



**Eagle Ridge Parent Advisory Council (PAC)
Meeting Minutes
Thursday Apr 28/2022 6:45pm via Zoom**

In Attendance: Tara Lyons, Melissa Fisher, Amanda Weber, Jennifer Short, Toril Gillespie, Don Hutchinson, Jen Husband, Shawn Marsolais, Erin Davis, Mrs Freeman, Mr Williams, Darcy B, Jen D

1. Call to Order and Territorial Acknowledgment – Tara Lyons

Special comment regarding field trips with territorial acknowledgement, learning to walk softly on the land.

2. Review and Approval of Agenda – Tara Lyons motions to approve the agenda for April 28/22. No changes requested, agenda adopted

3. Review and Approval of March 31/22 meeting Minutes – Motioned by Erin D, 2nd by Melissa F, no opposition. Minutes from Mar 31/22 meeting approved

4. Principal's Report –

April in Review

- Walking field trip to Noons Creek hatchery/ House Posts – first of the year!!
 - Planetarium Visit
 - Grade 2 hearing screening
 - Como Lake Relay training; 7 training sessions. Race Event 1:30 Apr 29/22
 - Scholastic Book Fair – Final day tomorrow
 - Earth Day assembly and activities – 1st full assembly in 2 years! Very exciting for the little ones
 - Athletic Day
- * Its been a busy month now that we have clearance for activities

Extra Curricular

- Soccer
- Track and Field gr 3-5 (4 to 5 afternoons)

Upcoming Events:

- Class Photos May 11, likely to be traditional bench style but could do undercover
- People Pantry Presentation May 19
- Sports Day May 27, also will have Parents Appreciation May 27; coffee by the gym

- Grade 5 Sasamat Activity: May 9
Bringing stations
- Grade 5 ceremony should be close to the end of the school year, as directed by admin. We have asked and are waiting on approval for June 24 so all teachers can attend
- Connecting to Kindergarten
 - May 16/18 afterschool 2:45-4pm
 - Bags with materials provided by the district and PAC available for pick up
 - Mrs Freeman is organizing
 - Doing a hybrid this year with parents coming but also having a video with teachers speaking to share
 - Scavenger hunt for those attending in person
 - Chance to meet office staff, Mr Botero, Mr Drake

? Can PAC come to the event to represent? Yes, happy to have PAC participate handout material and participate in the scavenger hunt

** Jen D and Tara to coordinate a handout

June

- Turtle Island Art Start Program: collection of presenters ranging from dancers to puppeteers and signers, performance based (not the same as the Hoop Dancer event)
- Indigenous Artist: 2 crafts for students
- Swimming Pool booked: supposed to be grade 1-5 but grade one participation will depend on supervision. Looks promising that Grade 1 will be able to go
 - * Ks will do their own event that day
- Indigenous Hoop dancer – flexible with dates

Talent Show, June 22; headed by Ms Wang and Mr Botero

- The admin will be working on creating calendars, timetables for the new school year; we are waiting for staffing allotments

5. Executive Committee Reports

a. President's Report – Tara Lyons

Thank you to Miss Patricks class, who put together thank you cards for Tasha/ Indigenous artists

Scholastic Book fair was/ is challenging, we did not realize we needed to have volunteers all day. We hope to plan and have better communication about organization/ needs next year. Thank you teachers, for being so accommodating and assisting to run smoothly. Big thank you to Mrs Richmond who helped with calculator, cash box, ect

- Feeling was that there was not enough stock allocation of popular items; school size was confirmed
- Teachers felt ½ and hour was enough time if the class gets in on time, full ½ hour
- Note regarding having Melissa do knowledge transfer before her time Eagleridge is over. PAC welcomes feedback on what can be done better

b.Treasurers Report – Stella Pepper (absent)

- Presented by Tara
- treasurers reports in full are always posted to the web

Adjusted Bank balances:

Gaming \$11,448.65

General \$23,798.25

- Teachers FTE checks just taken care of
- We issued some checks for presenters
- Reminder of hardship fund available for students in need
 - Grade 5 event may need some assistance
- Mrs Kyle has brought up the issue of food security in our student population, its only going to get worse. We could use some hardship funds to buy some snack packs, bars ect to have on hand at the school to be used at admin / teacher discretion
- PAC could also have a float at the bookfair on hand, using hardship funds, so that each student could get something, even a small item. Teachers would identify
 - This could apply to secret shopper as well
- Items of interest: seed fundraiser, pallet posse, hot lunch's Apr – June great sales, bookfair \$5497 in sales with 1 day to go
 - For scholastic funds, its not in \$ its in gift cards; we need Kindy books (Linda decides)

c. DPAC Report – Jen Dolsen

- nothing to report

d. Fundraising Report – Jen Short

* Pub night at Fraser Mills Note: Tickets are sold and guests can enjoy at leisure over 2 weekends, not only on one night to support social distance for the school community. 3 ticket types. Using Munch a lunch, includes stripe fees

5. Committee Reports

a. Hot Lunch / Treat Days – * We need to confirm May and June hot lunch sales, so we know if we need to plan another fundraiser by year end

* Update: Red Robin \$2000.00 in sales, Pizza \$1405.00

- Admin appreciates trying new vendors for variety but it must be noted that its been a challenge, we need to ensure practicality and service times for our school. The last vendor was late with order and it was challenging for teachers. We are hoping to work with vendors that have worked with schools of our size before. Order being labeled with student names are a huge help but takes volunteer work

b. Traffic & Safety Committee – nothing to report

c. Health and Safety Committee – not active/ vacant

d. Website & Newsletter / Parent Communication – nothing to report

e. Emergency Preparedness Committee – Vacant

f. Parent Education – we want to continue to offer more parent ed this year, it was well received

g. Grade 5 Committee

- Boston Pizza night was on April 21 + Jamilas kitchen + Donuts + PAC funds = \$1833.61 total

- For Grade 5 next year, we will have committee start planning earlier

- PAC budget can be increased

- Movie nights are big \$ makers, hopefully we can don one / more with less restriction

- Jen D is organizing Grade 5 freezie event for Sept next year. Will have several tables for students to purchase, using Grade 5 students to work for leadership opportunities. We must be cognizant of garbage and cleanup

* advise Panda and B/D bus groups so students can participate. Scott Creek surplus?

Outdoor movie night was considered but its so \$\$, not a great option

h. Childcare Committee – is lots of movement and ideas for new initiatives in the district / province but its still evolving

- we have an unmet need at our school – we should develop a survey for some data to bring forward. A survey may help us answer regarding allocation of resources – Toril and Tara to develop?

6. New Business / Updates

- Decided to keep the May meeting on line at this time

- There will be open positions next year on PAC, including treasurer and DPAC

7. Motions:

PAC motions to approve \$750.00 from gaming funds to pay the presenter for the Peoples Pantry presentation. Seconded by Amanda Weber, no oppositions, motion passed

PAC motions to approve \$150.00 from gaming funds for treats on sports day. Seconded by Jen S, no opposition, motion passed.

8. Adjournment

Jen Short Motions to adjourn. 2nd by Melissa Fisher, meeting adjourned

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.