



Eagle Ridge Parent Advisory Council (PAC) Meeting Minutes

Thursday Jan 12, 2023 6:30pm via Zoom

In Attendance: Tara Lyons, Becky Ma, Amanda Weber, Joanne Breckenridge, Rick Botero, Mahi Papantoniou, Jen Dolsen, Torill Gillespie, Darcy, Amy Van Wormer

- 1. Call to Order and Territorial Acknowledgment** – Tara Lyons
- 2. Review and Approval of Agenda** – No opposition. Agenda for Jan 12 is adopted.
- 3. Review and Approval of Minutes** – No opposition. Minutes from Oct 19 meeting approved by Amanda W., seconded by Jen D.

4. Executive Committee Reports (Part 1)

Treasurer's Report – Becky Ma

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Treasurer's Reports'.

Currently have ~26k in general account, 11.7k in playground account, and 20.4k in gaming account. There is an outstanding cheque to Freshslice¹. This cheque had to be re-issued as the Manager wanted it made out to themselves, rather than to Freshslice. The PAC still has not received the money raised through the art card fundraiser.

To address the question of how much money needs to be raised by the PAC in order to cover this year's budgeted items and leave the desired amount for next year: For the general account, there is a surplus but for the gaming account we will have a shortage of ~\$3,000 without additional fundraising.

The money raised from the draw for 'Best seat in the house' at the winter concert is currently being held by PAC but will be given to the school.

¹ This cheque is currently with Jen Short and she will deliver to Freshslice.

5. Principal's Report – Rick Botero (Principal Don Hutchinson is on leave)

Please see full report posted at <https://www.sd43.bc.ca/school/eagleridge/Parents/PAC> under 'Principal's Reports'.

Action Plan for Learning is ongoing.

Nov/Dec in review:

- Winter concerts, from a staff and student perspective, went very well. Many were able to attend. Will probably repeat a similar format next year.
- First term report cards had a higher retrieval rate than previous ones, suggesting that parents were becoming more familiar with the new system.
- Kindergarten science presentation were postponed
- Staff and students were very happy with the pancake breakfast.
- New acting principal, Mr. Kevin Akins, has just started.
- Development index surveys (EDI – kindergarten and MDI – Gr. 4) are upcoming

Torill G. – Having the winter concert in the daytime privileges certain families. Will you have any evening concerts?

Rick B. – Families were having a harder time making it in the evening. So few children were attending that it made it difficult to put on the show. Having the concerts during the day also makes it easier for special needs children to attend because their EAs are present.

6. Executive Committee Reports (continued)

President's report – Tara Lyons

For next year's pancake breakfast, we'll start the planning process earlier, perhaps in the next few months.

Does anyone have any feedback about the (community values) coupon books? Was it too much work for the small amount raised?²

Rick Botero – There are some parents still waiting to receive books. There was also a child who thought that they would earn prizes.

² During the meeting, we believed that the coupon raised \$240. After the meeting, Jen Short clarified that, while this value hasn't yet been fully reconciled, the amount raised will be closer to \$2000.

Mahi Papantoniou – It was mostly fine.

Tara L. – There will be a class prize and prizes for students. They are coming soon.

Amanda W. – It was difficult from the Munch-a-lunch side, because it coincided with another fundraiser.

Discussion ensued and there was agreement that if we run the fundraiser again it would be better if the books were ordered in advance, and not sent home with the students.

Tara L. – We don't want to families to feel pressure to purchase and we need to be mindful of pressure on school admin.

Fundraising report – Tara Lyons

We need a volunteer for pub night and there is someone interested in helping with this. Tara is meeting with them soon.

The Purdy's Easter fundraiser and Fraser Mills fundraiser are upcoming.

There was interest in another frozen food fundraiser. Tara will discuss with Jen S.

6. Committees/Events

- a. Hot Lunch
 - Next hot lunch is Jan. 20. Order by Jan. 13!
 - Upcoming hot lunches
- b. Traffic Safety Committee – No updates
- c. Grade 5 Committee – Jen D.
 - a. The Grade 5 committee no longer needs to raise money for the Cultus Lake field trip. The school will now cover ½ the cost with parents raising the other ½.
 - b. Have raised ~ \$900
 - c. Need a committee to decide how to spend this money now that they don't have to pay for Cultus Lake trip.
 - d. Upcoming fundraisers include movie night and Krispy Kreme donuts.
 - e. Tara L. suggests that the committee bring their year-end idea to admin and teachers first.
- d. Website & Newsletter – no updates
- e. Parent Education – no updates
- f. BC School Fruit & Vegetable Nutritional Program – no updates
- g. Pancake breakfast debrief
 - volunteers for next year?
- h. Online auction & pub night fundraisers – volunteers needed!

7. Questions & Discussion

Jen D. – The after school programs are great, but expensive! Port Moody has very low cost programs, why is this not available in Coquitlam?

Rick B. – BOKS and More Sports were free but required high school volunteers. Not sure about any city provided programming.

Torill G. – Spirit grants are available from the city of Coquitlam. This is a low barrier grant but depends on the proportion of the school population that lives in Coquitlam. The money could go towards playground equipment or the pancake breakfast. Gaga ball pits are becoming popular. Gaga ball is like a gentle dodgeball.

Rick B. – Siting might be a difficulty, because school grounds are not level. Will speak with Don and update PAC.

8. Adjournment

Jen D. motions to adjourn. Joanne B. seconds. Motion passes.

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.