



Eagle Ridge Parent Advisory Council (PAC) Meeting Minutes

Thursday June 8, 2023 6:45pm via Zoom

In Attendance: Tara Lyons, Becky Ma, Joanne Breckenridge, Jen Short, Don Hutchinson, Leah Dixon, Amanda Weber, Erin Davis, Jennifer Husband, Amy Van Wormer, Stella Lai, Kathy Hemani, Ryan Wong, Darcy Bergsma, Karen Bone, Shawn Marsolais, Claudia Maldonado, Christine, Jen Dolsen

1. Call to Order and Territorial Acknowledgment – Tara Lyons

2. Review and Approval of Agenda –Agenda is adopted.

3. Review and Approval of Minutes – No opposition. Minutes from May meeting approved by Leah D. and seconded by Amanda W.

4. Principal's Report & Questions – Don Hutchinson

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Principal's Reports'.

- APL – Staff discussed next year's plan. We will stay with current goals. With numeracy we will reassess learning goals. We will look more strongly at how we can build community. We may tie in Pink shirt day etc. with assemblies. First People's ways of learning will be embedded in PHE.
- Our kids did extremely well at district track meet.
- Parent appreciation at Sports day was well-attended.

5. Executive Committee Reports

President's report – Tara Lyons

- What has PAC been doing this year?
- We appreciated that parents could come to sports day and parent appreciation. Thank you.
- We had our first pancake breakfast since before covid. Thanks to Tracey Schaeffer. Hopefully will do again.

- We held a number of movie nights that were an opportunity for parents and community to come to the school. We've had feedback that concession items are priced too low, but we don't want a cost barrier.
- We want to hear from parents about what else to do to build community.
- Welcome back event – what would parents like to see at that event?

Don H. – Hot dogs, like when KalTire hosted

Amanda Weber – Can we do that without that type of grill?

Amy Van Wormer – I have a flat top grill that I am happy to lend out to PAC.

Tara L. – Welcome back event is a good opportunity to meet parents and distribute PAC materials.

Don H. – Could also do it at meet the teacher event/ Open house. That will be on Sep 27th.

Jens S. - When will students know class assignments?

Don H. – End of first week

Jen S. - Sep 11th would be first day with true teacher

Tara L. – How many divisions will there be?

Don H. – Current enrolment is 18 divisions, but I've been told that we could be getting another one.

Tara L. – Would that result in students finding out classes much later?

Don H. – No, but I'm guessing that we will get an extra division because of registrations at Glen

Tara L. – So we won't get portable back.

- Survey results
 - 54 responses
 - Most interest was in hot lunch. Main reason to not order is that child doesn't like options. Many comments asking for more hot lunches. Parents like it for variety of reasons. Some people like pizza, others don't. Lots of people like the variety. It seems that we're doing well with this. One idea is treat days that would be easier to distribute.

Amanda Weber – I think that treat days are a fabulous idea and they are more affordable to parents.

- There was interest in parent ed, but nothing compared to hot lunch.

- There was a long list of events that were suggested, including a year end social, book fair, September welcome back events, and more.
- Fundraising: Many participated in the Coupon book, and Purdy's and Neufeld's. Not many participated in make-it-sow
- There were also some really nice comments.
- Concerns raised in survey, presented by Joanne B: 11 respondents raised concerns.
 - Not enough time to play at lunch, not enough time to eat, the shortened school day and having a working lunch, bathroom hygiene, asbestos, lack of PE, lack of air purifiers and notification of when sickness is spreading in school, bullying, classes/school not inviting parent involvement, caregivers not being invited to performances, traffic safety at Falcon & Guildford, concern over whether body health and safety are being taught, and that the number psychoeducational assessments each school is allowed per year is not adequate for the number of students our school

Joanne B. – How many psychoeducational assessments were done at the school this year?

Don H. – Three. The number of assessments is determined by the district after looking at the school's needs.

Joanne B – That is 3 students were assessed?

Don H. – Yes.

Joanne B. – How many parents wanted their children assessed?

Don H. – That is not how it works. The school recommends children to be assessed.

Joanne B. – How many children did you recommend for assessment?

Don H. – We have a long list.

Joanne B. – That sounds like an issue we could raise to DPAC next year.

Tara L. agrees and notes that this has been an ongoing issue.

Fundraising report – Jen Short

There have been no fundraisers since last meeting. Interested to hear suggestions from the survey. Will send a draft schedule to Don for next year.

Don H. – Are you wanting to do Art Cards again?

Jen S. – Yes, please. That one is a big profit for us.

Don H. – That one is unpopular with teachers.

Treasurer's report – Becky Ma

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Treasurer's Reports'.

We still have outstanding cheques and amounts. In the general account, we have ~18k, in the playground account, 11k, and 12k in the game account. Funds were budgeted to the Grade 5 committee, where should those go?

Tara L. – My understanding is that money raised by the grade 5 committee will be used first and then outstanding amounts drawn from the \$750.

Jen D. – We don't need PAC funds.

Becky will transfer that amount to the gaming account.

Tara L. – This is Becky's last meeting. Incredible thank you to Becky. Tremendous gratitude to you.

Becky Ma – Thank you. This has been a learning opportunity.

6. Committees/Events

- Hot Lunch – Jen Husband
 - All done for the year.
 - Upcoming next year, we can get larger portions from Red Robin
 - Trying to stay with vendors that are well-organized and work well.
 - Thank you to volunteers
 - We're researching new vendors, but definitely want to stay with ones that do most of the work for us.
 - Will also research treat days.

Jen S. – Don, before end of June, could you give us list of dates for hot lunch?

Don H. – Usually it works the other way around.

Jen S – Nope, you picked the dates.

- Grade 5 Committee – Jen Dolsen
 - Cultus water park tomorrow
 - Luncheon Pizza and treat truck
 - All students get envelopes of gift cards, etc., and Linda will get them to all 73 Grade 5s.

- Year End Event – Jen Husband
 - Tuesday - June 20th 6-8 pm
 - We will have wonderful DJ there, in gym
 - We will have bouncy castles and carnival games
 - Cash concession, pizza hot dogs, goodie bags, all to be consumed outside
 - Suggest that parents bring chairs
 - Selfie station
 - We will be asking for volunteers
 - Teachers and families are also welcome

Jen S. – Will we have access to the washroom?

Don S. – Yes.

Jen S. – We will also need waste bins

Don H. – What time will people arrive for set up?

Jen H. – Still working it out, DJ will start setting up at 4pm.

Tara L. – Need to get info out to families as soon as possible

Leah D. – Would be a good idea to let families know costs for concession in advance.

7. Motions

Tara L. motions to appoint Stella as Elections Chairperson. Seconded by Leah D. Motion passes.

8. Election

Held by secret ballot. 11 responses, all unanimous.

Tara Lyons and Leah Dixon - co-president - elected
 Jen Short and Jen Husband - co-vice president - elected
 Erin Davis and Angela Poon - co-secretary - elected
 Joanne Breckenridge - DPAC rep - elected
 Darcy Bergsma and Sarah Wells - co-treasurer - elected
 Jen Green - Member at Large - elected

6. Question & Discussion Summary

Don H. – I sent date for pancake breakfast Dec 8. Bookfair dates April 22- 26.

Stella – For the bookfair, I'm happy to run it again. I will try to make myself available those dates.

Don H - Rick and Don have been meeting with a fellow about upgrading sound system in gym. If the PAC is looking to contribute part of that... Once we have a final cost, that will be presented.

Jen S. – How much will this cost?

Don – Around 8-9k, initially, but 16k with all the additions.

Amanda – Is this vendor approved by district?

Don -Yes, they are approved through district. They just did Irvine.

Tara L. – We will have to think about it.

Jen S. – That is a lot of money

Tara L. – What type of contribution are you looking for? How are other schools paying for this?

Don H. – Not sure. Some schools are doing this in stages.

Jen S. – If PAC can't cover this, will the school be able to cover it? What would be taken away from?

Don H. – The school is able to cover it, nothing will be taken away from.

Tara L – Does the PAC have to sign off on the APL?

Don H. – No, the APL is just myself and the superintendent.

7. Adjournment

Leah D. motions to adjourn, Tara L. seconds. Motion passes.

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.