

Steps to do Course Selection

(***EAL Students** must also read **page 2** for important details about how to list EAL classes on the form)

1. Set up your **BCeID** and **STS accounts** to view your transcript. This shows the Grade 10-12 level courses you have already completed or are currently taking (note: Grade 9 level courses will not show as they are not part of graduation requirements). Instructions can be found online at [Student Transcript Service](#). You will need this account eventually for post-secondary applications!
2. Go to the school website → Quick Links → Course Planning & Info Videos. Review the PowerPoint called Course Selection: Grades 9-11. If you have further questions, check out the document titled Course Selection: Q and A. Then follow the remaining steps on this guide.
3. Print out the **Graduation Requirements** worksheet. Use it to make notes about which courses you will have completed by June 2024, and which courses you still need to complete for graduation.
4. Browse the **Course Planning Booklet** and list courses you may want to take. Look for courses you still require for graduation, and elective courses that interest you. Check whether a course has a “Foundations” course listed below the title — this means you can only take the course if you have completed the Foundation course by September 2024, e.g. French 9 is a Foundations requirement before French 10. Check if the course is open to your grade level. Note that page 2 has links to each subject department, while page 3 has links to each individual course (listed alphabetically).
5. Finally, fill out the **COURSE SELECTION SHEET** for the grade you are entering next year and follow the instructions carefully. Once it is completed, hand it in to the front office at Gleneagle.

*If you plan to take a course in summer school or online, be sure to document this on the sheet!

EAL students: Look at the back of this paper before filling out your course selection sheet!

Summer School:

<https://ce43.augusoft.net/info/landing/summer-learning>

Int'l Ed Summer School:

<http://www.internationaled.com/programs/summer-program/>

Online Courses:

<https://ce43.augusoft.net//info/landing/coquitlam-open-learning-10-12>

EAL students—fill out the EAL box on page 2 of your planning worksheet to identify which course you will be taking in September. **Then find the section below for your September course and follow the instructions to fill out page 1 of your course selection sheet.**

***If you start September with English Language Development 10,** write this on the line for English. Then write Intro to Academic Language 10 instead of Social Studies on line 2 (or as Elective #1 if entering Grade 12).

***If you start September with Intro to Academic Language 10,** write this on the line for English. Then write Academic Strategies For Language Learners 10 instead of Social Studies on line 2 (or as Elective #1 if entering Grade 12).

***If you start September with Academic Strategies For Language Learners 10,** write this on the line for English. Then:

- If you are entering Grade 10, put English Language Development 11 as Elective #1 on line 7, and Social Studies 10 on line 2. You will take these classes in Semester 2.
- If you are entering Grade 11, put English Language Development 11 as Elective #1 on line 5. Then on line 2, write Social Studies 10 (instead of any Social Studies 12 options). You will take these classes in Semester 2.
- If you are entering Grade 12, put English Language Development 11 as Elective #1 on line 2. Then write Social Studies 10 as Elective #2 on line 3. You will take these classes in Semester 2.

***If you start September with English Language Development 11,** write this as Elective #1. Then:

- If you are entering Grade 10, write Social Studies 10 on line 2. Then on line 1, enter your 1st choice for an English 10, and an alternate choice. You will have English 10 in Semester 2.
- If you are entering Grade 11, write Social Studies 10 on line 2 (instead of any Social Studies 12 options). Then go to line 1 and change the English 11 to English 10 and list your 1st choice and an alternate for the English 10 options. You will take English 10 in Semester 2.
- If you are entering Grade 12, write Social Studies 10 as Elective #2. Then go to line 1 and change English 12 to English 10. List your 1st choice and an alternate for the English 10 options in this space. You will take English 10 in Semester 2.

***If you start September with English 10 and are entering Grade 10:**

- List your 1st and 2nd choices of English 10 options on the line for English. Put Social Studies 10 on the line for Social Studies.

***If you start September with English 10 and are entering Grade 11:**

- List your 1st and 2nd choices of English 10 options on line 5 as Elective #1 (for Semester 1). Then on line 1, list your 1st and 2nd choices of English 11 options (for Semester 2).
- If you will not complete Social Studies 10 by September, enter this on line 2 (instead of Socials 12).
- If you will complete Social Studies 10 by September, then request an elective on line 2 (EAL students should delay any Social Studies 12 courses until Grade 12 when English skills are more advanced).

***If you start September with English 10 and are entering Grade 12:**

- List your 1st and 2nd choices of English 10 options on line 1, instead of English 12. Then list a 1st and 2nd choice for English 11 options on line 2, as Elective #1 (for Semester 2).
- If you will not complete Social Studies 10 by September, enter this as Elective #2 on line 3.
- If you will complete Social Studies 10 by September, then you technically may request a Social Studies 12 course, but we recommend that you delay this until after Grade 12 and take it when you take English 12. We cannot guarantee the Social Studies 12 course will be in Semester 2, and if it happens in Semester 1 when you are just starting English 10, you will find it very difficult.