



**Eagle Ridge Parent Advisory Council (PAC)
Meeting Minutes
Thursday Sept 23, 2021 6:45pm via Zoom**

In Attendance: Tara Lyons, Amanda Weber, Jennifer Short, Jennifer Dolsen, Tracey Schaeffer, Melissa Fisher, Stella Pepper, Don Hutchinson, Rick Botero, Jen Husband, Toril Gillespie, Julia Kadow, Mahidieh Partoazam, Alex Ren, Kenny Chang, Erin Davis, Lynne Maridegrad, Marcela Vargas, Sara Wright, Shaun Lott, Robin Thompson, Shawn Marsolais, Christina, Geert Paes, Nicole Patrick,

1. Call to Order and Territorial Acknowledgment – Tara Lyons

Welcome to all the new and returning faces!

2. PAC Executive Committee Introductions

3. Review and Approval of Agenda – No opposition. Agenda for Sept 23 is adopted

4. Review and Approval of Minutes – No opposition. Minutes from June 3 meeting Approved by Jen S, seconded by Jen H

3. Principal's Report –

Action Plan for Learning (APL) will focus on intellectual development

1. Numeracy
2. Social and emotional learning
3. Indigenous learning / ways of learning
 - a. Inclusions: orange shirt day, hoop dancers, awakening of the drum, resident artist programs

Sept in Review:

- start of fixed classrooms, Sept 13. We had a student population shift with lots of entries and exits
- 18 divisions
- parent on line forms ready for completion

- focus on learning health and safety protocols, some differences from last year including: no cohorts, can share teachers, up to 50 ppl in the gym, no separate zones for outdoor play, 1 cleaning per day (used to be 2), students can share toys and manipulatives when using good hand hygiene.

- Extra curriculums are slowly returning with caution
- food programs are allowed back, with limits to adults in school

- whole schools can close or specific classrooms can be shut
- school exposure notices are going to be changing

Health and safety protocol similarities include: Staggered arrival/ dismissal, hallway direction control, max 3 in washroom at a time, daily health checks, hand hygiene routines

Parent Question? Do teachers have the authority to send home students who are ill? Teachers would send student to the office, to determine if the students parents are to be contacted to go home

Parent Communication – will continue with weekly “what’s new on the ridge”
Teachers will use email, teams and online platforms to communicate with class parents

- meet the teacher event next week will be held virtually. No one is invited to the school at this time, but parents can request personal meetings as required. Teachers are preparing materials for parent viewing, such as video and recorded messages

Programs on Hold:

- student leadership
- fruit and veggie program
 - ** we need a parent volunteer with food safe to start this up, please contact PAC if you are interested

Upcoming Events:

- Terry Fox run today – will send out total \$ raised
- orange shirt day Sept 29

Extra curricular activities just announced to come back!

- soccer, sent out today
- place des artes programming
- parents can please contact Don

School extra curriculars: Volleyball Grades 4/5, Basketball, relays and track in the spring

Parent question: Is the Buddy program back for grade 3s to Ks? Its on hold for now, hoping to get back to it later this year

Tech Update – Mr Botero

We replaced a large amount of tech last year: 26 laptops and 48 iPads, plus 4 TVs and accessories

- 48 iPads is a lot, we anticipated 10 but based on specs and operating systems, we had to replace more
- hopefully we will see need for replacement this year, but its hard to say this early on
- District decides when its time to return/ replace a device

- good news is that devices go to those in need for the “bring your own device program” for upper grades and we get a trade in credit

- PAC funds half of tech purchases

FSA – Foundation Skills Assessment for grade 4s will take place Oct 4-12; letter sent out to parents

- if parents would like to opt out or be exempt please let Don Hutchinson know

- Dance Program Feb 28-Mar 11

- Gymnastics Jan 3-21

- Grade 5 Hoodies and Year end: everyone including teachers like the Sasamat program, but it would be nice to go to the location this year

- On site is preferred by the vendor, we should book asap

Admin Policy reviews - were sent out and are available on the website and/ or student planners, including: emergency preparedness, code of conduct, school closures, race relations, accident and injury, resolution of parent concerns

Resolution of parent concerns escalation: level 1 – bring to teacher; level 2 bring to principal; level 3 – superintendent

4. Executive Committee Reports

a. President’s Report – Tara Lyons

Mr Hutchinson covered most of the Presidents agenda or it will be covered u=in the fundraising report for this month

We are all happy to see so many new faces at the meeting, PAC is open to all caregivers and parents in the Eagle Ridge school community; we represent you and love new ideas!

Please take a look at the school newsletter for last years PAC accomplishments

b.Treasurers Report – Stella Pepper

- treasurers reports in full are always posted to the web

\$12742.10 in general account

\$11545.32 in playground account

\$16759.16 in gaming account

- we expect a new grant for gaming of approx. \$7500/\$8000

* There are no posted liabilities yet, we have to wait for budget approval

- There is nothing in the Sobeys Smile account for July / Aug. Jen S reports that it follows the school year and we have to apply each year; it is done for this year

- review of Budget – This year VS last year and 2021/22 expected expenses

- we are not trying to approve the budget this year, wishing to have parents have a chance to review and ask questions or add items before motioning to approve

Parent Question: is there a limit to how much we can use/ fundraise with Munch a Lunch? No limits and this platform does make collections easier without counting cash in school and bank runs

- Gaming funds and use of Gaming \$ is specific: It has to be used for extracurricular experience for the student body

Welcome back breakfast is a new idea for this year

Grade 5 is not budgeted here yet, is PAC going to support? YES, we hope we can fundraise for the Grade 5 event and not have to use gaming funds. What can we say to teachers though for a budget?

- there are approx. 70 grade 5s?

Other ideas for gaming funds include: aqua bus, planetarium event. All new ideas welcome!

c. DPAC Report – Jen Dolsen: Nothing to report yet, No DPAC meetings

d. Fundraising Report – Jen Short

- hot chocolate and coffee fundraiser just announced

- Poco Bowling announced

Calendar of Fundraisers announced for the year may include more):

Oct: Kids Art. The school community was happy with product last year, but it was too late. Produce Boxes. Earthquake kits. Me and Eds Pizza confirmed for Oct 20

Nov: Purdys, Poinsettias, online auction and craft fair. Dominos pizza confirmed for Nov 26

Dec: Neufeld's frozen foods. Pallet Posse paint kids

Jan: Pallet Posse adult paint night. Cobbs

Feb: Purdys Valentines lollies. Scholastic Book fair

Mar: Purdys easter chocolates. QSP Candy/ cookie dough

Apr: Krispy Kreme. Hanging baskets

May: Pallet posse paint kits. Gift Cards

June: Ice cream social

Ongoing fundraisers include bottle depot, Flip Give, Sobeys – can see and encourage more use on the PAC facebook page

* New Ideas Welcome!

* Grade 5 committee to take on a fundraiser for the year end Grade 5 events, Melissa and Jen to review

Parent Question: can we add fundraiser monies or items for families in need? Yes, admin will help to identify if a family could use assistance with an event but its hard when it comes to items to decide who needs items funded

5. Committee Reports (not a lot to report yet but please welcome your committee volunteers)

a. Hot Lunch / Treat Days – The lunch lady is back! Stay tuned for more details

b. Traffic & Safety Committee – Tracey Schaeffer

- There was a lot of progress last year with a new crosswalk at Falcon and Peregrine Place, bigger sidewalks and longer cross times at Guilford

c. Health and Safety Committee – Tracey Hoskins

d. Website & Newsletter / Parent Communication – Jen Dolsen and Maribeth Pearson

e. Emergency Preparedness Committee – Vacant

f. Parent Education – Torill Gillespie and Tracey Hoskins: Interests In childcare outdoor learning spaces. Saleema Noon is a great option for parent education (Nov 22 date is an option)

* PAC wants feedback on what else parents and caregivers want to see offered

g. Grade 5 Committee – Joanna B, Jill Campbell, Maribeth Pearson and Melissa Fisher

- Admin will do the grade 5 Hoodies again with types student names VS signatures

6. New Business / Updates

Motions:

Tara Lyons motions to amend the agenda in order to add a motion to approve the Munch a lunch invoice payment. Tracey S seconds the motion

PAC Motions to approve \$336 from the PAC General Account to pay Munch-a-Lunch invoice for the 2021-2022 school year. Jen S seconds, motion passed

PAC Motions to approve Melissa Fisher, Tara Lyons, and Stella Pepper for signing authorities on all banking accounts for the 2021-2022 school year. Tracey S seconds, motion passed

7. Adjournment

Amanda W motions to adjourn. No dissent, meeting adjourned

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.