

Glen PAC Meeting Minutes

March 3, 2016

Location: PAC Kitchen **Chair:** Kathleen Epherre

1) Meeting called to order by Kathleen Epherre

2) **Minutes from January 13, 2016:** Moved by Leah Zille and seconded by Kathleen Epherre

3) **Committee Reports**

a) Chair's report: Kathleen Epherre – No formal report. Updates included in other agenda items.

b) Principal's report: Sarah Husband and Ray Appel

- Emergency Prep – major updates need to be made to the emergency bags
 - Dawn Boyco has taken a leadership role in getting bags ready and is making good progress
 - List of who does what is ready, but a more detailed one is needed, also needs to be more streamlined – all records are in the main bag so we have a duplicate
 - Ministry working on an emergency preparedness manual
 - May 4th there will be a mock student release – MORE DETAILS TO FOLLOW
Students will be released to a parent or guardian in a full mock student release. Emergency map has been set out and school will provide feedback on it.
 - District has put together an update regarding emergency communications
- School Culture – Ray has requested time on the April agenda to discuss in more detail.
 - Ray has solicited feedback from all students to discuss what school core values should look like – “golden rule” comes up consistently among all classes – treat others as you would like to be treated. – Kindness, listening, respecting are themes that recur
 - Would like to open this discussion to PAC parents at next meeting
- Grade 5 events :
 - Martial arts – Brian Jansen - Sun Hang Do – Excel martial arts - does martial arts provides services for free to school, so payment will go to grade 5 fundraising efforts – are looking for grade 5 parent volunteers to help
 - Basketball jamboree – at Pinetree secondary – looking for Grade 5 parents to work at this – Wed March 9th
- Thank you to parents who helped at K registration – special thanks to the six parents who came consistently to help

DRAFT – UNTIL APPROVED AT APRIL 28, 2016 Meeting

- “KEV” – Online payment system that school district has rolled out – need at least ½ the school registered before spring break.
 - You register, and then you need to complete another step to link your name up to the school once you get your confirmation e-mail. Is better to do this on a computer rather than on a phone
 - Camille and Leah will work on additional communication
 - As soon as you have a school field trip, you can use that method to pay for field trips. Is also a bit of learning with the staff as well – secretary needs more notice
 - They still aren’t sure what to do about PAC – for the donation aspect would be particularly good – may be confusing for parents.
 - Class that has the highest rate of registration will be rewarded with a pizza lunch – can push it out to the class through the class reps.
 - Need to clarify how you link up your name to the student – need to accept the term to complete the adding of the student –
- New Curriculum implementation
 - Was a very successful day in Feb to help train on new system
 - Our staff planned the curriculum days for us
 - Language arts and social studies were the focus – whole staff did a tour of the k-5
 - Core competencies – critical thinking, social emotional , etc, although not part of the standard curriculum –these areas are wrapped around the standard curriculum
 - Spent whole morning on math curriculum – math k-12, because by end grade 9, students have three different choices of what math areas, which determines their future career paths.
 - First Nations learning – big part of new learning curriculum. This came out of the truth and reconciliation commission. In grade 3 there will be a shift, with big focus on aboriginal education
- Student leadership groups
 - Grade 3,4,5s are asked to identify what’s working/not working, in all areas, then drill down to the playground area – the students report back to Sarah – links into the APL (Action Plan for Learning) – Last year the group identified a gap between English and French students – wasn’t brought up this year, although was a gap last year.
- Leah Zille submitted request for \$25,000 from Coquitlam Foundation, to generate funds for new playground
- Real Acts of Caring
 - Initiative started by Maple Creek Middle School
 - Has gone provincially

DRAFT – UNTIL APPROVED AT APRIL 28, 2016 Meeting

- One group that visited Jane Evans' class, were motivated to do something themselves – have collected 100 cans of food – Save-Ons will match donation. Students from Maple Creek will also help – the class also had math learning around this – a perfect example of how the new curriculum is put in practice
- Global perspectives – programme from Pinetree Secondary –
 - Students raising funds to help in Cambodia
 - Pinetree students presented to all classes
 - Raised \$400
- Como Lake Relays
 - Come up middle of April – a bit of overlap with basketball right now, but will lighten up later
 - Direct e-mail to grade 4-5 parents has helped increase registration
 - Final kids that will go will be based on number of groups of 4 plus driver volunteers, and is also student ability to run 1.2 kms without walking
- Gates & fences – new rolling gates, higher fences
 - Are rolled out during after recess, and higher fence near dog park has reduced the balls getting lost over the fence
- FSA – Foundation Skills Assessment
 - Quite a few kids decided not to participate
 - When so many students don't write, it will have an impact on school rankings, because rate of participation links into the score as well
 - Fraser Institute uses this score to rank the schools – there is some debate around the extent to which these scores truly represent a school's rank, e.g., the Grade 7 scores from Maple Creek are also weighed into Glen and other feeder schools
 - Scores have no effect on funding
- Welcome to K
 - Many of same parents that volunteered for registration will hopefully volunteer for this
 - Splitting immersion and English events to make the event more manageable
 - Next year gradual entry will have the K's come in late – K instructional hours are a bit less than other grades – so will hopefully set it up a bit later and want to get this info out ASAP
- Speeches – French and English Grade 4 and 5s
 - More information to come
 - Get kids to think about topics
 - Speeches will be happening in April
- Department Heads will be generating the Action Plan for Learning
 - Planning council (PAC sub committee) will be involved in refining the Action Plan for learning

DRAFT – UNTIL APPROVED AT APRIL 28, 2016 Meeting

c) Treasurer's Report: No formal report as treasurer not available to attend

- Kathleen noted all charitable donations were entered several weeks ago, Leanne Carswell, secretary, has entered them to the district, forms have been mailed out by district, so you can expect them in your mailbox rather soon.

d) Recycling Report: Kathleen reported on Nadine Gibb's behalf

- Next recycling depot day is March 19th – need someone to volunteer for a few hours
- Times need to be clarified

e) DPAC (District Parent Advisory Council): No update. DPAC Committee Rep position is not filled this year

f) CPF (Canadian Parents for French): No update. CPF Rep position is not filled this year

g) Emergency Prep: Addressed in Principal's report

h) Grade 5 report

- Busy with a lot of fundraising – popcorn day last Friday – over 500 bags of popcorn and they sold out – Grossed \$499
- Martial Arts fundraiser – notices sent on Monday – last day is Monday March 11
 - K-1-2 in one group , 3,4,5 in another. Max is 50 per group – have 23 and 22 in each group so far.
- Hot Dog day Friday March 11th – Order forms due Friday March 4th. Sarah requested that she get a copy of these forms too so that she can mention on the announcements

i) Van City Signing authority – need to make changes – need to have Krista on hand, make an appointment, and all people who are changing signing authority need to change. Kathleen and Camille – possibly take over signing authority from Krista and Lynn

j) Hot Food Report: Camille

- Next day Taco Day – May 6th – “Cinco de Mayo” – still finalizing details with supplier
- Sports day will be Pizza – June 10th -
- Kathleen and Camille will be exploring alternatives to make ice cream decision

New Business

1) **Movie Night:** Leah is working with Sarah Husband to find a date in early to Spring to hold a movie night. Leah will coordinate details with Lynn.

2) **Constitution and Bylaws:** Leah had to submit the bylaws when she filed the spirit of Coquitlam Application and brought the following to the PAC's attention

- Quorum for meetings – need two executives and 5 general for a meeting to be considered an official meeting – need to have quorum if having votes

DRAFT – UNTIL APPROVED AT APRIL 28, 2016 Meeting

- Morning meetings tend to have higher attendance – maybe we could solicit feedback to see if there's a preference
- If we're putting a vote forward – maybe say we need x people for just 15 minutes to have a vote
- AGM has to be held in May or June of each year to vote on reps for following year. Last two years AGM has been in September – should hold proper vote if we want to change bylaws to have the AGM in September.

3) **Fruit and Veggie Programme:** Zuzana has been doing this for us – is Zuzana and Shannon – would be nice to have more volunteers

- Email to solicit help in January did help
- April 4th is the next one
- Milk – just get it out straight away

4) **Parent Education Speakers:** Leah asked if there was any interest in having a parent education speaker hosted by the PAC – possibly partner with other schools to offset the cost

- Possibly Salema Noon (sex ed), other public speakers, Vanessa Lapointe (discipline without damage), various speakers about anxiety

Next Meeting: Thursday, April 28, 2016 8:45 am – 10:30 am PAC Kitchen