



**Eagle Ridge Parent Advisory Council (PAC)
Meeting Minutes
Thursday Mar 9/23 6:45pm via Zoom**

In Attendance: Tara Lyons, Amanda Weber, Jennifer Short, Don Hutchinson, Jen Dolsen, Erin Davis, Leah Dixon, Shawn Marsolais, Ms Kroeker, S Mackenney, Dominique Knittel, Amy Van Wormer

1. Call to Order and Territorial Acknowledgment – Tara Lyons

2. Review and Approval of Agenda – Motioned by PAC, Agenda for Mar 9/23 adopted

3. Review and Approval of Dec 2021 meeting Minutes – Motioned Jen S, 2nd by Leah D, no opposition. Minutes from Feb 2023 meeting approved

4. Principal's Report –

Action Plan for Learning (APL) will focus on numeracy, intellectual development/human development, and Indigenous ways of learning. Spring assessment after the break

February in Review

coding club

Basketball

Place Des Arts after school programs

Do what you love

Field Trips (skating)

6 Cedars Assy for primary

Green Day

Lacrosse and Ringette

Gymnastics

Dance unit concludes tomorrow with performance

Pink Shirt Day

Green Spirit Day

More Place Des Artes and Do what you love Soccer announced for April

Grade 3 gifted screening in April

May – tech budget comes out. We have received our \$ of subsidy

- One model of laptop asked go come back (44 units)
- 3 classes need TVs

- Staff wish list

New 2023/20224 enrollment expectation is 375 (does not include international students est 20) plus those that move into the district

- Likely go 18 divisions
- 30 % of our designated student #s go down so we may not get an extra div

Upcoming Events:

Spring Break

Movie night March 31

Guest presenters

Como Lake relays (training for three weeks after break)

Track Attack program (grade 4 and 5) Simon Fraser University venue, need to work out transportation and parking

Grade 4 survey – student staff and parent survey based on satisfaction (homelife, community)

Ministry runs the study, letters sent in Jan??

PAC believes we may need an invoice for tech, we need to confirm with Becky if check was issued.

** tech budget is so high, we have concerns regarding the asks from PAC. Concerns raised about fundraising burnout

- Don replies that tech supports our learners in class
- Other schools would love to have this amount of tech to support the classroom learning
- 9 to 10 K each year, 40 % PAC. Textbooks have less longevity

Dance Week question – since no performance, we would like to see some video of performances. The day is the challenge right before spring break to coordinate the editing, ect. We would need to change the date

- Could we watch them in the gym? The whole student population is all watching so with parents, its too many attendees. Will revisit plans and video
- Concern is the amount of budget spent, with some not seeing it

5. Executive Committee Reports

a. President's Report – Tara Lyons

Movie Night is planned – Puss and Boots!

Pizza available by Fresh Slice, single slice/ 2 slice and Whole Pizza

Concession run by the PAC, so all funds go to the school, playground equipment, ect

Sprit of Coquitlam Grant still in process

Year End Event – June 20: school dance/ concert. DJ for children. Looking for volunteers. Amy and Leah are in!

b. Treasurers Report – Tara Lyons (Becky absent)

- treasurers reports in full are always posted to the web

Three account balances discussed

in general account

in playground account

\$ in gaming account

Items of Interest: outstanding checks in the general account are 4585.00

Teacher allotment, only 13 have claimed \$2770.00 O/S

- Tara to send list of teachers left to claim. Should be done by April

Gaming O/S checks \$4000.00

- Neufelds \$720.00
- \$1800.00 for grade 5 event raised
-

Make it Sow \$106.

Spirit Wear \$209 – these go into general account

Purdys is on going, lots of open shopping carts. This is normally one of our biggest money makers

- Taking it slow now and focus on year end fun plans, see fundraising used
- Note about changing Sprit year for Oct / Fall

c. DPAC Report – nothing to report

d. Fundraising Report – Jen Short

Purdys is on going, lots of open shopping carts. This is normally one of our biggest money makers

- Taking it slow now and focus on year end fun plans, see fundraising used
- Note about changing Sprit year for Oct / Fall
- Coupon books had prizes – pizza party for Div 5 who sold the most! (please no pop)
- Student who sold the most got 4 tix to Van Giants game

5. Committee Reports

a. Hot Lunch / Treat Days – Red Robin March, good no issue

April – Sunway, goes live after spring break. New to us but good feedback

May – Red Robin

June – Pizza

- Looking for a hot lunch coordinator volunteer. Emily and Leah keen to help. A car or two or needed for Costco and pizza pick up

b. Traffic & Safety Committee – nothing

c. Health and Safety Committee – not active

d. Website & Newsletter / Parent Communication – looking to get volunteers to put together calendars/ posters, links for updating parents

e. Emergency Preparedness Committee – Vacant

f. Parent Education – April 4 event coming up. Will be announced. Tamara Williams, child psychologist. Topics to include mental health after Covid. Looking for suggestions and feedback on other topics to focus on

g. Grade 5 Committee - Jen D

- Fundraising is done, looking at the event now including treat truck, lunch at the school
- kids did most of the work
- \$1800.00 raised
- hope this sets a precedent for what can be done
- no dates set yet but we will notify parent soon, it will be during school time (June 15 maybe)
- will get teacher input before finalizing
- PAC requests that a member of PAC will be looped into planning

h. Childcare Committee – nothing to report

** Fruit and Veggie Program – handing out tomorrow, not all food greatly ripe, its either hard or soft.

- The parent with food safe is expiring this summer, so we may need to have another volunteer for next years applications
- May look to staff to see if anyone is interested in obtaining food safe
- Duties and Responsibilities of the program says that person with food safe has to be on site to oversee delivery of the product. Makes sense to have an admin/ staff take it on.
 - We need to keep this conversation/ topic open for next year

6. New Business / Updates

- we will need a whole bunch of volunteers upcoming

* book fair, teacher surprise, teacher lunch, big year end dance event

- discussion around Scholastic Book Fair schedule, makes sense to go with PE schedules so we don't need to shift things around

7. Motions:

PAC motions for up to \$300.00 to be used out of the account general for a staff gift at year end. Jen S Short 2nds. No opposition, Called approved

8. Adjournment

Erin Davis Motions to adjourn. 2nd by Jen Short, meeting adjourned at 7:50 pm

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.