



**Parent Advisory Council (PAC)
Eagle Ridge Elementary Minutes for October 1, 2019**

In Attendance: Don Hutchinson-Principal, Melissa Fisher- President,, Sam Leung- Vice President, Stella Pepper- Treasurer, Maribeth Pearson- Secretary, Tara Lyons- DPAC, Erin Davis, Julia Kadow, Agnes Mayer, Tracey Schaeffer, Sarah Turner, Stephanie Macleod, Jen Dolsen, Chris Dunnett, Maral Panahi, Kirina Stothers, Jennifer Short, Alison Summer

Proceedings

Meeting called to order by Melissa Fisher at 6:48pm

Review and Approval of Agenda

Motion was made by Julia Kadow to accept and approve the agenda for **Tuesday** October 1, 2019
Motion was carried.

Review and Approval of Minutes

Motion was made by Agnes Mayer to accept and approve the minutes from our last PAC Meeting of Tuesday May 28th, 2019. There was no business arising from the minutes.
Motion was carried.

President's Report – Melissa Fisher

Introduction of the PAC Executive:

Melissa Fisher- President
Sam Leung- Vice President
Stella Pepper- Treasurer
Maribeth Pearson- Secretary
Tara Lyons- DPAC

Introduction of Fundraising Organizers:

Stephanie Macleod- Backpack Buddies
Kirina Stothers and Julia Kadow- Craft Fair
Sarah Turner- Communication- Facebook and Website

Principal's Report – Don Hutchinson

- See attached newsletter
- Lunch is a bit longer this year to allow more time for eating for the younger students
- West coast recess meaning kids will go out rain or shine. Parents please make sure that kids have an extra set of close and proper rain gear for the weather.
- Open House by Kal Tire in September was a success this was ran by donation to the PAC- amount to be announced

- Remembrance Day Assembly- any parents or grandparents of children who are in public service are welcome to attend in uniform.
- Grade 4/5: BYOD for this year has been put on hold due to additional technical requirements so for now we will use the existing school technology.
- New Report cards this year will be the same format but will be done through My Ed program as of next year will be paperless and accessible through the parent portal.
- Class meeting area is to lower traffic through the school as well as stop children from entering the class without an adult in attendance.
- Teacher collaborative schedule: students are with Mr. Hutchinson time spent doing either: Fundamental movement skills (FMS) or Walk away, ignore, tell, or seek help (WITS)
- Soar awards new format this year: primary grade will continue to receive awards and intermediate grade will be doing something different.
- Rocks have removed from the large steps by the portables. Currently dug up but will be replaced with something that is more solid/ permanent.

Questions for the Principal:

Q: The extra courses (before and after school) can they be extended to include kindergarten students in the future?

A: Many of the courses are community run and ages are there decision. Boks has been run with K's in the past but the experience is the Kindergarten students are still getting used to school and are often too tired.

Q: Is there safety protocol for on site workers?

A: District employees do check in with the office. There was a roofer on site this year he was a contractor as soon as Don heard he was onsite he asked that he leave and come back after school hours. Don will bring up this up with the district.

All visitors are required to check in at office however they do not give necessarily give details of work.

Q School buses for field trips. Is there anyway to raise money for buses for student field trips? This would be more environmentally friendly.

A: Buses are expensive and for Grade 4 and up only two kids per seat. Within the next two years it will be too expensive to use for field trips.

- Parking and traffic is still an issue this year. We will need to discuss this further at another meeting.
- Bylaw officers have been out to ticket parents.
- Have had HASTE BC and the city come out in the past to look at options.
- Traffic and Safety Committee- Tracey has volunteered to run this.
- Tracey Schaeffer offered to help with a Traffic and Safety Committee

Treasurer's Report – Stella Pepper

See attached report

General: \$ 14,707.80

Gaming: \$29,798.50

Playground: \$11,490.27

Grade 5: Nothing as of yet

Adjusted General Account: \$3950.05

Adjusted Gaming Account: \$28,298.50

Gaming Grant for this year has been applied for and will receive \$7660

To pay from last year:

\$500 set aside for Hardship fund approved by PAC let year

Digital Literacy-\$6000

Sports equipment \$1500

Outstanding cheques to clear form last year- \$4257.75

Fundraised last year after final PAC Meeting:

Ice Cream Social \$824.64 for PAC

Sobeys Smile Card \$142.50

Mabel's Labels \$37.47

Potential Fundraising Ideas that could be paid for from the Gaming Account

Two art start presentations coming in later this year- could be paid for by the gaming account

Aqua Van- \$1500 for 500 students

Offer different programs

DPAC – Tara Lyons

No meeting yet. First meeting October 30

New Schoolboard Trustee - Kerry Palmer Isaac

COMMITTEE REPORTS

Hot Lunch / Treat Days –Melissa Fisher and Maribeth Pearson

- Request by Julia Kadow to look into Subway as a lunch option again this year
- We would love to have more volunteers for this group
- Hot Lunch Dates(Pizza) Oct 11th and November 29th
- Request can we add the buy another lunch column for Munch a Lunch- Maribeth will look at option.

Parent Education – Hogan Song

- Unable to make it today but would like to work on this committee

Traffic & Safety Committee – Tracey Schaffer

- Tracey has offered to work on this committee

Emergency Preparedness Committee – Vacant

- Emergency goods are up to date- probably have a minimum shelf life of 5 years.
- Replaced everything 2 years ago.

Website & Newsletter / Parent Communication – Sarah Turner

- This will be Sarah's last year at the school if anyone is interested in taking on this role next year Sarah is happy to work with them this year to share her knowledge.

School Event / Fundraising Committee – Melissa Fisher and Sam Leung

- Umbrella's - company had a change of staff will look into other options
- Some ideas for this year: Cobs, Pub nights, First aid kits or emergency preparedness kits, school clothes
- To be discussed further at another meeting

Grade 5 Committee –Agnes Mayer

- We need to start planning grade 5 hoodie orders and grade 5 fundraisers.
- All funds raised for year end field trip.
- Western athletics has been used in the past for hoodies
- First movie night of the year has traditionally been a grade 5 fundraiser as well
- No plan yet but looking at an experience potentially day camp.

NEW BUSINESS

- Fundraising for this Year.

- As discussed in by the Fundraising Committee

-Pizza Days

- Currently booked two pizza hot lunches for this term

- Grade 5 Movie Night:

- Temporarily booked October 18th
- Agnes will discuss further with Don

- Craft Fair - November 15th 6-9pm

- Organized by Kirina and Julia
- This year will have more student tables up to 10
- Will approach the Kindness Club for selling beverages
- Have reached out to volunteers from last year
- Raffles

- Backpack Buddies

- The school fundraises \$3000 Backpack Buddies will provide food and the children at the school then
- Fill 15 backpacks every two weeks with food to send home with kids over the weekend to families that may not otherwise have enough.
- PAC agrees this is a great initiative. Will need to discuss further how we might support the fundraising.
- Stephanie Macleod will speak further to Don about this.
- Don will speak to teachers about this.
- Would need parent volunteers for packing

- Saleema Noon- Sexual Health Educators

See attachment

- Parent evening session first
- Children session to follow
- Two options:

1. Evening session \$845 45 minutes max 50 students

2. In school hour's \$1450- different content for ages

- Don will run by the staff to get there feedback

-Pancake Breakfast

Temporary date December 6th

Motions

1. Motion to approve Melissa Fisher, Sam Leung, and Stella Pepper for signing authorities on all banking accounts for the 2019-2020 school year.

Motioned by: PAC

Seconded by: Sarah Turner

Motion passed

Open Discussion (Time permitting)

ADJOURNMENT

Meeting adjourned at 8:44pm

Minutes submitted by Maribeth Pearson

Next PAC meeting: To be Announced