



**Eagle Ridge Parent Advisory Council (PAC)
Meeting Minutes
Thursday May 6, 2021 6:45pm via Zoom**

In Attendance: Tara Lyons, Amanda Weber, Jennifer Short, Jennifer Dolsen, Tracey Schaeffer, Melissa Fisher, Stella Lai, Don Hutchinson, Leah, Jen Husband, Christina Wilson, Darcy Bergsma

1. Call to Order and Territorial Acknowledgment – Tara Lyons

2. Review and Approval of Agenda – Motion was made by Tracey S to approve the agenda. Seconded by Jen D. Agenda approved

3. Review and Approval of Minutes – Motion was made by Jen S to accept and approve the minutes from our last PAC meeting of Thursday April 8, 2021. Seconded by Jen D, no opposition. Minutes Approved

3. Principal's Report – April in Review: Jersey and team wear day, Earth day; Earth day events were left to each class

- Bell schedule for next year submitted, three scenarios 1/ covid, 2/ non covid, 3/ staggered start

9 – 2:40 bell times meets ministry standard with 1470 minutes. 2 X 25 min lunch and 2 X 15 min recess.

2 X 25 min lunch puts 200 kids outside at a time instead of 400, gives more access to play areas during social distancing

Kindy – grade 2 and grade 3 – grade 5

Teachers reviewed, liked and approved this schedule, its an early dismissal with a 15 min working lunch that counts as instructional time. Benefits are that teachers are in class while kids eat

- 18 divisions next year, same as this year. Slight decrease in staffing, there are less international Ed students

- School exposures: 2 recent exposures. Kudos to the school board for support during this time
Isolation letters sent out, 1 class and 7 staff are currently affected

This is very difficult for parents to navigate, info from Fraser Health can be confusing

The isolated group has siblings in other classes, its hard as a parent to know what to do. FHA directs that siblings can go to school if the isolated student does not develop symptoms . If symptoms develop, everyone stays home.

PAC offers admin support if needed at this time

Question about substitute teachers – is there a diff procedure for a visiting adult. No, adults will wear masks, K-3 students do not have to

Emergency Preparedness week: Emergency Prep info is posted to the website if parents want to review

4. Executive Committee Reports

a. President's Report – Tara Lyons

- Attended the BCCPAC AGM on Sat May 1
 - ER PAC submitted a vote

- The DPAC AGM is May 26
 - There are positions, including member at large, available. Please contact Tara if interested in running

- Our AGM for ER PAC is June 3
 - There are a number of positions available, both executive and or as a committee member (hot lunch, newsletter, ect)

We require a parent with Food Safe for the fruits and Veggie program next year. Yes – Jen Short has completed this requirement

b. Treasurers Report – Stella Lai

- there are still some outstanding checks to clear which will reduce general bank account \$2368.16 in O/S checks
- complete treasurers reports are available on the PAC page of the website

- adjusted bank balances reviewed:
 - General \$11,271.41
 - Gaming \$18,154.28

- Fundraising highlights include Neufelds, Purdys, Pallett Posse and Me N Eds night

- Most all of our budgeting goals have been met. O/S items to be paid include Grade 5 event, teacher appreciation.

Mr Hutchinson asks if the grade 5 year end funds are confirmed. PAC passed a motion to pay ½ of the cost of this event.

- We are in good shape to finish the year with a decent balance to start next Sept

- Stella went to the gaming grant presentation put on by the district in April, lots of notes were sent out to confirm inclusion and exclusions in the gaming grant \$.

In short – we should spend some \$\$!

Can we use gaming \$ for this years O/S expenses? It has to be for extracurricular purposes. We cant change what we have budgeted already, we cant over fundraise for future needs. Gaming funds are also a precedent, what we offer this year, we have to offer next year, ect

c. DPAC Report – Jen Dolsen

- nothing to report this month, not able to attend

- There are positions available at the DPAC level

d. Fundraising Report – Jen Short

- Pallet Posse paint kits have a \$650 profit so far

- School spirit swag is now on munch a lunch – closes May 21

Discussion around affordability for all students wishing to have school spirit wear. Mr Hutchinson to review and speak to teachers, report back to PAC is we need any purchases covered

- Ticket sales for the Canucks Jersey and Hotel stay raffle will start May 22, with a live draw at the AGM on Jun 3. Gaming license is applied for, this is pure profit since ER won these prizes for Children's Hospital fundraising. We are taking 50% of proceeds to PAC, donating 50% back to Children's

5. Committee Reports

a. Hot Lunch / Treat Days – Maribeth Pearson *not happening at this time

b. Traffic & Safety Committee – Tracey Schaeffer

- We are getting a non lighted crosswalk up falcon, north of the school at Peregrine Place
- Feedback positive about our schools walking program
- length of walk time on Guilford lengthened
- will be left turn marking on the road at Falcon
- Looking forward to expanded/ widened sidewalks on Guilford and Falcon
- Conversations with the city are ongoing with some commitment to re-evaluate in Oct

c. Website & Newsletter / Parent Communication – Jennifer Short

- no additions / current news

d. Emergency Preparedness Committee – Vacant

e. Parent Education – Vacant

Grade 5 Committee – Vacant

6. New Business / Updates

Motions – NA

PAC would like to see a quote for the accessibility ramp for Little rocks, this is best to build in summer. We cant use gaming funds but we can use playground funds

Question to Mr Hutchinson – do we know if we are going to get hot lunch next year? Nothing is confirmed due to pandemic, hence, three different bell schedules submitted for various scenarios

- we do know that there will be no home to school transitional resources offered. You are in school or at home, not a mix

Gaming fund spend ideas: aquarium with maintenance, pizza party, murals (outdoor), sensory paths outdoors, food trucks, science world events, art and culture/ beautification, more sidewalk games/ hopscotch

- should speak to the teachers to get ideas

- inside is difficult at this time. The indoor sensory patch was taken down for re-tiling but it will go back up

- can we do anything on the outdoor undercover walls? Mr H to review and advise

Staff Appreciation Lunch will by June 11 – Coquitlam Grill

PAC wants to discuss a Pride display in the library, table for tonight due to long meeting.

PAC wants to offer Saleema Noon sexual health parent education night. Admin agrees if hosted in the evening with parent opt in choice. Mr H suggests that we may get better attendance in the Fall

Our Earthquake Kits are good for now, may revisit for extra items in the Fall

PAC would like to add key fundraising deadlines and pick up dates to the weekly “whats new on the ridge” calendar sent out to the parents/ caregivers. Mr Hutchinson agrees this can be done but also advocates for a separate PAC website landing page.

Munch a Lunch link should be added to ER main webpage as a key link

9. Important Dates

a. Next PAC Meeting is the AGM and live raffle for Jersey and hotel stay: Thursday June 3/21 at 6:45 via Zoom

10. Adjournment

Melissa F motions to adjourn. Jen S seconds. Motion is passed, meeting adjourned at 8:37 pm

Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send you request to item 2 weeks prior to meeting.