



Eagle Ridge Parent Advisory Council (PAC) Meeting Minutes

Friday Feb 9, 2023 6:45pm via Zoom

In Attendance: Tara Lyons, Becky Ma, Amanda Weber, Joanne Breckenridge, Jen Short, Jennifer Husband, Don Hutchinson, Jen Dolsen, Ashley Martin, Kyle Williams, Torill Gillespie, Mal Sandhu, Kathy H., Gillian Campbell

1. Call to Order and Territorial Acknowledgment – Tara Lyons

2. Review and Approval of Agenda – Change agenda to have president’s report occur later in the meeting. Agenda change for Feb 9 is adopted.

3. Review and Approval of Minutes – No opposition. Minutes from Jan 12 meeting approved by Tara L. seconded by Jen H.

4. Executive Committee Reports

President’s report – Tara Lyons

- **Movie night**
 - Lyle, Lyle, Crocodile was a great movie night. Thank you to Ms. Ashley. Planning another for March 31st. Looking into availability of Puss’n’Boots. Proposing that PAC will run the concession next time and having the option for parents to order pizza in advance if they like.
- **Spirit of Coquitlam grant**
 - Had a meeting about which school event would work well. Pancake breakfast. Torill will work on application. Due in March. Will hopefully get \$1500-\$2000 to support the breakfast and then will be able to get planning right away. Tara is already in touch with two potential volunteers.
- **Volunteers needed to:**
 - organize a pub night (April?) – This is a larger commitment. Currently no volunteer for this but Jen D. will run a pub night next year!
 - help at the book fair April 24-28 – Stella is organizing but will need many parent volunteers. This is an easy one-off volunteer opportunity.
 - help organize the teacher’s lunch/event that will occur sometime May 8 -12. Another easy volunteer opportunity.
 - co-run the Holiday Craft Fair (November 2023) – More commitment. Experienced parent (Julia) running it, but looking for a parent to learn the ropes so that they can continue on in following years. Usually, it is run by two parents.

Volunteers would need to source and vet vendors and make sure that there is a diversity of items for sale. It usually happens on a Friday after school in the gym. Mr Hutchinson has helped us source out the tables in the past. Likely will be either Nov 17 or 24.

- Kathy H. volunteers
- co-organize next year's pancake breakfast (December 2023)

Note that Tara has been to the bank so all funds should now be in the accounts. She also couldn't get the cash box open after movie night but Linda managed to get it open.

Treasurer's Report – Becky Ma

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Treasurer's Reports'.

Profits for Community values books was \$2,275.50, for art cart ~ \$ 1,300, and for movie night \$458. No profit available yet Krispy Kreme. Best seat in the house raised \$660.32 profit but this goes to school. Nothing changed for gaming or playground accounts. How much money do we need to raise to meet our budgeted expenses and leave \$10k? We have about a \$5k surplus.

Jen D. – How much have grade 5s raised? Answer - About \$2000

[Profit for the Krispy Kreme fundraiser was calculated during the meeting and is ~ \$660]

*Tara L. – Are there any reimbursement requests from Don for Lacrosse or dance week?
Tara and Becky will coordinate the payment for dance week.*

Fundraising report – Jen Short

- Ongoing fundraisers are Neufeld's and Make-it-Sow.
- Andrea H. has been organizing school spirit wear.
- Scholastic book fair funds were used to supplement teacher wish lists. We were able to give each teacher an additional \$100.
- Coming up in March, Me'n'Eds, Cobs, and Purdy's fundraisers. Purdy's pickup will be before Easter.

5. Committees/Events (Pt 1)

a. Hot Lunch

- Next hot lunch is Feb. 10. Order by Feb. 7!
- Upcoming hot lunches: Red Robin in March, Considering Subway for April. Just over 200 orders for last Red Robin. Considering Red Robin for May and Pizza for June.

Kyle Williams – Hot Lunch has been very efficient this year.

Jen D. – Feedback from parents is that pizza is the best value. Portions for other types of food can be too small for older grades.

Ashley Martin – when the lunch is burgers, lunches too small for bigger grades

Kathy H. – Can we do more hot lunches?

Don H. – With pizza lunches, it's simple. They could be more frequent. When there are too many options it gets complicated.

Jen S. notes that pizza days are more effort on the PAC end, to purchase and divide bags of chips.

6. Principal's Report – Don Hutchinson

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Principal's Reports'.

- A new item has been added to the APL. The district has changed the land acknowledgement to a more succinct one.
- Lots of after school activities: Grade 5 basketball, coding club, ISPARC indigenous lacrosse group
- Student led conferences coming up next week. These are for the kids to show their work.
- Dance group coming in early March.

Jen D. – What is happening with track and field meet?

Don H. – Como Lake relays will be on April 20. The track meet has date but no venue because Town Centre is not available. In the past, track meet was open for grades 3-5.

Torill G. – Will there be a MoreSports spring break camp?

Don H. – Yes, but it's being offered at another school.

Tara L. – Do we owe you any reimbursements for school events?

Don H. – Lacrosse and Ringette were free.

Note: The Dance Week invoice will be paid by PAC directly and Tara/Becky are in touch with the company about their preferred payment.

Tara L. – Should we send you the \$660 (from the best seat in the house) directly?

Don H. – Yes, write cheque to school.

Tara L. – Don and others have been talking about a year end event. The exec were talking about what type of event. Perhaps some type of carnival/fair or a dance. This is still very preliminary. We want to get a sense of what parents and teachers think. We do have a surplus in our budget so we could fund something.

Don H. – What is the staff involvement going to be? If you are bringing in equipment like bouncy castles, then we need to consider weather. An idea is a movie night, renting a large screen, and people could be barbecuing. Whoever is running it will also need to shop for prizes. I've only ever done movie night or inside the school fair.

PAC looked into an outdoor movie night last year and it was too expensive.

Tara L. – Would you bring this to teachers?

Don H. – Yes. Are we looking at early June?

Tara L. – Dates would come from you.

Don H. – Ashley and Kyle?

Ashley M. – Beginning June would be the worst, Cultus field trip, report cards, sport day, etc.

Kyle W. – Flush out a plan before bringing this to teachers or it will get rejected.

Ashley M. – Teachers won't want people in their rooms. Can use hallways.

Jen D. – Dances are really easy and can be outdoors. I would hate to see it split by ages.

Tara L. – We would probably need to split if it was in the gym because of capacity issues.

Jen H. is reaching out to a DJ for possible dates in May/June.

Torill G. – We could also do a family picnic.

Don H. – I like the dance idea.

Tara L. – I also like the idea of the dance and a DJ.

Don H. – if we don't need the staff to organize any Friday would probably work.

Tara L. – Jen H., do mind taking this on?

Jen H. – I can.

Kyle W. – Note that Cultus Lake fieldtrip is on June 9.

Question from Kathy in the comments – At what grade do they teach drug education?

Ashley M. – Grade 4/5 and there is more information available under the PHE curriculum.

Torill G. – Do they teach children about drug paraphernalia? Recently found needles by Lacrosse box.

Don to follow up with Mr. Akins and Mr. Botero.

Jen S. – For the end of year event, would kids need to be separated by age?

Don H. – It wouldn't have to be separated this year because lots of people will be busy/away that time of year.

Tara L. – Is there a day of the week that you want the teacher appreciation?

Don H. – Mondays, maybe Wednesdays or Friday. Tuesdays and Thursdays are bad.

Kyle W. – Friday is bad if there are leftovers.

Don H. – **Wednesday May 10**. Ordering the food is easiest, with parents donating.

Jen S. – We need a June pizza hot lunch date.

Answer – Friday, June 2 to coincide with Sports Day

Jen D. – The playground idea that was floated last meeting. I just want to make sure that idea doesn't get lost. Gaga ball.

Don H. – I will research it.

The shortened school day was brought up (Note: The school day was reduced by 20 minutes during COVID-19 restrictions and the regular day length was not reinstated when restrictions were lifted).

Torill G. – There is research correlating the length of the school day with women's career outcomes. Torill raises issue of value of unstructured time to socialize.

Don and teachers assert that the shorter day is better for children as there are fewer behavioural problems. Parents would be getting more phone calls home if the day were longer.

Joanne B. – Are data being collected to support this?

Don H. – Not exactly, but teachers can see the difference.

Tara L. – Don, you will be hearing more about this because a lot of parents are raising this issue.

Mural of the new school logo –

Don agrees a mural of the school logo is a good idea. Tara asked whether the Indigenous artist needs to be consulted. Don asked PAC to look into potential artists. Tara to take this on.

7. Committees/Events (Pt 2)

- b. Traffic Safety Committee
- c. Grade 5 Committee – Jen D.
 - Nothing further to bring up.
- d. Website & Newsletter
 - anyone interested in working on a newsletter? Anju is working on a calendar.
- e. Parent Education
 - Tentative March presentation. Topics? In touch with Tamara, the psychologist who ran this last year. She is willing to do another event. Perhaps bullying could be the topic.
- f. BC School Fruit & Vegetable Nutritional Program

The teachers leave the meeting and PAC exec discusses a surprise for the teachers involving decorating the lunch room and bringing in food. A date is requested of Don H. and he suggests mid-June or 3rd week of June.

8. Questions & Discussion

No further questions were raised.

9. Adjournment

Tara L. motions to adjourn. Jen. D seconds. Motion passes.

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.