



**Eagle Ridge Parent Advisory Council (PAC)  
Meeting Minutes  
Thursday Jun 3, 2021 6:45pm via Zoom**

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In Attendance: Tara Lyons, Amanda Weber, Jennifer Short, Jennifer Dolsen, Tracey Schaeffer, Maribeth Pearson, Melissa Fisher, Stella Lai, Don Hutchinson, Leah Dixon, Jen Husband, Christina Wilson, Darcy Bergsma, Tracey Hoskin, Toril Gillespie, Suzanne Doyon, Joanne Brekenridge

**1. Call to Order and Territorial Acknowledgment** – Tara Lyons

**2. Review and Approval of Agenda** – No opposition. Agenda for June 3 is approved

**3. Review and Approval of Minutes** – No opposition. Minutes from May 6/21 meeting Approved

**3. Principal's Report** – Thank you to PAC for its support of the school community during this challenging year.

May in Review: Quiet month in what is typically a busy time of year. We can see the effects of the differences in this year on the staff and students

- Tourist and beach wear day

Upcoming events:

- Grade 5 Year End Event – Sasamat Outdoor education held on the lower grass field at the school; comprised of different learning/ games stations for 45 min each
- Art workshops
- Staff Luncheon
- Talent Show – Ms Young, Mr Botero and Ms Wang have been working hard on this. Unfortunately, it wont be live this year
- Grade 5 Leaving Ceremony – June 28. Mr Botero is working on a feed to stream live
- June 29, early dismissal

2021/2022 APL – Action Plan for Learning: three areas

1/ Intellectual Development, will focus on numeracy. Workshops attended by teachers last Pro D Day

2/ Human Social Development, K-3 teachers will be working on enhancing school connectedness. 4/5 focus is on mindset growth

3/ Indigenous learners and ways of learning. Indigenous content to be in all classes, including art and presentations using local resources.

This is intensive to organize if out of the Coquitlam Band area.

Indigenous activities will be incorporated into the school year, including dancing and awakening the drum

The Indigenous Education Department for the district published a video presentation to be shown in schools this past week, in remembrance of the children discovered buried at the former Kamloops Residential school

- originally all levels of classes were to be shown the presentation
- It was changed to be mandatory for Middle and High school classes, while elementary schools were left to decide

- Our school admin decided to leave it to teacher choice, based on the context of the class and if the teachers felt prepared to address the questions in the class. It was not shown in most classes and the link will be made available to parents who request it from Mr Hutchinson

- There are many concerned parents in the school community who are not happy with the decision made to not have the presentation shown in classes. The email sent out to advise parents that the video may no longer be shown, after communication was sent out that it would, was confusing

- Comments from the parent community include “disappointment”, “frustration “after advising children what to expect, and a general feeling of confusion over why teachers could not be asked to show it mandatorily and to be honest with children. There were multiple examples communicated of resources that are made available to help to open a discussion with children. It was also noted the Truth and Reconciliation Report was released in 2015 and that is plenty of time for teachers to be trained on issues of reconciliation. Parents also asked that their children be given some credit to handle difficult content. Overall parents noted disappointment with the lack of any kind of acknowledgment of the discovery of the 215 children in Tk’emlúps te Secwépemc.

- There is lack of understanding as to the reason why the video cant be available, without parents having to request it from Mr. Hutchinson, on Children’s password protected email accounts. Mr. Hutchinson noted he was advised by SD43 staff Stephen Whiffin to have parents individually email him to access the link to the video.

PHE Curriculum: A parent queried about the sexual health education that they feel is missing in the classes.

- Admin notes that teachers deliver the PHE curriculum and if there are questions about exactly what is being taught, please email the teacher direct and if unsatisfied, bring the concerns and email to Mr Hutchinson

- Many parents echoed they do not feel this is enough and queried about adjunct resources such as Saleema Noon, an expert in the field, to assist the teachers. Mr Hutchinson noted that some teachers were not comfortable with having an outside presenter in the class, and based on experiences, this resource did not meet the learning goals

- PAC has been approved to bring in Saleema Noon resources for nighttime non mandatory sessions. Parents spoke up that this did not feel like enough and there is a general lack of accountability in the schools presentation of sexual health education in the classroom

- It was decided that the topic would be tabled to be addressed at a sperate meeting because Mr. Hutchinson was not able to maintain a secure internet line and so tonight's business could be continued. It is good to see so many parents involved in this topic to help support PACs work on this to date

- Mr Hutchinson to discuss at Mondays staff meeting with teachers. To be revisited

#### **4. Executive Committee Reports**

##### **a. President's Report – Tara Lyons**

- Thank you to PAC exec and volunteers this year. Appreciation was expressed to Mr Hutchinson and Ms Richmond for their work during this difficult year. Everyone did a good job at pivoting and supporting fundraising

Thank you Tara, for your work in your first year as President!

##### **b. Treasurers Report – Stella Lai**

- Last report of the year, numbers are current to June 3

- review of assets with a few O/S liabilities

- adjusted bank balances reviewed:

  - General \$12,378

  - Gaming \$18,154

- Large ticket items that we had fundraised for are paid, so with the above balance, we are in good shape to finish the year with a decent balance to start next Sept

- Historically, the PAC like to start a new year with 10K in general
- Thank you to Jen S for coordinating, and to all of the fundraising volunteers!
- Jen S notes that we still have to issue a check for the school swag (approx. \$1000.00)
- complete treasurers reports are available on the PAC page of the website

c. DPAC Report – Jen Dolsen

- Middle school cohorts may not be needed next year, with the eligible vaccination age at 12
- The district has approved to keep the increased janitorial costs for the new school year, and these will be focused on Elementary schools since there will be less vaccinations for this age population
- DPAC meetings to start to go in person next year, however it has been noted that attendance has been good with online format so a blend of in person and Zoom may be considered
- Jen would welcome a co-chair for our DPAC rep

d. Fundraising Report – Jen Short

- not a lot to review at this late date in the year, Stella has reviewed whats come in over the last month
- Thank you to volunteers and for the teamwork to reach our fundraising goals
- We were unable to obtain the gaming license in time for tonight’s panned raffle of the Canuck jersey and hotel stay. It was decided with Mr Hutchinson’s approval that we will wait until he Fall now. A silent auction is planned so we coul include these items PAC has. Mr H confirms the hotel is good to Jan 2022

**5. Committee Reports**

a. Hot Lunch / Treat Days – we need someone to join this committee for next year, as it would seem that Hot Lunch will be active again. A query was brought forward about what this position entails; does someone need to be at school or can it be done outside of school hours. It is a blend of both needed but duties can be shared

b. Traffic & Safety Committee – Tracey Schaeffer

- There has been a lot of progress this year with a new crosswalk coming to Falcon and Peregrine Place.

- Nothing new to report

- Next years focus will be on parent education and education regarding proper parking lot etiquette. We will continue to work with the city for safety enhancements

c. Website & Newsletter / Parent Communication – Vacant

d. Emergency Preparedness Committee – Vacant

e. Parent Education – Vacant

Grade 5 Committee – Sasamat Event will invoice us after the event for the balance

## **6. New Business / Updates**

- Discussion about gaming \$, how long do we have to spend it, does it need to be used in any specific time and noting that we have specific rules on what we can spend it on

- We are not audited about gaming funds but we are to follow guidelines, we should use the funds within 36 months of receipt

- There is a school wish list provided for items to be funded by PAC in the Fall, not urgent for review tonight

- Do we need to motion for extra funds for teacher gift spending? No, we have already approved \$750.00 and we have enough in donations

**PAC Elections and committee team selections** – Executive positions are voted on with final results below:

President - Tara Lyons and Melissa Fisher to co-Chair

Vice President - Jen Short and Jen Husband to co-Chair

Treasurer - Stella Lai

Secretary - Amanda Weber

DPAC Rep - Jen Dolsen

Committees (non elected)

- Fundraising

- Jen S
- Jen H
  
- Hot Lunch/Treat Days
  - Amanda Weber (Admin)
  - Melissa Fisher
  - Tracey Schaffer
  
- Traffic
  - Tracey Schaeffer
  
- Health & Safety
  - Tracy Hoskins
  
- Communications - Website & Newsletter
  - Jen D. (with formatting assistance)
  - Maribeth (Website)
  
- Emergency Preparedness – vacant
  
- Parent Education
  - Tracy Hoskin
  
  - Torill Gillespie (create Childcare committee)
  
- Grade 5 Committee
  - Joanne Breckenridge
  - Gillian Campbell
  - Melissa Fisher
  - Maribeth Pearson

## **10. Adjournment**

Tracey S motions to adjourn. No dissent, meeting adjourned

*Thank you for attending the Eagle Ridge PAC Meeting. We appreciate all of our parent and caregiver volunteers! If you would like to add an item to a future agenda, please send your request to item 2 weeks prior to meeting.*