



**Eagle Ridge Parent Advisory Council (PAC)  
Meeting Minutes  
Thursday March 4, 2021 6:45pm via Zoom**

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In Attendance: Don Hutchinson, Tara Lyons, Amanda Weber, Jennifer Short, Jennifer Dolsen, Tracey Schaeffer, Melissa Fisher, Jen Husband, Stella Lai, Jay Strelaeff

**1. Call to Order and Territorial Acknowledgment – Tara Lyons**

**2. Review and Approval of Agenda –**

Motion was made by Melissa Fisher to accept and approve the agenda for March 4, 2021. Motion was approved

**3. Review and Approval of Minutes –** Motion was made by Melissa Fisher to accept and approve the minutes from our last PAC meeting of Thursday Feb 4, 2021. Seconded by Jen Short, no opposition. Motion was approved

**3. Principal's Report – Don Hutchinson**

- February in Review: Silly Hat Day, Pink Shirt day with virtual assembly - great job Mr Botero!
- Interim reports sent home with some parents meeting teachers via teams.
- Cross Catchment process complete, in conclusion, we will have approx. same number of students coming in as going out
- Gifted Screening and FSA complete
- Blue and red playground – still pending drainage work
- little rocks got more wood chips and is in use
- buddy bench: there are going to be some brackets fabricated to fasten it to the ground. The fabricator is now back from leave, should be completed soon
- Coming Up: St. Patricks/ Green Day, Term 2 reports go home, SPRING BREAK!
- There was a count crew come out to do some assessment of the traffic

- We have approx. 50 of 80 I pads soon becoming obsolete. They will need to be replaced next year and after consult with Mr Botero, the order will be about \$15,000.00. PAC to determine funding for this initiative at a later date

? A parent asks if we can consider selling the old technology to assist with funding new purchase. No, we return them as part of the district subsidy program

5<sup>th</sup> and 6<sup>th</sup> generation I pads do not have enough GB to power the apps. We could maybe replace one generation at a time

- Unexpected news: The Earthquake supplies that were requisitions in 2020 have arrived. Its food and water to supply 30% of school population for 3 days. This was district funded so we may not have to replace anything else for the kits

#### **4. Executive Committee Reports**

##### a. President's Report – Tara Lyons

- will report more under DPAC

- teacher appreciation is done at different times in different schools. We usually do ours at the beginning of June.

We need to find out what the teachers may like.

Coquitlam Grill was a hit in the past and are a supporter of fundraising initiatives.

Spend is approx. \$15.00 per teacher, may ask parents for donations for this.

Coffee cards or pastry service in the am?

##### b. Treasurers Report – Stella Lai

- adjusted bank balances reviewed:

General \$10,166.27

Gaming \$18,154.28

- Complete treasurers reports are posted to the website

- We have a few outstanding checks, including the tech check

- Discussion surrounding

- Mr Hutchinson still has the Bo Horvat Canuck Jersey and Fairmont Hotel stay to raffle off. PAC needs to discuss dates and forum to do this. See fundraising report

- Grade 5 event discussed: Sasamat Camp educational program day. The idea is liked by admin, PAC to discuss further regarding possible funding ideas for this. See fundraising report for further PAC discussion Budget for 68 Grade 5s. (see grade 5 committee)

We have raised \$230 so far towards Grade 5 activity

c. DPAC Report – Jen Dolsen / Tara Lyons

- Cyberbullying presentation for March 11 is now cancelled
- Currently in 21 Days of Racial Equity, running until Mar 21
- DPAC AGM in May. Elections for DPAC executive committee will be held and there are positions open, including member at large. See Tara if you are interested

d. Fundraising Report – Jen Short

- Ongoing: Bottle depot (every bag is \$11 so this has major potential, talk it up), Chapters, Flip Give, True Earth, Mable Labels, Thrifty smile cards
- Currently in process: Scholastic Book Fair (50% of revenue of in person fair), Paint Night
- Upcoming: School Swag (Mar 15), Neufeld Frozen Foods, Poco Bowling (open to all families, proceeds to grade 5s), Coquitlam Grill (% of eat in or take out orders), Me n Eds Pizza, Earthquake Kits (looking at two companies)
- Easter Chocolate pick up Mar 10
- we need some more / new ideas for Sept initiatives
- Raffle Date per above Canucks jersey and Fairmont night: draw winners at PAC AGM
  - confirmed Jan 2022 expiry date on hotel voucher and also decided to raffle prizes off separately for more revenue potential due to target audience variation with prizes

**5. Committee Reports**

a. Hot Lunch / Treat Days – Maribeth Pearson \*not happening at this time

b. Traffic & Safety Committee – Tracey Schaeffer

- some progress: an assessment/ count was done, we are now waiting on response
- we are asking for a lit crosswalk
- what is the status of the parent community petition? Ready but not yet actioned as we will wait to see what comes out of this assessment done through regular channels. We sent a letter and in 1.5 weeks, we received a visit to asses – lets see what they come back with before escalating

c. Website & Newsletter / Parent Communication – Jennifer Short

- no additions / current news

d. Emergency Preparedness Committee – Vacant

- see above Principals report. No need to purchase more supply at this time

e. Parent Education – Vacant, we just had the internet safety presentation, over 30 in attendance via zoom

Grade 5 Committee – Camp Sasamat education Program

- \$50/ student (budget for 68 kids)
- PAC to fund half, seek parent contribution and use/ consider hardship fund for those families in need
- Can offer parents to add an extra fee for a family in need
- Treasurer feels comfortable with PAC funding 50% in this budget

## 6. New Business / Updates

### - Motions:

1. PAC motions to allow for up to but no more than \$1350.00 out of the gaming account to purchase Heggerty Phonetic Awareness Curriculum

- Melissa F seconds the motion, all in favour. Motion carries at 8:03 pm

\* Invoices have been sent to PAC already so we can get this taken care of asap

## 9. Important Dates

a. Next PAC Meeting Thursday Apr 8/21 at 6:45 via Zoom

PAC has set monthly meetings in advance for the 20/21 schools year so everyone can plan ahead. These are posted on the website

<https://www.sd43.bc.ca/school/eagleridge/Parents/PAC/Pages/default.aspx#/=>

## 10. Adjournment

Tracey S motions to adjourn. Motion is passed, meeting adjourned at 8:05 pm

*Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send your request to item 2 weeks prior to meeting.*