



## Eagle Ridge Parent Advisory Council (PAC) Meeting Minutes

Wednesday Nov 16, 2022 6:30pm via Zoom

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In Attendance: Tara Lyons, Jennifer Short, Becky Ma, Amanda Weber, Joanne Breckenridge, Jennifer H., Don Hutchinson, Tracey Schaeffer, Darcy B., Mal Sandhu, N. Patrick (teacher), MJ, Erin Davis, Amy Van Wormer, Jol Drake (teacher), Shawn Marsolais, Nataliia, Mykhailova, Kaush, Jen Dolsen,

- 1. Call to Order and Territorial Acknowledgment** – Tara Lyons
- 2. Review and Approval of Agenda** – No opposition. Agenda for Nov 16 is adopted. Approved by Tracey S., seconded by Jen S.
- 3. Review and Approval of Minutes** – No opposition. Minutes from Oct 19 meeting approved by Tracey S., seconded by Jen S.
- 4. Principal's Report** – Don Hutchinson

*Full report is available under 'Principal's Reports' at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC/>*

Action Plan for Learning:

- Results are currently being collated for numeracy and SEL. This information can have impact on where teachers focus their instruction.

Previous month in review:

- PAC movie night. There was a good turnout despite high level of sickness in community.
- Remembrance Day assembly was particularly good and was entirely student-led. Unfortunately, parents were unable to attend because gym capacity is 400 and there are that many students.
- FSA for Grade 4 students is finished
- There has been low enrolment in some of the Place des Arts programs held at the school, particularly yoga. These programs may need to be revisited.
- Don is seeking new options for extracurriculars focused on music.
- Grade 5 volleyball is ending this week.
- For the fruit and veggie program, not many children are taking the milk, so the milk order will be cut in half.

Winter Concert:

- There will be two performances during the school day on Thursday, Dec. 15.
- Each family will receive two tickets and the performance they attend will be determined by their child's last name.
- These performances will be held during the school day because so many children are unable to attend when they are held after school hours.

*Parent question – The cost of gingerbread houses is rising. The houses are also very large and difficult for families to eat. Are teachers open to doing a different craft? Or perhaps making smaller gingerbread houses?*

Don H. response – It's \$15/child. The gingerbread houses were a teacher driven idea and it's a tradition. Four classes opted out of doing it, 3 of which are kindergarten.

N. Patrick – There's not really an alternative. We have tried to build from scratch, but that didn't work. It was too difficult. We've tried a lot of alternatives. For many of my students, this is among their top memories from the school year.

*Parent comment – At my child's previous school, they used whole wheat cookies and distributed them among classes with candies. It was inexpensive. Sharing the idea.*

Tara L. – PAC should consider subsidizing the gingerbread houses going forward? Parents can also receive help from affordability fund.

*Parent question – There used to be a sports program before school. Is this coming back?*

Don H. response – The leadership class that was running this might not be running anymore. Are any parent volunteers willing to take this on?

## **5. Executive Committee Reports**

President's Report – Tara Lyons

- Thanks to Tracey for setting up the pancake breakfast
- Thanks to Jen Short for all of her efforts
- Thanks to all parent volunteers

Treasurer's Report – presented by Becky Ma

*Please see full treasurer's report posted under 'Accounting' at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC/>*

- Of note – there have been no claims from teachers
  - o Tara L. – One just came in.
  - o Don H. – Forms just went out to teachers this past week.

- Jen S – Has technology invoice been deducted yet?
  - o Becky M. – Not yet

#### Fundraising Report – Jen Short

- Growing smiles made just under \$600 profit
- Purdy’s raised ~\$1300
- Art cards raised ~\$1300. There were a few mixups but these will be reprinted and get to families before the holidays.
- Community values booklets sent home
- Pub night at myPub on Falcon this Saturday. Only 4 sold so far. Tickets will go home on Friday.
- School swag – what are school colours?
  - o Don H. – it used to be blue in years past, but our new logo is red and black.
- There is a list of potential fundraisers for 2023, but waiting on knowing how much needs to be raised before making decisions on which to run.
- Ongoing fundraisers include the bottle depot, Nellie’s, and Flippgive.
- Scholastic account – We are collecting wish list items from teachers. Allotting \$100 per teacher, \$150 to library. Some more money in reserve to allot to next year, in case next year raises less funds.

#### DPAC Report –

- DPAC rep position still vacant

### 6. Committees/Events

- a. Hot Lunch – Tara L.
  - Last hot lunch was Taco del Mar. Seemed to go well.
  - Don H. thinks Taco del Mar was quite expensive. The serving was quite small. Red Robin was better.
  - Many PACs don’t treat hot lunches as fundraisers. Should we consider whether we need these funds? Could we just cover our own costs so that these meals could be offered to families for less? We have very high costs compared to other PACS, due to our technology costs.
  - Jen S. – If we were not to have it, it would affect our fundraising. An option would be to offer only pizza, it is much cheaper.
  - Tracey S. – Manager at Walmart said that most groups ask for money at beginning of calendar year. We might be able to get them to cover food and food security type events.
  - Tara L. – Should we be ordering extra lunches from hot lunch using affordability fund?
  - Don – this would be hard to implement and how do you pick which kids to give pizza? Some families may be choosing not to purchase lunch.
  - Tara can we ask families to reach out? Don – we’d still need to check if it fit within guidelines
  - Plan for now is to rotate pizza, Red Robin, then something new.
- b. Traffic Safety Committee
  - Nothing to report

- c. Grade 5 Committee – Jen D.
  - Great how involved the grade 5s are.
  - Movie night probably raised about \$250
  - What events/fundraising are planned next?
    - o Another movie night in January
    - o February Krispy Kreme
  - Cultus lake has been decided, so we need to discuss costs with Don.
    - o Don H. - \$50 per child. Half for the bus, half for admission.
  
- d. Childcare Committee
  
- e. Website & Newsletter
  
- f. Parent Education
  
- g. Jan. movie night?
  - Will discuss over email to set date
  
- h. BC School Fruit & Vegetable Nutritional Program
  - Second delivery came this week
  
- i. Pancake breakfast – Tracey S.
  - Will be held on Dec. 2
  - Will have a ticketed system and two seatings: 7:15 and 8am. Will use Eventbrite. 300 tickets for each seating.
  - Found experts at pancake making – Port Coquitlam Lions Club.
  - Still looking for sponsors. \$400 budgeted is not enough. Estimating \$950 to make 1200 pancakes, plus toppings and griddle rental. Would like a budget of \$1200.
  - Need to begin fundraisers earlier next year, companies have already given everything they planned to give for 2022.
  - Still looking for griddle.
  - Need 10 or 11 volunteers, 10 the day before and about 10 during event.
  - Will be charging enviro fee of \$1 for plates, cutlery. This money will go to SHARE.
  - Suggesting \$10 donation per family
  
- j. Online auction – who would lead this?

Discussion regarding logistics of pancake breakfast

Jen. S – What time are the Lions starting to make the pancakes?

Tracey S. – 6 am. We'll have 30 min to heat griddle and then start cooking.

Tara L. – It takes an hour to heat the griddle.

Jen S. – Will seatings end up overlapping?

Tracey – Yes, probably. It will be what it will be.

Jen S. – Can the school be opened up earlier?

Don H. – It's possible. I'll be bringing the griddle

Tara L. – Tracey, can you ask the Lions about the logistics of this?

Tracey S. – They've been asked. It will be tight but possible.

Tara L. – Currently can't walk into PAC kitchen. We will need to inventory cutlery, etc. We need to store the bottled water somewhere.

Jen D. – If cutlery is biggest cost, could you put a call out for plastic cutlery donations?

Tracey S. – Yes, but we would prefer if families brought their own.

Jen D. – Where do children go after early morning seating? Do parents have to supervise them until school starts?

Tracey S. – Yes.

Don H. – Supervision is an issue. And kids are in pyjamas because it's pyjama day.

Tara L. – Grade 5s will also be singing with Ms. Hoang.

## **7. Motions**

PAC motions to approve additional \$800 from the Gaming account for the pancake breakfast.

Tracey S. motions to change motion from 'PAC motions to approve \$1200 from the Gaming account for the pancake breakfast' to: 'PAC motions to approve additional \$800 from the Gaming account for the pancake breakfast.' Amanda W. seconds. Motion passes. No abstentions, no objections.

PAC motions to approve additional \$800 from the Gaming account for the pancake breakfast. Erin Davis seconds. Motion passes. No abstentions, no objections.

## **8. Questions/Discussion**

Tara L. – We're not meeting in December. Will be in touch with the date in January.

## **9. Adjournment**

Jen S. motions, Amanda W. seconds.

*Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.*