



Eagle Ridge Parent Advisory Council (PAC) Meeting Minutes

Wednesday Sept 21, 2022 6:30pm via Zoom

In Attendance: Tara Lyons, Amanda Weber, Jennifer Short, Becky Ma, Joanne Breckenridge, Don Hutchinson, Leah Dixon, Gillian Campbell, Susanna Kurakina, Mal, Anju Anna Alex, Tim Li, Kathy, Tiffany S, Mr. Rheume, Patricia S., Natalia Rosovska, Vina Elacion, Darcy Bergsma., Ralph Pantophlet, Nataliia Mykhailova, Sarah Wright, Jen Dearborn

1. Call to Order and Territorial Acknowledgment – Tara Lyons

2. Review and Approval of Agenda – No opposition. Agenda for Sept 21 is adopted

3. Review and Approval of Minutes – No opposition. Minutes from June 3 meeting approved by Jen Short, seconded by Leah Dixon.

4. Principal's Report

Action Plan for Learning (APL)

- Focus on intellectual development 1. Numeracy 2. Sense and belonging and Indigenous learning.
- Attempting to get more indigenous learning in the classroom both through the curriculum and guests.

September in Review

- Students in final classes on Sep 12. District supervisor added a new division to the school. A new grade 4/5 class is now in the portable.
- Parent online forms ready.

Health & safety

- Continuing similar policies to last June. No cohorts. Classes can mix. Students can share manipulatives. Students are reminded to wash hands. Masks are optional. Volleyball will begin for grade 5s and Place des arts programs will be available. Food programs can return. Hot lunches will continue. The school is retaining staggered entry to avoid crowding at entry points. Assemblies and large gatherings will resume.
- Kindergarten parents will receive info on CHEQ survey.

Parent communications

- What's New on the Ridge

- School is trying to limit communication to once per week.
- In-school open house on Wednesday, 28 September.
- Teachers to Join PAC meetings

Upcoming events

- Terry Fox Run (must have permission forms completed to go off grounds)
- Student-led conferences in February
- Photo Day
- Orange Shirt Assembly
- Truth and Reconciliation DaY (SCHOOL CLOSED)

Technology update

- Purchased 44 new laptops at approx. 8,000 cost. No new ipads needed this year as we did them last year. 4 TVs added to classrooms

FSA for grade 4s.

- Some parents haven't received communication about this.

Class gatherings/celebration

- Teachers decided how these will be held.
- Food coming in has to be factory wrapped
- Halloween, Valentines day, Winter Break, ect will be celebrated in class but not birthdays because of food restrictions and because some students have summer birthdays.

Admin policies and procedures (Code of conduct, extreme weather, accident, ect)

- These are available online.

- Student photos upcoming

Resolution of student concerns – order of escalation

1. Talk to teacher
2. Speak to principal
3. Assistant Superintendent.

Parent question: Who can I reach out to with help with translation? Who will help student who cannot speak English?

- SWIS (Settlement Workers in Schools) can help with translation. The school also has ELL staff to support students learning English. A parent from the community also assists off line with contact

PAC executive question: Tara L. asks for more breakdown on technology expenses. Technology is about ½ of PAC expenses. It's 4-5 thousand per year. Other PACs aren't spending this much on technology. If Mr. Botero retires, will we still have digital literacy program?

- Don H. will send details. Says devices are used daily and are worth every dollar. Every intermediate classroom has access to 13 devices at all times. The school has 50 ipads and there are about 5 in every classroom. Used in 'daily 5' stations. We have a staff member who is interested in taking over technology from Mr Botero in the future
- Might be nice to demonstrate to parents how the tech is used (open house)

PAC executive question: Tara L. asks about class lists. Is there a better way to communicate to parents a child's placement, away from friends for instance?

- First, must consider LST and assess a child's needs and our resources. Second, Previous year's teacher will put kids in groups of 2-3 so that they are with those they know.
- Parent should contact previous year's teacher for answers.

Parent question – Can anything be done about the blackberry coming through fence?

- The blackberry is cut back regularly.

Parent question – Have swings have ever been considered for playground?

- There needs to be 4m clear in front and back of swings. Schools have moved away from them to be able to fit more pieces of equipment.

PAC exec question – Jen S. asks how pancake breakfast will work if only pre-packaged foods allowed?

- Don H. is adding this question to his list. Pre-packaged food may only be necessary where food distribution is occurring in classrooms.

5. Executive Committee Reports

President's Report – Tara Lyons

- Introductions to PAC exec
- What would you like to see from PAC this year?
- Upcoming events
- Volunteers needed!
- DPAC position open

Treasurer's Report – Tara Lyons

General account

- Last year raised almost \$10,000. General account balance is \$12,585.32.
- Tara L. explains that general account is parent raised money and is used for budgeted expenses. These include munch-a-lunch fees, the teacher appreciation lunch, etc.
- Teacher FTE payments (may want a new name for clarity). These are contributions to teacher classrooms and resources based on working hours. Will this be higher this year with added teachers?
- Amanda W. explains Munch-a-lunch fees. These are paid one year in advance so that Munch-a-lunch is always ready to go in September.
- Teacher appreciation lunch. Teachers want this to move to May.
- Holiday craft fair - currently don't have someone to run this.
- Hardship fund may no longer needed because there is a student affordability fund from government.
- Zoom fee
- Next year there will be a PAC welcome back event, it is in the budget and Don has approved.
- Dr. Tamara Williams Parent Ed anxiety workshop.

Parent question – Are funds available to support students (identified by teachers) that can't afford scholastic books?

- Suggestion of 'accessibility fund' for this. *Formerly called Hardship on budget, will change name for future budgets

Gaming fund.

- There are restrictions on how this money can be used. It can be used for dance week, workshops, school presentations. The whole student body must benefit from these funds
- We get a grant each year based on student #s

Playground account.

- Balance is \$11,557.94.
- No anticipated use for this year, so no projected expense.

Principal question to PAC exec – There was a transportation fund for buses that PAC used to run. It was not necessarily equitable because not all classes get opportunity to have bus field trips.

- Jen S. answers that this fund used to come from gaming.

Fundraising Report – Jen Short

- Pizza night coming up next Thursday.
- Ponsettia, frozen food, etc. will be fundraisers.
- Will need help with handing out items. Some hand outs can go through classrooms this year.
- Please email PAC with suggestions of fundraisers.
- Pub night later this fall.
- Many other fundraisers.

DPAC Report –

- DPAC rep position vacant

6. Committees/Events

Hot Lunch – Jen H. delivered via Jen S.

- 3 dates lined up: Red Robins (October 14), November 4 - Taco del Mar (November 4), Boston Pizza (December 2).
- Needs 3-4 volunteers to distribute.
- Hallway outside of PAC kitchen will be used to organize lunches now that portable unavailable.

Traffic Safety Committee – Tara Lyons

A traffic safety assessment was done and improvements were made last year, however; a child was struck by a car in May. Don and PAC reached out about the fact that there is no delayed walk signal going east west (this is where child was struck).

City replied recently that they won't put in delayed east west walk signal because it will interfere with cars turning. Need to continue discussion with city.

Grade 5 Committee – Jen Dearborn

- Students have already started fundraising. Jen S. is reaching out to parents to get them involved and to form a committee.
- Freezie Friday has raised about \$500.
- Cultus Lake waterpark.
- Grade 5 teachers looking into buses.

Childcare Committee – nothing to report

Parent Education – let PAC know if you have any ideas for presentations or education sessions wanted or if you want to get involved

Secret Shopper

- Happened in pre-covid times. It needs volunteers to take it on. Leah Dixon volunteers. And Darcy B.

BC School Fruit & Vegetable (and milk) Nutritional Program

- Delivers to school every 2 weeks. Divvy out items to classrooms. Needs volunteers.

7. Motions

- a. PAC Motions to approve Tara Lyons, Jennifer Husband, and Becky Ma for signing authorities on all banking accounts for the 2022-2023 school year. Amanda W. seconds. Motion is carried.
 - i. Previous signing officers have been removed
- b. PAC Motions to approve \$120 from the General account for treats to hand out at the Meet the Teachers event Sept. 28th. Joanne B. seconds. Motion passes.

8. Questions/Discussion

Jen S. – volunteers are needed for craft fair.

Tiffany S. works with individuals with disabilities that are looking for volunteer opportunities. Is this an option? Executive & Don will discuss

Parent question – Did any teachers participate in Scientists and innovators in school program through science world? Don responds that some teachers have in the past.

9. Adjournment: pm

Jen S. motions to adjourn. Meeting adjourned at 8 pm

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.