



## **PARENT ADVISORY COUNCIL**

### **MEETING MINUTES Wednesday October 9, 2024 7:00PM**

**Attendees:** Glen Conley, Shilpa Dabholkar, Grace Fan, Jessica Jones, Agnes Mayer, Megan Risk, Mike van der Velden, Carolyn Van, Stan Wylie

1. Welcome and Call to Order: 7:05pm.
2. Agenda was approved.
3. Approval of Minutes
  - 3.1. Meeting Minutes of April 17, 2024 were noted to have been approved at the 2024 AGM
  - 3.2. Meeting Minutes for Sep 18, 2024 were approved.
4. Business from Past Minutes
  - 4.1. Open PAC positions
    - After Grad chair position is currently open. Carolyn Van offered to organize first After Grad Parent meeting to strike a committee and start planning. Megan Risk offered to attend as past coChair of 2024 After Grad Committee.
5. New Business
  - 5.1. Signatures for Bank Account  
Process started today. Next action is Jose (past Treasurer) to go in person to bank branch. Will advise PAC when this complete.
  - 5.2. Teacher Wish List – to be provided. PAC Executive will meet before next PAC meeting to review the wish list and create a first draft to be reviewed at the following PAC meeting.
  - 5.3. Future PAC Meeting Dates:
    - Wed Nov 13 PAC Executive Meeting
    - Wed Nov 20 PAC Meeting
    - Wed Jan 15 PAC Meeting
    - Wed Feb 26 PAC Meeting
    - Wed Apr 9 PAC Meeting
    - Wed May 28 PAC AGM
6. Executive and Committee Reports
  - 6.1. Treasurer's Report
    - Gaming Account
    - Starting Balance \$3210.68

Gaming Grant \$23,620.00  
Current Balance \$26,830.68

- Discussed that we should target to leave \$3000 in account for next year starting balance.

General Account Balance \$5552.80

- General Account is used for After Grad, Teacher Appreciation (top up after parent donations) and BC PAC fees (approx. \$75)

School Held After Grad Account

- Balance to be confirmed with School Accountant but expect it to be about \$3100

#### 6.2. DPAC Report

Jessica attended DPAC 101 and gave a verbal summary. Of note was the change that gaming grants must be spent within 2 years rather than the previous 3 year limit.

Next DPAC meeting is Oct 30.

#### 6.3. After Grad Committee Report

- Carolyn will organize holding a first After Grad Meeting and striking a committee to plan the 2025 After Grad
- Date is Friday June 13 to the morning of Saturday June 14

#### 6.4. Principal's Report (Glen Conley) – October 2024

Please see Principal's report attached at end of these minutes.

General discussion was held with Glen Conley.

Question of note was raised about the Meet the Teacher Night. Mr Conley advised that it had been cancelled due to poor attendance looking back over the past several years. The parents in attendance communicated that this was a desired event.

### 7. Other Business/Discussion:

#### 7.1. Donations for PAC and After Grad

It was agreed that two separate donation options be put on School Cash Online

- General PAC Donation to support Student Clubs, Teacher Appreciation and Teacher Wish List/Requests  
Action: Mike will work with Glen to have the General PAC Donation added to School Cash Online
- After Grad Donation to support the After Grad event  
Action: After Grad Committee will work with Jason Bingley to have After Grad Donation added to School Cash Online

#### 7.2. Teacher Appreciation

- Discussed trying to find an owner for the teacher appreciation event and start earlier than later on planning.
- Could hold event earlier in the year perhaps Jan or Feb
- 115 staff

- Last year was a grab and go breakfast event

**8.** Meeting Adjourned at 8:55pm

Next PAC Meeting is Wednesday November 20, 7:00pm in the Gleneagle Library

Gleneagle PAC – Principal's Report  
October 2024

Introduction

- Welcome and introduction from Principal – Glen Conley

School Goals/ Action Plan for Learning (APL) 2024 – 25

Continuation from last year:

- Utilizing First Peoples Principles of Learning
- Literacy Focus: Writing
- Feeling a Sense of Belonging

School Information

- Enrolment: 1180 students
  - Grade 12: 339
  - Grade 11: 302
  - Grade 10: 294
  - Grade 9: 245
- Programs of Choice: BCIT piping program (starting Sem 2); COAST; Culinary Arts; I  
Bilingual; TALONs
- 113 total staff members (includes educators and support staff)
- District Night School operates at Gleneagle on Tuesdays & Thursdays
- District Summer School (July – August) operates at Gleneagle

For Information

- Cell phone policy reviewed
- Semester 1 class reorganization (Spanish and Auto) occurred in September

For Discussion:

- PAC Gaming
- PAC Donation

School District No. 43 (Coquitlam)  
SCHOOL CALENDAR 2024 - 2025

Schools Open	Tuesday, September 3, 2024
Non-Instructional Day (Common District Pro-D Day)	Friday, September 20, 2024
Truth & Reconciliation Day	Monday, September 30, 2024
Thanksgiving Day	Monday, October 14, 2024
Non-Instructional Day (Common District/ Common Provincial Pro-D Day)	Friday, October 25, 2024
Remembrance Day	Monday, November 11, 2024
Schools Close for Winter Vacation (last day in session)	Friday, December 20, 2024
Winter Vacation Period	Monday, December 23, 2024 – Friday, January 3, 2025
Schools Re-open after Winter Vacation	Monday, January 6, 2025
BC Family Day	Monday, February 17, 2025
Non-Instructional Day (Common District Pro-D Day)	Friday, February 28, 2025
Schools Close for Spring Vacation (last day in session)	Friday, March 14, 2025
Spring Vacation Period	Monday, March 17 – Friday, March 28, 2025
Schools re-open after Spring vacation	Monday, March 31, 2025
Good Friday	Friday, April 18, 2025
Easter Monday	Monday, April 21, 2025
Non-Instructional Day (Common District Pro-D Day)	Friday, April 25, 2025
Victoria Day	Monday, May 19, 2025
Last Day of School for all Students	Thursday, June 26, 2025
Administrative Day	Friday, June 27, 2025

1<sup>st</sup> School Based Non-Instructional Day: Monday, February 3, 2025

2<sup>nd</sup> School Based Non-Instructional Day: Friday, May 30, 2025