



## Parent Advisory Council (PAC)

### Eagle Ridge Elementary Minutes for October 6th, 2020

*Present: Don Hutchinson- Principal Melissa Fisher – President, Sam Leung-Vice President, Stella Pepper-Treasurer, Maribeth Pearson- Secretary, Tara Lyons- DPAC Rep., Jennifer Short, Nick Short, Tracey Schaeffer, Jen Dolsen, Amanda Weber, Kirina Stothers, Leah Dixon, Tracey Schaeffer, Erin Davis, Jennifer Husband*

#### **Proceedings**

Meeting called to order by Melissa Fisher at 6:49 pm

#### **Amendment to Agenda to add a motion**

Motioned by Sam Leung

**New Motion:** PAC would like to add the motion to spend up to but not more then \$7000 from the Gaming Account on River Rocks for the playground.

Motioned by Sam Leung

#### **Review and Approval of Agenda**

Motion was made by Amanda Weber to accept and approve the agenda for October 6th, 2020

Motion was carried.

#### **Review and Approval of Minutes**

Motion was made by Amanda Weber to accept and approve the minutes from our last PAC Meeting of September 22, 2020. There was no business arising from the minutes.

Motion was carried.

#### **President's Report – Melissa Fisher**

- No updates from our last meeting other than to thank the PAC and the school for the time as the PAC President. Melissa is excited to pass on the role of PAC President and help in the PAC in a new capacity.

#### **Principal's Report – Don Hutchinson**

- River Rocks for the old brown playground- See attached notice.
- A quote has been received approximately \$12,000 for rocks and ground prep
- Rocks \$6000 room for 25-30 kids, ground prep approx. \$5000

- As we want to make ground accessible, PAC may be able to apply for a grant

**Treasurer's Report – Stella Pepper**

See Attached Notice:

General Account Balance: \$10,984.97

Playground Account Balance: \$11,540.04

Gaming Account Balance: \$19,210.04

Adjusted General Account: \$10,472.97

Adjusted Gaming Account: \$19,210.04

**DPAC – Tara Lyons**

- Nothing new as DPAC Meeting tomorrow- October 7th
- Reported COVID exposure at Como Lake Elementary school

**COMMITTEE REPORTS**

**Hot Lunch Program / Treat Days – Maribeth Pearson and Melissa Fisher**

**Parent Education – Vacant**

Nothing to report at this time.

**Traffic & Safety Committee –Tracey Schaeffer**

Nothing to report at this time.

**Emergency Preparedness Committee – Vacant**

Nothing to Report at this Time

**Website & Newsletter / Parent Communication – Jennifer Short**

- Nothing to report at this time.

**School Event / Fundraising Committee – Jennifer Short**

- Poinsettia fundraiser is going ahead- October 19 until Nov 6th
  - November 24th delivery 2:30 -530 pick up
  - Portables will be delivery location

Other options being reviewed at this point. Should know more in the next couple of weeks.

Purdy's - Launch Monday November 9th, Order Deadline November 25<sup>th</sup>, Delivery Friday December 4<sup>th</sup>

Cobs

Online auction in the Spring- any contacts please send PAC an email

School Swag- including masks are coming soon

Art for kids- dates to be determined

Bottle Drive in the Spring

List of ongoing fundraisers on the PAC Facebook Page:

- FlipGive
- Cobs Suterbrook - mention school name and PAC will get some funds
- Thrifty's being renewed currently.
- Bottle Depot- PAC has an account
- Mabel's Labels

Expectation currently is no secret shopper happening this year.

Kirina and Julia are discussing an Online Market instead of the Craft Market nothing firm but ideas being discussed.

Still have a vendor fee that would go to PAC. Good way to support community.

**Grade 5 Committee – Vacant**

## **NEW BUSINESS**

### **2020/2021 PAC Executive Election**

**Jen Short running the election process. Survey Monkey for voting results**

1. To nominate Tara Lyons to the positions of PAC President **Results: 100%**
2. To nominate Sam Leung and Melissa Fisher to the position of PAC Vice President **Results: 100%**
3. To nominate Stella Pepper to the position of PAC Treasurer **Results: 100%**
4. To nominate Amanda Weber to the position of PAC Secretary **Results: 100%**
5. To nominate Jen Dolsen to the position of DPAC **Results: 100%**

**Election Concluded**

### **Motions**

Motion to approve Tara Lyons, Melissa Fisher, Stella Pepper, for signing authorities on all banking accounts for the 2020-2021 school year.

**Motioned by: PAC**

**Seconded: Jen Short**

**Approved**

Motion to add the motion Spend up to but not more then \$7000 from the Gaming Account be used to purchase River Rocks

**Motioned by: PAC**

**Seconded: Sam Leung**

**Approved**

**Open Discussion (Time permitting)**

**ADJOURNMENT**

*Meeting adjourned at 7:53pm*

*Minutes submitted by Maribeth Pearson*

*Next PAC meeting: To be determined*