our hands to the ləkʷəŋən (Lekwungen) people, known today as the Songhees and Esquimalt Nations, on whose lands we operate our main offices.

Contact us. We are here to help.

We encourage you to read through the program guidelines and the application checklist below before you apply.

We also recommend that applicants, especially first-time applicants, contact the Program Advisor before preparing an application. Program Advisors at the BC Arts Council can clarify eligibility and application requirements and provide advice related to your application or the application process.

BC Arts Council office hours are 8:30 a.m. to 4:30 p.m. (Pacific Time), Monday to Friday.

Anissa Paulsen – Scholarship Program Advisor
236-478-2560 | Anissa.Paulsen@gov.bc.ca

For general information, contact:
250-356-1718 | BCArtsCouncil@gov.bc.ca

**Program guidelines are reviewed and updated regularly.
Be sure you are working with the most current guidelines for each intake.
Updates to the guidelines made after the original posting will be clearly highlighted.**

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About the Scholarship Program

The Scholarship Program supports education and training of B.C.'s future generation of artists, arts administrators, and arts and cultural practitioners. B.C. residents enrolled in full-time post-secondary art programs or high school half-day pre-professional dance programs are welcome to apply. Students should be committed to developing their independent artistic and creative practice towards a career in the arts and culture sector.

Scholarship Amounts

Scholarship payments of \$3,000 are made for each term of full-time study during either Summer 2024, Fall 2024 or Spring 2025, up to a maximum of \$6,000. Enrolment status is defined by your school.

Indigenous Applicants: You may apply to the BC Arts Council Scholarship program and the [First Peoples' Cultural Council Indigenous Arts Scholarship Program](#) (if eligible). If you are successful in both programs, the maximum combined funding would be \$15,000.

What We Fund

Accepted fields of practices or programs of study include, but are not limited to:

- Arts administration and cultural management
- Community-based arts practice
- Craft-based artistic practices (beadwork, book arts, ceramics, fibre arts, glass, jewellery, metal arts, textile arts, woodworking)
- D/deaf, Disability and Mad (DDM) arts
- Dance (pre-professional or professional studies in performance or choreography)
- Independent critical and curatorial practice
- Indigenous Fine Arts (carving, drawing, jewellery, painting, textile arts, weaving, wearable art, including regalia)
- Literary arts (children or youth literature, comic arts, fiction, graphic novels, nonfiction, poetry, playwriting, publishing)
- Media arts (3-D animation, audio or sound art, film, new media, video)
- Multi- or interdisciplinary arts practice
- Museum studies (collections management, conservation, curatorial practices, museum education)
- Music (composition, conducting, music production, performance for instruments or voice)
- Socially-engaged art practice
- Spoken word and storytelling
- Theatre (acting, applied theatre, circus, comedy, design and production, devising, directing, musical theatre)
- Visual arts (2-D animation, drawing, installation, mixed media, painting, performance art, photography, printmaking, sculpture)

Exclusions – What Will Not Be Funded

Scholarships are not available to support the following practices, programs, or career pursuits:

- Apprenticeships, residencies, or mentorships
- Archival studies
- Art minors
- Basic workshops, seminars, self-directed studies
- Business training or degrees
- Journalism, including podcasting
- Library sciences
- Music, dance, or other arts and creative therapies
- Online masterclasses
- Studies or practices of an essentially academic nature (anthropology, art history, general art appreciation, ethnomusicology, law, literature or language study, media studies, musicology)
- Studies or practices focussed within creative industries or the commercial art and entertainment sector (architecture, communication design, culinary arts, graphic design, industrial design, interior design, video game design, web design, commercial fashion design, commercial film and television programs such as production, screenwriting, acting or music production)
- Summer-only programs that are not part of a certificate, diploma, or degree program
- Teacher training including fine arts education programs or music/dance/art pedagogy

Support for residencies, mentorships and group knowledge transfer opportunities are available to eligible emerging artists and early career practitioners through the BC Arts Council's [Early Career Development Program](#) and the [First Peoples' Cultural Council Arts Strengthening Program](#).

Who Can Apply

Before you begin your application, it is important to make sure you are eligible. Ineligible applications will not be forwarded for assessment.

Applicant Eligibility

To be eligible, you must:

- Be at least 15 years of age as of December 31, 2024.
- Be a Canadian citizen or Permanent Resident of Canada.
- Ordinarily reside in B.C. and have a physical address in B.C.
- Have lived in B.C. for at least 12 continuous months immediately prior to the application closing date (not including months of full-time post-secondary study).
 - Temporary absences to attend school outside of B.C. are acceptable.
 - You must be prepared to provide documentation, such as a StudentAid BC loan or Canada tax return filed as a B.C. resident, to support your residency status (if requested).
 - For more information, review our [Determining B.C. Residency page](#).
- Be enrolled in either:

- A certificate, diploma, or degree (Bachelor's, Master's, or PhD) program at a college, university, or academy, in any country in one of the fields of practices or programs of study listed above.
- A professional or pre-professional dance training program at a college, university, or academy in any country.
- A pre-professional half-day dance program in combination with high school studies.
NOTE: You do not need to know if you are accepted into your program before you submit your application. You may update the BCAC Program Advisor of your acceptance into your program at any time.
- Be enrolled as a full-time student in one or two of the following terms: Summer 2024, Fall 2024 or Spring 2025.
 - Enrolment status is defined by your school.
 - A pre-professional half-day dance program in combination with high school studies is considered full-time.
- Have completed and submitted any overdue final reports on previous BC Arts Council grants before the submission deadline for this program.

Designated Priority Groups

The BC Arts Council has committed to targeted investment in underserved and equity-deserving groups and the development of equity support initiatives, including a policy to support [designated priority groups](#). These identified groups will be the focus of BC Arts Council strategic measures, through dedicated programs, funding prioritization processes, partnerships, and outreach.

The BC Arts Council's designated priority groups include applicants and arts and cultural practitioners who are:

- Indigenous (First Nations, Métis, or Inuit) Peoples
- Deaf or experience disability
- Black or people of colour
- Located in areas outside [greater Vancouver or the capital region](#)

Applicants who would like to identify as part of a designated priority group must complete the Designated Priority Groups and Voluntary Self-Identification sections in their online Personal Profile.

When and How to Apply

Submit your application through the [online grant system](#).

Applications - Open: March 6 | **Close:** April 30 | **Results:** August 2024

Applications will be accepted until 11:59 p.m. Pacific Time on April 30, 2024.

The Scholarship program is expected to open again in 2025. A [Grant Program Calendar](#) showing our annual grant program cycle is available on our website.

New applicants: [Register and create a profile](#) in the online system. **It may take up to 5 business days to process your registration request.** You will receive an email when your registration request is approved. Once approved, you will be able to access the online application. Add the email address **NoReply@BCArtsCouncil.ca** to your safe senders list and check your spam folders.

Application Assistance

If you self-identify as D/deaf or having a disability, you are eligible for the BC Arts Council's Application Assistance program.

[Application Assistance](#) pays for support services for creating and submitting grant applications.

Accessibility requests are confidential and will not be part of the assessment panel's evaluation of your grant application.

For more information or to request assistance, contact:

Nicola Dunne, Accessibility Coordinator at 778-405-4007 or Nicola.Dunne@gov.bc.ca

Find out more about accessibility supports online at BCArtsCouncil.ca/accessibility.

Information Sessions

We encourage you to attend an Information Session. A recording will be posted on the [Scholarship Program webpage](#) (under "Resources"). Additional live information sessions will be announced on our [BC Arts Council News page](#), [Facebook](#) and [Twitter](#).

What is Needed for the Application

You are responsible for submitting a complete application. Eligible applications are assessed as submitted.

All applicants: Update your online Personal Profile (including mailing address and Designated Priority Groups and Voluntary Self-Identification sections) before submitting your application.

A complete online application must include:

- An Artist Statement describing your creative process in connection with your artistic samples.
- Information about your program and how it relates to your artistic goals and development.
- A résumé or CV (PDF, up to 2 pages), that includes your educational and training history, a list of recent exhibitions, performances, scholarships, publications, community involvement or other experiences related to your artistic practice.
- Samples of recent artistic work selected to best demonstrate abilities and potential. The majority of artistic samples must have been created within the last six months to 2 years. **See Appendix: Requirements for Artistic Samples.**
- Completed Inventory Form Table listing information about the image, video, audio or text files you are including.
- Parent or guardian consent for applicants under the age of 19.

- Reference letters are not required and should not be submitted.

As part of our commitment to accessibility, we are now accepting parts of applications in audio and sign language formats. See instructions within the application.

Assessment Criteria – How Decisions Are Made

The assessment criteria are the primary lens through which the assessment panel will review and score your application.

Your application will be evaluated with other applications from the same field of practice. The areas of assessment for the Scholarship program are described below along with their relative scoring percentage. Keep these criteria in mind as you complete your application.

ARTISTIC WORK (50%)

The assessment panel will consider:

- Your artistic samples and how they demonstrate your ability, progress and potential as related to your current level of training and individual context.
- The strength of your artist statement and its connection with your artistic samples.
- The level of commitment and dedication to your artistic practice. This may be demonstrated through past performances, exhibitions, achievements, recognition, or your involvement in an artistic or other community.

IMPACT (50%)

The assessment panel will consider the:

- Urgency, potential and relevance for your program of study to impact the development of your independent artistic practice or future goals.
- Degree of impact you or your art may have on your field of practice or identified communities.
- Degree of impact this scholarship may have on your artistic development.
- Integrity of your practices including approaches to research, collaborative processes, contributors, source materials, and cultural contexts and protocols (as applicable).

Assessment Process

The following process is used to evaluate every application:

- The BC Arts Council receives applications and reviews each one for eligibility.
- Eligible applications are forwarded to independent assessment panels. Assessment panels are comprised of individuals with broad professional knowledge, experience, geographical representation, and diverse aesthetic, institutional, and cultural viewpoints, including those from Indigenous perspectives.
- The assessment panels evaluate eligible applications using the assessment criteria above and determine the level of funding and conditions on payment of scholarships.
- Funding priority may be given to applicants who self-identify as part of a designated priority group as defined in the Who Can Apply section above.

- The BC Arts Council informs each applicant of the assessment panel's decision in writing.
- Applicants may check the status of their application at any time through the online system.
- All results are final.

Notification of Results and Feedback

The BC Arts Council's commitment is to inform each applicant of the results of the assessment process no later than 16 weeks after the application closing date.

Notification is sent by email to the primary contact linked to the application.

Emails are sent through the online system. Be sure the email address **NoReply@BCArtsCouncil.ca** is on your safe sender list.

Results will not be shared before the official notification letters are sent.

Contact a Program Advisor for feedback on the assessment of your application after you have received notification of the results.

Payment of Scholarships

Scholarships are paid in one or two installments upon proof of enrolment status.

Successful applicants are required to:

- Submit an enrolment verification letter from the registrar's office with the student's name, program of study and confirmation as a full-time student in one or two terms during Summer 2024, Fall 2024 or Spring 2025.
- Upload this documentation to the BC Arts Council online system in order to release payment(s). Documentation must be received no later than March 1, 2025, or the scholarship may be cancelled.
- Notify program staff of significant changes in education plans or enrolment status.
 - Scholarships are not automatically transferable from one program or institution to another.
 - Scholarships cannot be deferred beyond the Spring 2025 term.
 - Students who do not remain full-time are no longer eligible to receive the scholarship.

Scholarship payments are subject to an authorizing appropriation under the *Financial Administration Act*.

The BC Arts Council reserves the right to redistribute, delay, or suspend payments if the recipient:

- Does not carry out its planned program of activities.
- Makes major changes in artistic or administrative direction.
- Does not meet its obligations as a grant recipient, including submission of final reports.
- Fails to comply with legal obligations.

- Fails to respect the commitment to provide a safe and respectful workplace free from harassment, discrimination, and sexual misconduct.

Grants will be paid by cheque and sent to the mailing address listed in the individual or organization profile in the online system unless the applicant is registered for direct deposit.

Grants are taxable income and must be reported. Individuals receiving grants on their own behalf or on behalf of a collective are issued T4As for the year the grant payment is processed.

Confidentiality of Information

The collection, use, and disclosure of personal information are subject to the privacy provisions of the Freedom of Information and Protection of Privacy Act. The applicant's information will be shared in confidence with members of the assessment panel. The names and locations of successful grant recipients may be published, along with the amount of the grant, in the Annual Report of the BC Arts Council as well as in various communications and promotional vehicles of the BC Arts Council and Province of British Columbia. Social Insurance Numbers are provided to Canada Revenue Agency through the issuance of T4As.

Recognition of Grants

In recognition of grant funding, the support of the BC Arts Council and the Province of British Columbia should be acknowledged in all promotional materials, both print and online. The approved BC Arts Council and provincial logo and graphics standards are available [online](#) in a variety of ready-to-use digital formats.

Grant recipients with a website are encouraged to add a link to the [BC Arts Council](#) website.

About the BC Arts Council

The BC Arts Council is an agency of the Province of British Columbia under the Arts Council Act, nurturing and supporting arts and cultural activity in communities across British Columbia. In the [Extending Foundations: Action Plan for 2022-2024](#), the BC Arts Council reaffirms its commitment to principles of reconciliation, equity, diversity, inclusion, and access in all of its programs and processes.

The BC Arts Council conducts its operations and funding activities in accordance with legislation and other guiding documents such as the [BC Human Rights Code](#), [Accessible BC Act](#), [Accessible Canada Act](#), the [Declaration on the Rights of Indigenous Peoples Act](#) and [Action Plan](#), and the [United Nations Declaration on the Rights of Indigenous Peoples](#), as well as the [Calls to Action of the Truth and Reconciliation Commission](#).

For more information about the BC Arts Council's mandate, vision, values, and strategic directions, visit the [About](#) and [Priorities](#) sections on the BC Arts Council website.

Scholarship Application Checklist

Before you apply:

- Read through the Scholarship program guidelines and application preview to understand specific requirements.
- Watch an information session recording.
- Make sure you are eligible. See **Who Can Apply** section below.
- Make sure your program of study is eligible. See **What We Fund** section below.
- Call the Program Advisor if you need to discuss your eligibility or if you have any questions about the application.
- New applicants:** Register in the BC Arts Council online system to access the online application. **Registration requests can take up to 5 business days to process.**
- Add NoReply@BCArtsCouncil.ca to your safe senders list to ensure you receive approval of your registration request.
- For applicants who are D/deaf or have a disability:** Consider applying for Application Assistance which pays for support services for creating and submitting a grant application. Find out more at: BCArtsCouncil.ca/accessibility.
- Compile the information below before you start your application.
- Plan to proofread your application before you submit it.
- Plan to submit your application at least two days before the deadline to avoid any last-minute technological issues.

Update your Personal Profile in the BC Arts Council [online grant system](#):

- Update your mailing address and other contact information.
- Complete the Designated Priority Group section (required for funding prioritization).
- Complete the Voluntary Self-identification section.

What you need for your Scholarship application:

- An Artist Statement describing your creative process. As part of our commitment to accessibility you may choose to submit a written answer or a verbal or ASL answer. Options are outlined in the application.
- Information about the program you will be enrolled in during Summer 2024, Fall 2024 or Spring 2025. Be prepared to explain how the program relates to your artistic goals and development.
- A PDF of your resume or curriculum vitae (CV), up to 2 pages, detailing your educational and training history, awards, achievements, and community involvement as related to your artistic practice. A sample resume can be found on the Scholarship program webpage, under "Resources."
- Samples of recent artistic work. See the **Appendix: Requirements for your Artistic Samples** in Guidelines for details on the type and number of samples required for your field of practice. Do not submit more than what is required.
- Description of your artistic samples (use the Inventory Form within the application)

- ❑ Parent or guardian consent for applicants under the age of 19.

After you submit your application:

- ❑ Add NoReply@BCArtsCouncil.ca to your safe senders' list. Notification of results will come from this system email in August 2024, approximately 16 weeks after the application deadline.
- ❑ Keep your mailing address up to date in your online Personal Profile. Grant payments and T4As will be mailed to this address.
- ❑ Contact the Program Advisor for feedback on the assessment of your application after you have received notification of the results.

Appendix: Requirements for your Artistic Samples

Applicants should review the [Upload Requirements for Support Material guidelines](#). It is your responsibility to ensure all files are working properly. Poor quality files may negatively affect the review of your application. Test all files before submitting your application.

General Requirements for all Scholarship Applications

- Submit samples that reflect your strongest work and best demonstrate your artistic abilities, progress and potential to the assessment panel.
- All artistic samples must be recent (the majority of work created in the last six months to 2 years).
- Submit only the type and number of artistic samples outlined below for your field of practice/ program of study.
- Excess materials will not be reviewed.
- Complete the online Inventory Form in the application. List and describe the samples of work you are submitting so the assessors have context for your work (for example, date created, title, materials used, size, collaborators, time stamp(s) for audio or video files).
 - List time stamp(s) to draw attention to specific parts of any video or audio submissions. Otherwise only the first few minutes of each audio/video file will be reviewed, **up to 8 minutes total per applicant**.

Specific Requirements for each Field of Practice:

Arts & Cultural Administration, Museum Studies

- An essay, published or unpublished, dealing with issues of interest to the field (PDF, up to 8 pages)
- OR, written documentation describing a significant project you were involved with (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Community-based or Socially-engaged Arts Practice

- Up to 10 high-quality images of recent work
 - A video or audio recording of up to 1 minute may replace 2 images
- OR, written documentation describing a significant project (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Craft-based Artistic Practices

- Up to 10 high-quality images of recent work
 - A video recording up to 1 minute may replace 2 images
- OR, written documentation describing a significant project (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Curatorial Practices

- An exhibition proposal discussing concept, design, installation, and interpretation, including venue details (fictitious or actual), how the exhibit will be presented and how the exhibit serves the community and venue (PDF, up to 8 pages). Documentation may include up to 4 images or up to 2 minutes audio or video documentation

Dance

All Dance Applicants

- Videos should be of the best possible sound and light quality. If possible, use work recorded in-studio. Do not dub sound over movement.
- Indicate relevant time stamp (s) on application's inventory form to ensure assessors are reviewing the strongest parts of each video. Otherwise only the first few minutes of each video will be reviewed, **up to 8 minutes total per applicant**.
- If dancing in a group, be sure to clearly identify yourself on the inventory form found in the application.

Classical Ballet

- Up to 2 minutes of technical work (barre and centre), plus
- Two or three contrasting samples of choreography or excerpts from the classical repertoire to demonstrate personal artistry

Contemporary Ballet

- Up to 2 minutes of technical work (barre and centre), plus
- Two or three contrasting samples: such as a solo repertoire, an in-studio performance excerpt or improvised movement to demonstrate personal artistry

Contemporary, Modern, Traditional, Flamenco, Other

- Up to 2 minutes of technical work (floor work, standing/centre work and across the floor), plus
- Two or three contrasting samples: such as a solo repertoire, an in-studio performance excerpt, or improvised movement to demonstrate personal artistry

Choreography

- Two or three contrasting samples that may be excerpts or complete works / works in progress
- If you are an interpreter as well as a choreographer, one sample should consist of your work performed by other dancers

Deaf, Disability and Mad Arts

- Up to 10 high-quality images of recent work
 - A video recording up to 1 minute may replace 2 images
- OR, up to 3 video or audio recordings of complete works or excerpts
 - Indicate relevant time stamp(s) on application's inventory form to ensure assessors are reviewing the applicable parts of each video / audio file. Otherwise only the first few minutes of each video / audio will be reviewed, up to 8 minutes total per applicant.
- OR, written documentation describing your practice (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Indigenous Fine Arts

- Up to 10 high-quality images of recent work
 - A video recording up to 1 minute may replace 2 images
 - For installation work, provide up to 3 photos (or up to 1 minute of video) to show the complete installation and scale.
 - Do not combine multiple views into one .jpeg image. Excess materials will not be forwarded for assessment.
- OR, up to 3 video or audio submissions of complete works or excerpts
 - Indicate relevant time stamp(s) on application's inventory form to ensure assessors are reviewing the applicable parts of each video/audio. Otherwise only the first few minutes of each video/audio will be reviewed, up to 8 minutes total per applicant.
- OR, written documentation describing your practice or a significant project (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Literary / Creative Writing

Combine all writing samples into 1 PDF, up to 10 pages. Double-spaced. 12-pt serif font.

It is ok to include samples from a combination of genres if it is reflective of your practice and program of study.

Nonfiction

- 1-3 complete works or excerpts

Fiction

- 1-3 short stories or a chapter from a novel with a brief summary of the remainder of the novel (up to 10 pages total)

Poetry

- Up to 8 poems
 - Use inventory form to list each poem and corresponding page number within PDF

Playwriting

- Completed one-act play or excerpt from a full-length play with a brief summary of the remainder (up to 10 pages total)

Publishing

- An essay, published or unpublished, dealing with issues of interest in the publishing field
- OR, 1-3 samples of work you have edited, marketing materials you have developed, examples of design or layout work, etc. (up to 10 pages total)

Graphic Novel / Comic Arts

- 1-2 chapters or excerpt(s) with 1-page synopsis of remainder (up to 10 pages total). When possible, include art samples that support your writing as this will provide additional context for the assessors. Use the inventory form to credit the collaborating artist or writer (as applicable).

Media Arts (including Film and 3-D/digital Animation)

- 1-3 complete audio or video works or excerpts
 - Indicate relevant time stamp(s) on application's inventory form to ensure assessors are reviewing the applicable parts of each video/audio. Otherwise only the first few minutes of each video/audio will be reviewed, **up to 8 minutes total per applicant.**
 - For collaborative projects used as samples, ensure your role is clearly identified in the inventory form.
- OR, up to 10 high-quality images, if applicable
- OR, a combination of images and audio/video. A video recording up to 1 minutes may replace 2 images
- When submitting collaborative work, make sure to clearly identify your role on the inventory form found in the application

Multi-disciplinary Arts

- Up to 10 high-quality images of recent work.
 - A video recording up to 1 minute may replace 2 images
- OR, up to 3 video or audio submissions of complete works or excerpts.
 - Indicate relevant time stamp(s) on application's inventory form to ensure assessors are reviewing the applicable parts of each video/audio. Otherwise only the first few minutes of each video/audio will be reviewed, up to 8 minutes total per applicant.
- OR, written documentation describing your practice or a significant project (PDF, up to 8 pages) which may include up to 4 images or up to 2 minutes audio or video documentation

Music

All Music Applicants

- Performance recordings should be unedited and of the best possible sound quality.
- Recordings should be recent (within the six months to one year).
- Indicate relevant time stamp(s) on the application's inventory form to ensure assessors are reviewing the strongest parts of your video files. Otherwise only the first few minutes of each selection will be reviewed, **up to 8 minutes total per applicant**.

Performance (instruments) and Jazz (vocals and composition)

- Three (3) contrasting selections that demonstrate the applicant's technical, stylistic, and interpretive abilities
- Samples should reflect a range of composers, styles, eras and/or tempi
- Ensemble work is acceptable only if the applicant's part in the ensemble is of a solo nature and readily distinguished from the rest of the ensemble.

Vocalists

- Three (3) contrasting selections that demonstrate the applicant's technical, stylistic, and interpretive abilities
- Selections should be sung in appropriate languages. Classical singers should provide at least one selection in a language other than English.

Conducting

- Up to 3 video recordings that demonstrate the applicant's technical, stylistic, and interpretive abilities
- One recording must show the conductor working with the ensemble in rehearsal to achieve the interpretive objective
- Recordings should allow viewers to see both the ensemble and the conductor
- Each recording should be accompanied by a brief statement of the applicant's interpretive objective for the work selected

Composition

- Up to 3 recordings of original compositions demonstrating the applicant's technical and stylistic abilities
- Up to 5 pages from any one musical score

Music Production / Sound Engineering

- Up to 3 recordings demonstrating the applicant's technical and stylistic abilities

Spoken Word / Storytelling

- Include a video introduction stating name, level of study entering and current school
- Up to 3 audio or video recordings of completed works or excerpts (up to 8 minutes total)

Theatre

All Theatre Applicants

- Include a brief video introduction stating name, level of study entering and current school.
- Offer contrasting or distinct samples to demonstrate artistic range, as applicable (for example, classical / Canadian / contemporary)
- If submitting live performance videos, be sure to clearly identify yourself on the inventory form.
- Recordings should be recent (within six months to one year)
- Performance recordings should be unedited and of the best possible sound quality.
- Indicate relevant time stamp(s) on the application's inventory form to ensure assessors are reviewing the strongest parts of video files. Otherwise only the first few minutes of each selection will be reviewed, **up to 8 minutes total per applicant.**

Circus Arts / Comedy

- Up to 3 recordings demonstrating a range (when possible) of the applicant's abilities

Musical Theatre

- Three (3) distinct works demonstrating a range of styles
 - In any scene, the applicant must play a principal role.
- Musical Theatre applicants are encouraged to demonstrate abilities in singing, dancing, and acting

Performance / Acting / Devising / Applied Theatre

- Three (3) distinct works demonstrating a range of styles
 - In any scene, the applicant must play a principal role.
 - Samples may be an audition-style presentation, filmed in studio for portfolio or audition purposes.
 - Acting applicants must include one monologue.

Theatre Directing *(For Film Directing - see Media Arts)*

- Videos of 2 short scenes or excerpts directed by applicant
- Brief Director's Statement explaining why these excerpts were selected (PDF, up to 2 pages).
- Concept Statement about the works submitted (PDF, up to 2 pages)
- Notated scripts to accompany each selection

Technical and Design

- 1-3 samples of work in any of the formats below
 - Up to 5 minutes total video recording
 - Up to 5 minutes total audio recording
 - Up to 8 digital images from either course work or productions
 - A design portfolio for costume and set design students (PDF, up to 8 pages)
 - A prompt book or archival video with audio of applicant calling the cues for stage management students (PDF up to 8 pages or recording up to 5 minutes)
- Where possible, include video of work in production as one of your submitted samples.
- Where possible, include samples of the same work at both the concept phase (e.g., costume drawings, models, lighting plot, etc.) and in production (e.g., production stills or video, etc.).
- Clearly identify what role you played in the work you are submitting.

Visual Arts (including 2-D Animation)

- Up to 10 high-quality images of recent work
 - A video recording up to 1 minute may replace 2 images
- For installation work, provide up to 3 photos (or up to 1 minute of video) to show the complete installation and scale.
- Do not combine multiple views into one .jpeg image. Excess materials will not be forwarded for assessment.