

ÉCOLE GLEN ELEMENTARY SCHOOL

Parent Advisory Council (PAC) Meeting Minutes



Glen PAC Minute

Date | time October 21, 2024. | 7 pm | *Meeting called to order by* Natalia Fonseca.

In Attendance

PAC Executives: Kristine Alvarez - Chair, Natalia Fonseca – Vice-chair, Isabela Lloyd - Secretary, Rachel Au and Shannon Enge – Treasures, Heather McMullen - DPAC.

School Staff: Mrs. Nicole Daneault – Principal, and Marnie Gordon – PE Teacher.

Parents online: Amy, Alice Au, Alva Canpoy, Alyssa, Ani, Golnaz Mousani, Grace, Há Hoang, Isaac, John, Mariya, Masouneh Mostafari, Melissa, Mohanmadhossin Ziraksaz, Norwell's Num, Pejman D, Queenie Qu, Rafael Cardenas, Rod, Sashana Grant, Shahab.

Welcome

In the first PAC meeting of the year, the attendees introduced themselves and their children's grades.

The meeting was called to order by Natalia Fonseca, the PAC vice chair, who welcomed everyone and acknowledged the ancestral and ceded territory of the Coquitlam First Nation.

The agenda for the meeting included approving the minutes and agenda, introductions, communications, programs, fundraising, and a grade 5 report. The minutes and agenda were approved with no objections. Rachel motioned to approve. Heather seconded.

Administrator's Report

Nicole Daneault, the principal at Glen Elementary, discussed the school's busy start to the year, with 558 students attending in person, 3 home-schooling, and a focus on learning.

She mentioned a successful Truth and Reconciliation event, a busy Halloween week, and an upcoming Remembrance Day ceremony.

Nicole also highlighted the school's after-school programs, including music, drama, and comics clubs, as well as the Feeding Futures program.

She thanked the PAC for funding the Art Starts program and the hot lunch initiative.

Nicole also clarified that the school's winter performance has been moved to the spring to better accommodate students' comfort levels.

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PAC Introductions

Natália discussed the PAC's role in bridging the school community and the importance of fundraising.

She introduced various communication channels to the new community used to keep parents informed about school events and activities:

- Facebook
- Monthly newsletters
- Monthly calendars
- WhatsApp groups.

Programs and Fundraisings

The PAC discussed its role in improving the school experience and fundraising for student activities.

- Hot lunches
- Fruit and Veggies
- Martial Arts
- Movie Night
- Breakfast With Santa
- Scholastic Book Fair

They considered the timing of the “Breakfast with Santa” event due to gym equipment and the possibility of using the stage. The event will happen on December 7th.

Natália presented the Book Fair, a fundraising program with Scholastic, in December.

Treasurer’s Report

Financial accounts and the proposed budget were presented by Rachel Au.

Overview of the Accounts as of October 19th, 2024:

- Community Account: 14,378.41
- Gaming Grant Account: 15,000.94
- Grade 5 Account: 134.13

The team discussed the budget for various clubs and activities, including the potential music club and the need for music stands and guitar string replacements.

Proposed Budget for 2024-2025 School Year: GAMING FUNDS

Incoming:

- Carry-over: 5,510.94
- Grant: 10, 540.00
- **TOTAL: 16,050.94**

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Planned Expenses:

- ArtStarts: 2,700.00
- Field trips and Buses: 4,800.00
- HipHop: 3,500.00
- Community Connection: 500.00
- Food Safe: 300.00
- BCCPAC: 75.00
- School Clubs: 1,500.00
- Hold for 2025-2026: 2,695.94
- **TOTAL: 16,050.94**

Proposed Budget for 2024-2025 School year: COMMUNITY BUDGET

Incoming:

- Carry-over: 4,253.30
- Grant: 12,500.00
- **TOTAL: 16,753.30**

Planned Expenses:

- Christmas Hampers: 500.00
- Classroom Support Fund: 4,800.00
- Student Support Fund: 1,200.00
- Staff Appreciation: 2,500.00
- Munch lunch Fees: 350.00
- Administrative Fees (Bank, postage, supplies): 750.00
- Grade 5 Graduation Subsidy: 2,000.00
- Hold for 2025-2026: 4,653.30
- **TOTAL: 16,753.30**

The budget for the community was approved, with a fundraising goal of \$12,500.

Grade 5

The new Grade 5 Committee was presented by Eveline Yu. She explained the field trip and Graduation Event, with a cost of around \$10,000 and a need to raise \$6,000 along the year.

Adjournment

Natalia motioned to adjourn at 8:08 p.m. Kristine seconded.

The next PAC meeting was scheduled for November 18th, online over Zoom.

Written by: Isabela Lloyd