

# ÉCOLE GLEN ELEMENTARY SCHOOL

## Parent Advisory Council (PAC) Meeting Minutes



### Glen PAC Minute

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**Date | Time** November 20, 2023. 17 pm | **Meeting called to order by** Natália Fonseca

Meeting prepared by: Isabela Lloyd

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#### **In Attendance**

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**PAC Executives:** Eveline Yu, Natália Fonseca, Kristine Alvarez, Isabela Lloyd, Rachel Au, Heather McMullen.

**School Staff:** Nicole Daneault – Principal, and Marnie Gordon – PE Teacher.

**Parents in person:** Noelle, Ahmed, Mohammad.

**Parents online:** Shahab Kavousi, Dominic, Alex, Alyssa Winsor, Sindi, Armando, Pariya Khalilnesbat.

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#### **Welcome**

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The meeting was called to order by Natália Fonseca.

Natália started the meeting with Land Acknowledgements.

The agenda for the night and the minutes from last month were reviewed.

Kristine motioned to approve. Heather seconded.

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#### **Administrator's Report - Nicole Daneault (Principal)**

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##### **Enhancing Learning Environment:**

- **Celebrations and Upcoming Events**

Mrs. Daneault thanked the PAC for their contribution in enhancing the learning environment at the school. She shared teachers' Thank You messages with the PAC. Both teachers and students have noted benefits of having voice amplification systems installed.

Successful school events, including Halloween celebrations, Pajama Day, and Remembrance Day assembly were highlighted. Mrs. Daneault emphasized the importance of a trauma-informed approach to their Remembrance Day assembly. She mentioned upcoming events such as grade 4 and 5 volleyball jamborees, PAC Hot Lunches, Winter Fair, Book Fair, and in-class Gingerbread House activities.

She announced the gymnastics equipment will arrive at the end of November. Report cards will be sent home on December 15th.

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- **School Boundary Changes**

Mrs. Daneault discussed potential boundary changes in the school catchment area due to local community development and housing trends. She mentioned the possibility of shifting certain areas to accommodate future growth and the need to review and update boundaries accordingly.

- **Sound System Grant**

Mrs. Daneault also announced that she secured a grant of \$5,000 towards the school's sound system, which would help reduce the contribution from the Parents Advisory Council (PAC).

- **Traffic Safety Updates**

Natália shared updates on traffic safety and upcoming actions including a reflector distribution event on December 13th and a walkabout on February 7th.

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### **Treasurer's Report - Rachel Au (Treasurer)**

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Rachel presented the financial status of PAC. She reported that the community account stood at \$26,000, with some notable expenses and revenues that affected the balance.

Rachel also highlighted the fundraising efforts that had taken place in October and November, which collectively brought in around \$1,300.

A motion was made to amend the gaming account budget to hold \$4,000 for future use. Eveline approved. Heather second.

There was also a discussion about investing the reserved funds to earn interest, which was agreed to be explored further.

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### **Upcoming Events and Fundraising**

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Kristine discussed strategies to boost parent participation in school events and the potential reallocation of funds. She also outlined upcoming fundraisers, including The Card Project, hot lunches, treat days, and Purdy's chocolates.

Volunteers are needed for the upcoming volleyball jamboree on November 21 and 23. Isabela confirmed 10 to 12 Grade 5 parents had signed up.

Kristine and Eveline also highlighted the upcoming winter fair, emphasizing the need for volunteers for the 30 booths and featuring food trucks, baked goods, accessories,

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and crafts, with live performances from the choir and a photo corner with Mr. and Mrs. Claus.

Eveline confirmed that the Scholastic Book Fair will be held the week of December 4th, benefitting the school library.

- **Classroom Furniture Size Concerns**

A parent raised a concern about the small size of the desks in the classrooms, suggesting that it might affect the students' focus during the day.

Mrs. Daneault responded that while increasing the size of the furniture would be ideal, the limited space in the classrooms, mandated by the Ministry of Education, might not allow for more furniture.

She shared that he had managed to increase the square footage in the classrooms by installing wall-mounted coat racks instead of moveable ones, freeing up floor space. However, she doubted the feasibility of accommodating larger furniture due to the already full classrooms.

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### **Adjournment**

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Natália motioned to adjourn at 7:53 p.m. Kristine and Eveline seconded.

The next meeting is set for January 22, online over Zoom at 7pm.