



Glen Elementary PAC Meeting | MINUTES

Scheduled Meeting date | time: Wednesday, November 9, 2016 8:45 am

Meeting location: Multipurpose Room, Glen Elementary

Meeting called by: Leah Zille
Type of Meeting: Regular
Facilitator: Leah Zille
Notetaker: Camille Corej

Attended by
Camille Corej Nadia Shaikh Naeem
Erin Heinrichs Leah Zille
Yeonhee Jacob Ray Appel (non voting)
Heather McMullen Sarah Husband (non voting)

Agenda item: Call to order, minutes, agenda | **Presenter:** Leah Zille

Meeting was called to order by Leah Zille. With five voting members present and at least two executive members present, quorum was met. Minutes of September 28, 2016 were reviewed. No edits required.

Approved by Nadia Shaikh Naeem | **Seconded by** Camille Corej

Agenda item: Chair report | **Presenter:** Leah Zille | Nadia Shaikh Naeem

Two months into the school year and we are off to a great start. Many successes already and plenty in the works to make it a great school year. HUGE thanks to everyone. Nadia echoed comments.

Agenda item: Administrator's report | **Presenter:** Ray Appel | Sarah Husband

- Due to space constraints, PAC Kitchen is being used as a learning space
- Curriculum Day coming up Nov 14; focus is on both curricular competencies and communication around student learning
 - Discussion around FORMATIVE ASSESSMENT; when done well it makes the biggest impact on improving the achievement of the child. It is expected to take several years before this is an embedded practice
 - Parent consultation session around reporting and grades will be coming up in Surrey (see newsletter).
 - Students will be self-reporting around core competencies and will form part of the report card – Kids will be using the self-assessment self-regulation tool
 - Glen one of the leading schools in this system
- District review process is underway. Every year meet with teachers to discuss their needs to ensure resources are allocated properly. District is happy with the process. Every teacher talked about zones of regulation. As such we were allocated extra EA time, and all of the reporting gets shared with the staff.
- Discussion around getting to school safely
 - Thank you for coming to school safely cards will be handed out to kids – checking off what they did well (used cross walk, etc). Students who get rewarded get entered into a draw. Will be starting week of Nov 14.
- Technology – about 14 laptops in each grade 5 class – Windows 10 installed on the computers



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- Technology plan = each school needed to put a plan in place. Gave laptops to grade 5s, and will have more going to other grades as time goes on
- LCD projectors also being used – not a smart board, but a cheap alternative
- Sports – a Grade 12 student, Jason, has been volunteering to help with Gr 4/5 floor hockey, and has been good at keeping everyone in control.
 - Suggestion that the team selection could be a bit more organized and balanced
- Volleyball has started –
 - One game so far - against Westwood elementary – good team work and camaraderie.
 - Good setup and coaching of sportsmanship
 - Jamboree on the 25th. Camille – we need specific numbers of how many kids attending
- MDI – was done at UBC - assesses student’s well-being (Middle Development Index) – will be here November 24th. – feeds into the avenues of change programme. Assesses how strong the community feels etc. Is completely anonymous.
- Yeonhee asked if there was any music, have choir for 4-5s, Yeonhee thought would be nice if have something for the younger grades
- Nadia asked if there was opportunity for after school doing coding – use Gamemaker – are wondering if we can do something there – Soroptomists run one through the library, is there an appetite to have them do something here that is similar – they could bring their own laptops.

Agenda item: Treasurer report | Presenter: Leah Zille

No formal report but a few updates to note:

- Gaming grant was received for the year
- We’ve allocated some to the playground fund, but there is more than enough \$\$ to do what we typically do
- PAC Donations total approximately \$4,000; Leah is entering all of the data for tax receipting purposes and will submit to secretary for tax receipting
- Remind people in newsletter that donations are always welcome; include access to donation form online

Agenda item: Committee reports

- No reports for: Canadian Parents for French; DPAC; or Emergency Prep
- Community Spirit:
 - **Spirit Days:** Schedule is online; Next one Nov 18 (Disney) then Dec 16 (Red & Green Day)
 - **Movie Night:** Nov 18 – Finding Nemo – Discussed logistics; Jan 20 – Finding Dory
 - Volunteers needed for these events
 - **Breakfast with Santa:** December 8



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- In order to make the cost more affordable for Glen families, **motion put forward** by Nadia Shaikh Naeem to reduce cost from \$5 to \$2 with PAC to contribute more to the event. Erin Heinrichs seconded. **Motion carried.**
- **Scholastic Book Fair:** \$2,700 in credits (approximately \$100/teacher). Books purchased to be labeled Property of Glen Elementary. Camille will look after logistics of teacher ordering. Extra credits to go to SEA's. Request put forward that new pinnies be acquired for Kindergarteners.
- **Hot Lunch:** McDonald's lunch a success. Need to differentiate between PAC Hot Lunch and Lunch Lady Hot Lunch (families are getting confused). Camille to prepare procedures document. Next Hot Lunch is Subway in January.
- **Fruit and Veggies:** Volunteers needed (Heather McMullen has offered to help). Program is going well.
- **Recycling:** SignUp will be used to recruit volunteers. More volunteers needed for this program.
- **Communications:** A BIG thank you to Erin Heinrichs for the amazing job with re-engaging people with a new Facebook Page.; PAC Website – Has been updated with some content but is a work in progress

Agenda item: New Business

- **Healthy Food Guidelines:** Sarah Husband provided an overview of the Ministry of Health's guidelines issued in 2013. We have a ways to go to be in compliance. A copy of the guidelines was shared with those present. The PAC needs to move towards compliance. The PAC will consider Hot Lunches and Concessions at school events. As a first step, we move towards eliminating hard candy. Steps will be taken at the Christmas Concert: Focus on baked goods, not candy. Sell in the gym to make it easier for parents to watch what their children are buying. We will continue this conversation at later PAC meetings. PAC members will review the guidelines shared.
- **Parent Education Evenings:**
 - Consider attaching parent education to evening PAC meetings
 - Nadia has received information on Saleema Noon sexual health workshops and presented options. Decision made to go with evening workshop – parent education first, program for children after parent meeting. Looking at dates in February or March.
- Meeting structure: Will consider re-working the agenda so that priorities get discussed and setting timelines to move through content.
- **Next meeting: Wednesday, January 18 at 7:00 pm**