## **Gleneagle Secondary - Gr. 9 Course Selection**

## A Quick Visual Guide



Go to MyEd from Chrome, Firefox, or Edge on a <u>PC</u> (not phone) and login with your 7 digit pupil number <u>(not</u> e-mail address or PEN).



2 Click "**My Info**" in the top left corner.



3 Click "**Requests**" from the bottom of the left sidebar.



READ ALL INSTRUCTIONS!

When you are ready, press "**Select**" beside the **Electives** section.

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Use the < > arrows to go to each page.

**Check the box** next to the 3 electives you want and **add your priority ranking** to the right of the course title (1, 2, or 3). Once you have chosen and ranked 3 electives, click "OK".

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Repeat for <u>Alternates</u> section.

Be sure to **select and rank 3 alternate choices** and click "OK". IF applicable, repeat for Additional Electives. Then click the "**Post**" button at the bottom left when you are all done.

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